





## Before you read...

- 문체** : 글의 주제나 소재는 **형광펜**
- 연결어** : 연결어나 문단 배열 힌트는 **파란색**
- 빈칸/㉠** : 어휘, 빈칸추론 문제는 **회색 네모**
- 문법** : 중요문법 변형 문제는 **노란색 네모**
- 세부문법** : 세부문법 변형 문제는 **녹색글씨**

- : 상관 접속사나 5형식 주의    : 가주어, 진주어 or 가목적어, 진목적어 or it that 강조구문
- : 비교 대조    : 생략된 요소나 연결성    : 지시 or 문단 배열 주의
- : the 비교급 구조 (순차적 증감) 표시

Ⓢ Subject 주어    Ⓥ Verb 동사    ⓐ Object 목적어    ⓐⓐ Object Complement 목적격 보어

ⓐⓐ Indirect Object 간접목적어    ⓐⓐ Direct Object 직접목적어

=ⓐ Complement 보어    ⓐ Adjective 형용사    ⓐⓐ(접) 부사형 접속사    ⓐ(접) 접속사

Ⓢ 주어(본동사) -> Ⓢ' 주어(종속절) -> Ⓢ" 주어(종속절2)    Ⓥ 동사(본동사) Ⓥ' 동사(종속절)

Ⓡ Real(Root) verb 동사원형    Ⓡ(명) 명령문 동사원형    ⓐ 전치사    ⓐⓐ 전치사의 목적어

Ⓡ(각) 지각동사    Ⓡ(사) 사역동사    Ⓡ(준) 준사역 동사

Ⓡ(현)Ⓡ(진)Ⓡ(ing) 현재분사 능동    Ⓡ(과)Ⓡ(수)Ⓡ(p) 과거분사 수동

Ⓡ(현) 현재완료    Ⓡ(과) 과거완료    Ⓡ(계) 계속    Ⓡ(경) 경험    Ⓡ(완) 완료    Ⓡ(결) 결과

Ⓡ(To)Ⓡ(R) To부정사 동사원형    Ⓡ(목) 목적    Ⓡ(결) 결과    Ⓡ(원) 이유,원인    Ⓡ(To)Ⓡ(Adv)Ⓡ(R): To부정사 부사 동원

Ⓡ(Be)Ⓡ(To) BE To 용법(To부정사 형용사)    Ⓡ(예) 예정    Ⓡ(의) 의무    Ⓡ(가) 가능    Ⓡ(의) 의도    Ⓡ(운) 운명

Ⓡ(가) 가주어    Ⓡ(진) 진주어    Ⓡ(의) 의미상의 주어    Ⓡ(가) 가목적어    Ⓡ(진) 진목적어

(빈도) 빈도부사    Ⓡ(관) 관계대명사    Ⓡ(주) 주격    Ⓡ(목) 목적격    Ⓡ(소) 소유격    Ⓡ(한) 한정사    Ⓡ(지) 지시

Ⓡ(N)+which 선행사포함 관계대명사    Ⓡ(간) 간접의문문    (강조) 강조 구문    Ⓡ(재) 재귀대명사

Ⓡ(도) 도치    Ⓡ(부) 부정어    Ⓡ(If) If 생략    Ⓡ(장) 장소부사

as 관련 : Ⓡ(전)Ⓡ(로) ~으로써 (자격)    Ⓡ(점)Ⓡ(때) ~때(시간)    Ⓡ(점)Ⓡ(따) ~따라(순차)    Ⓡ(점)Ⓡ(이) ~ 때문에(이유)

Analysis 7월 13일 아름다운 공동체를 위한 가드닝 데이에 함께하세요.



Join us for Gardening Day on July 13 to beautify our community.

[1] Dear Residents,

a

[2] My name is Kari Patterson, and I'm the manager (of the River View Apartments).

전

[3] It's time to take advantage (of the sunny weather) to make our community more beautiful.

a

[4] {On Saturday, July 13 (at 9 a.m.)}, residents will meet in the north parking lot.

전

[5] We will divide into teams to plant flowers and small trees, pull weeds, and put colorful decorations on the lawn.

[6] Please join us for this year's Gardening Day, and remember

{no special skills or tools are required}.

[7] {Last year}, we had a great time working together, so come out and make this year's event even better!

[8] Warm regards, Kari Patterson

해역

[1] 주민들께,

[2] 제 이름은 Kari Patterson이고, 저는 River View 아파트의 관리인입니다.

[3] 우리의 커뮤니티를 더욱 아름답게 만들기 위해 화창한 날씨를 이용할 때입니다.

[4] 7월 13일 토요일 오전 9시에, 주민들은 북쪽 주차장에서 만날 예정입니다.

[5] 우리는 팀을 나누어 꽃과 작은 나무를 심고, 잡초를 뽑고, 잔디밭에 다채로운 장식을 할 것입니다.

[6] 올해 정원가꾸기 날에 우리와 함께 해 주시고, 특별한 기술이나 도구는 필요하지 않다는 것을 기억하세요.

[7] 작년에, 우리는 함께 일하며 즐거운 시간을 보냈으니, 오셔서 올해 행사도 더 멋지게 만들어 주세요!

[8] 따뜻한 마음을 담아, Kari Patterson

어휘

Residents: 주민들 Manager: 관리자 Community: 공동체 Plant: 식물을 심다 Pull weeds: 잡초를 뽑다 Decorations: 장식 Lawn: 잔디밭 Special skills: 특별한 기술 Tools: 도구 Event: 행사

01

{To whom it may concern}, / My name is Peter Jackson /

and I am thinking of applying for the Advanced Licensed

Counselor Program / {that the university provides}.

해당 담당자님께, / 제 이름은 피터 잭슨이고 / 대학에서 제공하는 고급 라이선스 상담사 프로그램에 지원할 생각입니다.

I found [that / the certification {for 100 hours (of counseling experience)}

is required / for the application.

저는 / 100시간의 상담 경험 인증서가 필요하다는 것을 알게 되었습니다 / 지원을 위해.

However, / I do not think [ I could (possibly) complete

the required counseling experience / by the current deadline].

그러나, / 저는 필요 요구 사항인 상담 경험을 완수할 수 없을 것 같습니다 / 현재 정해진 마감일까지.

So, / {if possible}, / I kindly request an extension (of the deadline) /

until the end (of this summer vacation).

그래서, / 가능하다면, / 마감일 연장을 요청 드리고 싶습니다 / 이번 여름 방학이 끝날 때까지.

I am (actively) working on obtaining the certification, / and I am sure /

[ I will be able to submit it (by then)].

저는 인증서를 취득하기 위해 적극적으로 노력 중이며, / 확신합니다 / 그때까지 제출할 수 있을 것이라고.

I understand the importance (of following the application process), /

and would (greatly) appreciate your consideration (of this request).

저는 지원 절차를 준수하는 것이 중요함을 이해하고 있으며, / 이 요청을 고려해주신다면 대단히 감사드리겠습니다.

I look forward to your response.

답변을 기다리겠습니다.

Sincerely, / Peter Jackson

진심으로, / 피터 잭슨

주제

대학 고급 자격 상담사 프로그램  
신청 기한 연장 요청

Request for Extension of  
University Advanced Counselor  
Program Application Deadline

요약

저는 고급 자격 상담사 프로그램  
신청 기한 연장을 요청합니다.

I request an extension for  
applying to the Advanced  
Licensed Counselor Program.

글의 흐름

신청서 준비

피터 잭슨 소개 및 프로그램 신청  
의사

필수 요건

100시간 상담 경험 증명 필요

기한 문제

현재 기한 내 경험 완료 불가  
학기말까지 기한 연장 요청

적극 노력

경험 증명 획득 작업 중  
학기말까지 제출 가능

요청 중요성

기한 연장 중요성 설명  
배려 부탁

응답 기대

응답 기대 및 감사

Vocabulary

- necessary: 필요하다
- consideration: 고려
- application: 신청서
- certification: 인증서
- experience: 경험
- extension: 연장
- actively: 적극적으로
- deadline: 마감일
- follow: 따르다
- submit: 제출하다



03 커뮤니티 센터 농구장의 소음 문제



Noise Issue at Community Center Basketball Court

- [1] To **whom** it **may concern**,  
 전 전 (S' V' R) 관련
- [2] I **am writing to inform** you {of an ongoing noise issue (that I am experiencing)}.  
 S V To Adv R O' 전 (소음 전) ~
- [3] My apartment **faces** the **basketball courts** (of the community center).  
 S V O' 전 전
- [4] {**While** I **fully** support the community center's services}, I **am (constantly) being disrupted** by individuals {**play**ing basketball late (at night)}.  
 Adv 접 S' Adv V' S O' S V Adv 방해 S O R 전 전 ~ (소음 O')
- [5] {Many nights}, I **struggle to fall** asleep {**because** I **can hear** people **bounc**ing balls and shout**ing** on the **basketball courts** (well after 11 p.m.)}.  
 S V 애먹다 To O R a Adv 접 S' V' R O' O' (소음 O') 전 전 Adv
- [6] **Could (you) restrict** the time {the basketball court is open to (before 9 p.m.)}?  
 전 전 S S R 제한 O ~ S' V' a
- [7] I'm sure {I'm **not** the only person (in the neighborhood) **that is affected** by this noise issue}.  
 S V a O S' V' a =C' ~ 전 전
- [8] I appreciate your assistance.  
 S V 감사 S O 협조
- [9] **Sincerely**, Ian Baldwin  
 Adv

해역

- [1] 관계자 귀하,  
 [2] 저는 제가 겪고 있는 지속되는 소음 문제에 대해 알려 드리기 위해 이 편지를 씁니다.  
 [3] 저의 아파트는 문화 센터의 농구 코트를 향하고 있습니다.  
 [4] 저는 문화 센터의 서비스를 전적으로 지지하고 있지만, 밤늦게 농구를 하는 사람들에게 의해 끊임없이 방해받고 있습니다.  
 [5] 많은 밤마다, 밤 11시가 한참 넘어서도 저는 사람들이 농구 코트에서 공을 튀기고 소리치는 것을 들어야 해서 잠을 자는 데 애를 먹습니다.  
 [6] 당신은 농구 코트를 여는 시간을 밤 9시 이전으로 제한해 주실 수 있으십니까?  
 [7] 저는 이 근처에서 이 소음 문제에 의해 영향 받는 유일한 사람이 아님을 확신합니다.  
 [8] 당신의 협조에 감사드립니다.  
 [9] 진심을 담아, Ian Baldwin

어휘

1 disrupt [동] 지장을 주다, 방해하다 2 constantly [부] 끊임없이, 항상 3 ongoing [형] 진행 중인 4 assistance [명] 도움 5 bounce [동] 튀어 오르다, 강충강충 뛰다, (공을) 튀기다 6 balls [명] 첫소리, 용기 7 sincerely [부] 진심으로 8 playing [명] 연주, 연주법 9 affected [형] 영향을 받은, 감동한

04 페니 로드 35번 버스 정류장 무시됨



No. 35 Bus Stop on Fenny Road Ignored

[1] {To whom it may concern}, I would like to draw your attention  
전 전 S' V' R 관계 S V R R S O  
 to a problem {that frequently occurs (with the No. 35 buses)}.  
전 전 전 V' 전 전  
 [2] There is a bus stop {about halfway (along Fenny Road)},  
V' S 전 전 전  
 {at which} the No. 35 buses are supposed to stop}.  
전 S' V' S R  
 [3] It would appear, however, [that some of your drivers are  
S V R S 전 전 S' V'  
 either unaware (of this bus stop) or (for some reason) choose  
전 a 전 전 전 전 V' S'  
 to ignore it, {driving past (even though the buses are not full)}].  
To O' R O' 전 전 전 S' V' a  
 [4] I would be grateful {if you could remind your drivers (that this  
S V R a S' V' R 상기 S O' O' 전 전  
 bus stop exists) and (that they should be prepared to stop at it)}.  
S' V' O' 전 S' V' R S' 전 전  
 [5] I look forward to seeing an improvement  
S V 기대 전 전 O 개선  
 in this service soon.  
전 전 전 전 Adv  
 [6] Yours faithfully, John Williams  
Adv

해역

[1] 관계자분께, 35번 버스에서 자주 발생하는 문제에 대해 귀하의 주의를 환기하고 싶습니다.

[2] Fenny Road를 따라 중간쯤 버스 정류장이 있고, 그곳에서 35번 버스가 정차하게 되어 있습니다.

[3] 그러나 버스 기사들 중 일부는 이 버스 정류장을 인식하지 못하거나 어떤 이유에서인지 그것을 무시하기로 선택하여 버스가 좌차지 않았음에도 불구하고 운전해 지나쳐가는 것으로 보입니다.

[4] 기사들에게 이 버스 정류장이 존재하고 그곳에 정차할 준비가 되어 있어야 한다는 것을 상기시켜 주시면 감사하겠습니다.

[5] 곧 이 서비스가 개선되기를 기대합니다.

[6] 진심을 담아, John Williams 드림

어휘

1 [형] 충실한 2 yours [대] 당신의 것 3 driving [명] 운전 [형] 강력한, 세찬 4 halfway [부] 중간에, 부분적으로 5 unaware [형] 알지 못하는 6 prepared [형] 준비가 되어있는

05 승인되지 않은 결석과 학생 학습에 미치는 영향



Unapproved absences and their impact on student learning

- [1] {Dear parents},  
친애
- [2] Regular attendance (at school) is essential  
a 규칙적 S 출석 ~ 전\* 전\* V a 필수적  
(in maximizing student potential).  
전 극대화 전 잠재력
- [3] Recently, we've become concerned about the number  
최근 S V 걱정 전  
of unapproved absences (across all grades).  
승인 x 결석 전 학년
- [4] I would like to (further) clarify {that your role (as a parent) is  
S V R ~ 명확히 O 전 S 전 전 V  
to approve any school absence}.  
승인 전
- [5] Parents must provide an explanation (for absences) to  
S V R 제공 O 설명 ~ 전\* 전  
the school [within 7 days {from the first day (of  
전 전 전 전\* 전 ~ 전\*  
any period (of absence))}].  
기간 ~ 전\* 전\*
- [6] {Where an explanation has not been received (within  
전 전 S\* V\* 전  
the 7-day time frame)}, the school will record the absence  
전 S V O  
as unjustified on the student's record.  
전\* 정당 x 전\* S\* 전\*
- [7] Please ensure {that you go to the parent portal site  
전\* O 전 S\* V\* R 전 전 부모 포털 사이트  
and register the reason (any time your child is absent)}.  
V\* R 등록 O\* 언제든지 S\* V\* a
- [8] Please approve all absences, so that your child  
전\* 승인 전 O 전 전\* S\*  
will not be at a disadvantage.  
V\* R 전 전 불이익
- [9] Many thanks for your cooperation.  
전 S\* 전 협조
- [10] Sincerely, Natalie Brown, Vice Principal  
전

해역

- [1] 친애하는 부모님께,
- [2] 학생의 잠재력을 극대화하는 데는 학교에 규칙적으로 출석하는 것이 필수적입니다.
- [3] 최근에, 우리는 전 학년에 걸쳐 승인되지 않은 결석 수에 대해 우려하고 있습니다.
- [4] 저는 부모로서의 당신의 역할이 학교 결석을 승인하는 것이라는 것을 더 명확히 하고 싶습니다.
- [5] 학부모들은 결석 첫날로부터 7일 이내에 결석에 대한 설명을 학교에 제공해야 합니다.
- [6] 7일의 기간 내에 설명이 주어지지 않을 경우, 학교는 결석을 정당하지 않은 것으로 학생부에 기록할 것입니다.
- [7] 반드시 학부모 포털 사이트에 들어가서 자녀가 결석할 때마다 사유를 등록해 주십시오.
- [8] 자녀가 불이익에 처하지 않도록 모든 결석을 승인해 주십시오.
- [9] 협조해 주셔서 대단히 감사합니다.
- [10] 진심으로, 교감, Natalie Brown

어휘

1 ensure [동] 반드시 ~하게 하다, 보장하다 2 clarify [동] 명백하게 하다 3 further 부. 더 멀리, 더 나아가 형. 더 이상의 4 explanation [명] 설명, 해명, 설명서 5 cooperation [명] 협력, 협동, 협조 6 maximize [동] 극대화하다 7 attendance [명] 출석, 참석 8 sincerely [부] 진심으로 9 vice [명] 범죄, 악, 바이스



06 미술 작품의 구매 가능 여부를 문의하려고



To inquire about the availability of art

- [1] It was a pleasure {meeting you (at your gallery) last week}.
- [2] I appreciate your effort to select and exhibit diverse artwork.
- [3] {As I mentioned}, I greatly admire Robert D. Parker's paintings, {which emphasize the beauty (of nature)}.
- [4] {Over the past few days}, I have been researching and learning about Robert D. Parker's online viewing room (through your gallery's website).
- [5] I'm (especially) interested in purchasing the painting {that depicts the horizon, (titled Sunrise)}.
- [6] I would like to know {if the piece is still available (for purchase)}.
- [7] It would be a great pleasure to house this wonderful piece (of art).
- [8] I look forward to your reply (to this inquiry).

해석

- [1] 지난주에 귀하의 화랑에서 만나서 즐거었습니다.
- [2] 다양한 미술 작품을 선정하고 전시한 귀하의 노력에 감사드립니다.
- [3] 제가 말씀드렸듯이, 저는 Robert D. Parker의 그림을 대단히 좋아하는데, 그의 그림은 자연의 아름다움을 강조합니다.
- [4] 지난 며칠 동안, 저는 귀하의 화랑 웹사이트를 통해 Robert D. Parker의 온라인 전시 공간에 관해 조사하고 알아보았습니다.
- [5] 저는 'Sunrise'라는 제목이 붙은, 지평선을 묘사한 그림을 구매하는 것에 특히 관심이 있습니다.
- [6] 저는 그 작품을 여전히 구매할 수 있는지를 알고 싶습니다.
- [7] 이 훌륭한 미술 작품을 소장할 수 있다면 큰 기쁨이 될 것입니다.
- [8] 이 문의에 대한 귀하의 답변을 손꼽아 기다립니다.

어휘

1 depict [동] 묘사하다, 그리다 2 greatly [부] 대단히 3 website [명] 웹사이트 4 artwork [명] 삽화, 미술품 5 viewing [명] 감상, 텔레비전 프로그램 6 sunrise [명] 동틀 녘, 아침노을





09 책 읽어 주기 자원봉사 요청



Ask for volunteering to read books

- [1] Dear Ms. Stevens, My name is Peter Watson, and I'm the manager (of the Springton Library).
- [2] Our storytelling program has been so well-attended {that we are planning to expand the program (to 6 days) each week}.
- [3] This means {that we need to recruit more volunteers to read to the children}.
- [4] People (still) talk about the week [you filled in (for us) {when one (of our volunteers) couldn't come}].
- [5] You really brought those stories to life!
- [6] So, would (you) be willing to read to the preschoolers (for an hour), from 10 to 11 a.m. every Friday?
- [7] I hope {you will take this opportunity to let more children hear your voice}.
- [8] We are looking forward to your positive reply.
- [9] Best regards, Peter Watson

해역

- [1] Stevens씨께, 제 이름은 Peter Watson이고, 저는 Springton 도서관의 관리자입니다.
- [2] 우리의 스토리텔링 프로그램에 많은 분들이 참석해주셔서 우리는 프로그램을 주 6일로 확대하는 것을 계획 중입니다.
- [3] 이것은 우리가 아이들에게 책을 읽어 줄 자원봉사자를 더 많이 모집해야 할 필요가 있음을 의미합니다.
- [4] 사람들은 자원봉사자 중 한 명이 올 수 없었을 때 당신이 우리를 위해 채워 준 일주일의 아픔도 이야기합니다.
- [5] 당신은 정말 그 이야기들에 생명을 불어넣었죠!
- [6] 그런 이유로, 매주 금요일 오전 10시부터 11시까지 한 시간 동안 미취학 아동들에게 책을 읽어 줄 의향이 있으십니까?
- [7] 당신이 이 기회를 받아들여서 더 많은 아이들이 당신의 목소리를 듣게 될 것 같습니다.
- [8] 우리는 당신의 긍정적인 답변을 기다리고 있습니다.
- [9] Peter Watson 드림.

어휘

1 manager [명] 관리자 2 forward [부] 앞으로 3 attend [동] 참석하다, 유의하다, 돌보다 4 reply [동] 대답하다, 답장하다 [명] 대담, 답장 5 volunteer [명] 자원자, 자원봉사자 지원하다, 자원봉사하다 6 positive [형] 긍정적인, 낙관적인 7 opportunity [명] 기회 8 willing [형] 기꺼이 ~하는 9 expand [동] 확장되다, 확장시키다 10 regard [동] ~로 여기다 [명] 고려, 관심 11 recruit [동] 모집하다 [명] 신병, 새로운 구성원 12 planning [명] 계획 세우기 13 storytelling [명] 이야기하기

10 특가로 구입한 기차표의 교환



An exchange of train tickets purchased at a special price

[1] {As I explained (on the telephone)}, I **don't want to take** my two children (by myself) on a **train trip to visit** my parents in Springfield this Saturday [**since** it is the same day {the Riverside Warriors **will play** the Greenville Trojans (in the National Soccer Championship)}].

[2] I **would (really) appreciate it, therefore, {if you could change}** my tickets to the following weekend (April 23).

[3] I **fully appreciate {that the original, special-offer ticket was non-exchangeable}, but I did not know** about the soccer match {when I booked the tickets} and I **would be** really grateful {if you could do this (for me)}.

[4] Thank you **in advance**.

해석

[1] 전화로 설명 드렸듯이, 이번 주 토요일이 National Soccer Championship에서 Riverside Warriors가 Greenville Trojans와 시합을 할 날과 같은 날이어서 그날 Springfield에 사는 저희 부모님을 뵈러 혼자 두 아이를 데리고 기차 여행을 하고 싶지 않습니다.

[2] 그래서 제 기차표를 다음 주말(4월 23일)로 바꿔 주시면 정말 감사하겠습니다.

[3] 특가로 제공되는 원래 기차표는 교환할 수 없다는 것을 잘 알지만, 기차표를 예약할 당시에는 축구 경기에 관해 알지 못했으니 저를 위해 이렇게 해 주시면 정말 감사하겠습니다.

[4] 미리 감사 드립니다.

어휘

by oneself 혼자 appreciate 감사하다, 알다 special-offer 특가로 제공되는 non-exchangeable 교환할 수 없는 match 경기 book 예약하다 grateful 감사하는 in advance 미리

11 버스 운행 중단



A suspension of service

[1] {To whom it may concern}, I am a parent [of a high school student {who takes the 145 bus to commute to Clarkson High School}].

[2] This is the only public transport {available (from our area)} and is used by many students.

[3] Recently, I heard {that the city council is planning to discontinue this service}.

[4] My husband and I start work early (in the morning) and this makes it impossible for us to drop (our son) off at school.

[5] It would take him (nearly) an hour to walk (to school) and there is a lot of traffic (in the morning), so I do not consider it safe to bike.

[6] This matter will place many families, (including ours), under a lot of stress.

[7] {As a resident (of Sunnyville)}, I think {such a plan is unacceptable}.

[8] I urge the council to listen to the concerns (of the community).

[9] Sincerely, Lucy Jackson.

해석

[1] 관계자 분께 저는 Clarkson 고등학교로 통학하기 위해 145번 버스를 타는 고등학생의 부모입니다.

[2] 이것은 우리 지역에서 이용할 수 있는 유일한 대중교통이며 많은 학생들에 의해 이용됩니다.

[3] 최근 저는 시 의회가 이 서비스를 중단하는 것을 계획하고 있다고 들었습니다.

[4] 제 남편과 저는 아침 일찍 일을 시작하며 이 점이 저희가 아들을 학교에 태워다주는 것을 불가능하게 합니다.

[5] 제 아들이 학교에 걸어가는 데는 거의 한 시간이 걸릴 것이며 아침에는 교통량이 많아서 저는 자전거를 타는 것이 안전하다고 생각하지 않습니다.

[6] 이런 문제점은 저희를 포함한 많은 가족들을 엄청난 곤경에 처하게 할 것입니다.

[7] Sunnyville의 거주자로서 저는 그러한 계획을 받아들이기 어렵다고 생각합니다.

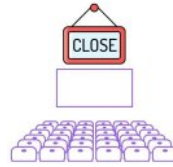
[8] 저는 의회가 지역 사회의 우려를 경청할 것을 촉구하는 바입니다.

[9] Lucy Jackson 드림

어휘

concern ~에 관한 것이다 commute 통학하다, 통근하다 public transport 대중교통 available 이용할 수 있는 council 의회 discontinue 중단하다 place (특정한 상황에) 처하게 하다[두다]

12 학교 강당의 보수 공사 안내



A guide to the renovation of the school auditorium

- [1] {Dear parents and students (of Douglas School)},  
 a ~ 전' 전'  
 {As you know}, our school was built (over 150 years ago).  
 (=like) S' V' a S V 수동형 전' 전' a  
 [2] {While we are proud (of our school's history)}, the facilities  
 a 전' 전' S S' V' a ~ 전' a 전' 전' S 시설  
 are not exactly {what they should be (for modern schooling)}.  
 V a 전' =C S' V' R 전' a 현대적 전'  
 [3] {Thanks to a generous donation (to the school foundation)},  
 ~덕분 전' a 너그러운 전' 기부 전' 전' 법인 전'  
 we will be able to start renovating those parts {of our campus  
 S V R ~ R 보수 O 전' 전' O' ~ 전' 전' 전'  
 (that have become outdated)}.  
 전' 전' 전' V' 전' 전' 전' 전'  
 [4] We hope {this will help provide our students (with  
 S V OS' V' R 전' R 전' O' 전'  
 the best education possible)}.  
 a 전' a 가능한  
 [5] I'm writing to inform you {that the auditorium will be  
 S V To a 전' R 전' 전' 전' S' 강당 V' R  
 the first building (closed for repairs)}.  
 a =C' ~ 전' 전' 전' 전'  
 [6] Students will not be able to use the auditorium for  
 S V R ~ R O 강당 전'  
 about one month {while the repairs are taking place}.  
 전' 전' a 전' S' V'  
 [7] We hope [that you will understand {how this brief  
 S V O 전' S' V' R O 전' 전' a 짧은  
 inconvenience will encourage community-wide benefits  
 S' 불편함 V' R 장려 a O' 이점  
 for years to come}].  
 전' 전' ~ To a R  
 [8] Sincerely, Vice Principal Kyla Andrew.  
 a

해역

- [1] Douglas School의 학부모님과 학생 여러분에게 여러분들도 아시다시피, 우리 학교는 150년도 더 전에 지어졌습니다.  
 [2] 우리는 학교의 역사가 자랑스럽지만, 학교의 그 시설들이 현대 교육을 위해 정확히 맞지는 않습니다.  
 [3] 학교 재단에 아낌없이 기부해 주신 덕분에, 우리는 캠퍼스의 구식이 된 그러한 부분들에 대한 보수를 시작할 수 있을 것입니다.  
 [4] 우리는 이 보수작업으로 우리 학생들에게 가능한 최고의 교육을 제공하는데 도움이 되기를 바랍니다.  
 [5] 강당이 수리되는 첫 번째 건물이 될 것이라는 점을 이 편지로 알려드립니다.  
 [6] 학생들은 수리가 진행되는 동안 약 한달 동안 강당을 이용할 수 없게 됩니다.  
 [7] 이 짧은 불편함이 향후 몇 년 동안 지역사회 전체의 혜택을 어떻게 장려할 것인지 이해해 주시기를 바랍니다.  
 [8] 교감 Kyla Andrews 드림.

어휘

facility 시설 thanks to ~ 덕분에 generous 관대한, 후한, 넉넉한 donation 기부 foundation 재단 renovate 보수하다, 개조하다 provide 제공하다 inform 알리다, 통지하다 auditorium 강당 repair 수리 take place 일어나다, 개최되다 inconvenience 불편함 encourage 장려하다, 격려하다 benefit 혜택, 이득







01

(A) To whom it may concern, My name is Peter Jackson and I am thinking of applying for the Advanced Licensed Counselor Program that the university provides.

(B) I found what the certification for 100 hours of counseling experience is requiring for the application.

(C) I am actively working on obtaining the certification, and I am sure I will be able to submit them by then. I understand the importance of following the application process, and would greatly appreciate your consideration of this request.

(D) However, I do not think I could possibly complete the required counseling experience by the current deadline. So, if possible, I kindly request an extension of the deadline until the end of this summer vacation.

(E) I look forward to your response. Sincerely, Peter Jackson

12. 주어진 글 (A) 에 이어질 내용을 순서에 맞게 배열하십시오.

정답 : (A)-( )-( )-( )-( )

13. 위 글에서 어법상 어색한 부분을 모두 찾아 각각 바르게 고치시오 (3개)

어색한 부분	고친 부분
(1) _____ → _____	
(2) _____ → _____	
(3) _____ → _____	

14. 위 글의 알맞은 주제를 고르시오?

- ① To apply for the Advanced Licensed Counselor Program.
- ② To inquire about the application requirements for a counseling program.
- ③ To request a deadline extension for submitting counseling experience certification.
- ④ To complain about the difficulty of obtaining counseling experience.
- ⑤ To update the university on his progress in the program.

15. 위 글을 내용과 일치 하지 않는 것은?

- ① Peter Jackson is applying for the Advanced Licensed Counselor Program.
- ② Completing 100 hours of counseling experience is a requirement for the application.
- ③ Peter Jackson has already completed the required counseling hours.
- ④ Peter Jackson is requesting a deadline extension for submitting his certification.
- ⑤ Peter Jackson believes he can submit the certification by the end of the summer vacation.

16. What does Peter Jackson say he is currently working on?

- ① Completing the program application form.
- ② Requesting letters of recommendation.
- ③ Attending preparatory counseling classes.
- ④ Scheduling an interview with the program director.
- ⑤ Obtaining the required counseling experience certification.

17. How confident is Peter Jackson in his ability to meet the new proposed deadline?

- ① He is unsure about meeting the new deadline.
- ② He is confident he can submit the certification by then.
- ③ He thinks he can but is worried about unforeseen obstacles.
- ④ He believes it will take longer than the proposed deadline.
- ⑤ He does not mention his confidence level.

18. 위 글을 요약 시 빈칸에 알맞은 말을 고르시오.

Peter Jackson is applying for the Advanced Licensed Counselor Program and requests a deadline \_\_\_\_\_ for submitting his counseling experience \_\_\_\_\_.

- ① increase, certificate      ② extension, certification
- ③ delay, report              ④ change, hours
- ⑤ postponement, approval

19. What specific request did Peter Jackson make in his letter?

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20. By when does Peter Jackson assure he will submit the required certification?

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To whom it may concern, My name is Peter Jackson and I am thinking of applying for the Advanced Licensed Counselor Program that the university provides. I found that the certification for 100 hours of counseling experience is required for the (A)[ ]. However, I do not think I could possibly (B)[ ] the required counseling experience by the current deadline. So, if (C)[ ], (가)[ ]. I am actively working on obtaining the certification, and I am sure I will be able to submit it by then. I understand the importance of (D)[ ] the application process, and would greatly appreciate your consideration of this request. I look forward to your response. Sincerely, Peter Jackson

21. 문맥상 위 글의 빈칸 (A)~(D)에 들어갈 수 없는 단어 하나는?

- ① possible                      ② application
- ③ following                    ④ complete
- ⑤ impossible

22. 위 글의 빈칸 (가)에 들어갈 말을 <조건>에 맞게 쓰시오.

<조건>  
 1. (보기)에 주어진 단어들을 모두 한 번씩만 사용할 것.  
 2. 필요시 (보기) 이외의 단어 추가 및 어형 변형 가능.

(보기)  
 extension / this / kindly / i / the / deadline / summer / until / vacation / of / of / end / the / an / request

정답 : \_\_\_\_\_

---



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23. 보기를 활용하여 주어진 낱말들을 알맞게 배열해 문장을 완성하십시오. (본문 변형)

보기:

- ㉠ I found out [ of / the / counseling / that / hours / application / proof / needs / of / 100 ] experience.
- ㉡ If it's possible, please [ deadline / the / that / the / back / ask / until / me / be / pushed / end / let ] of the summer break.
- ㉢ It's important [ appreciate / if / really / the / it / follow / process, / I'd / to / could / application / and / think / please / you ] about this request.

㉠ 신청서에 100시간의 상담 경험 증명이 필요하다는 사실을 알게 되었습니다.

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㉡ 가능하다면 여름 방학이 끝날 때까지 기한을 미뤄달라고 부탁드립니다.

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㉢ 신청 절차를 따르는 것이 중요하며, 이 요청에 대해 생각해 주시면 정말 감사하겠습니다.

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02

(A) Dear Art Crafts People of Greenville,  
 (B) For the annual Crafts Fair on May 25 from 1 p.m. to 6 p.m., the Greenville Community Center is providing booth spaces to rent as in previous years.  
 (C) We expect all available space to be fully booked soon, so don't get left out. We hope to see you at the fair.  
 (D) To reserve your space, please visit our website and completing a registration form by April 20.  
 (E) The rental fee is \$50. All the money we receive from rental fees go to support upcoming activities throughout the year.

24. 주어진 글 (A) 에 이어질 내용을 순서에 맞게 배열하시오.

정답 : (A)-( )-( )-( )-( )

25. 위 글에서 어법상 어색한 부분을 모두 찾아 각각 바르게 고치시오 (3개)

어색한 부분	고친 부분
(1) _____ → _____	_____
(2) _____ → _____	_____
(3) _____ → _____	_____

26. 위 글을 요약 시 ㉠, ㉡ 들어갈 표현을 적으시오.

Annual ㉠\_\_\_\_\_ Fair on May 25, Greenville Community Center providing booth spaces to ㉡\_\_\_\_\_. Reserve by April 20.

㉠ \_\_\_\_\_

㉡ \_\_\_\_\_

27. ㉠, ㉡를 읽고 알맞은 단어를 지문에서 찾아 쓰시오.

- ㉠ a small temporary structure for selling goods at a market or fair

㉡ the action or process of registering or of being registered

㉠ \_\_\_\_\_ ㉡ \_\_\_\_\_

28. How can you reserve a booth space for the Crafts Fair?

- ① By visiting the Greenville Community Center's website
- ② By calling the Greenville Community Center
- ③ By visiting the Crafts Fair on May 25
- ④ By borrowing a registration form by April 20
- ⑤ By paying a rental fee of \$25

29. How much is the rental fee for a booth space at the Crafts Fair?

- ① \$20
- ② \$30
- ③ \$40
- ④ \$50
- ⑤ \$60

30. When is the deadline to reserve a booth space for the Crafts Fair in Greenville?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

31. What does the money from rental fees support?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dear Art Crafts People of Greenville, For the annual Crafts Fair on May 25 from 1 p.m. to 6 p.m., the Greenville Community Center is providing booth spaces to rent as in (A) [ ] years. To reserve your space, (가) [ ]. The rental fee is \$50. All the money we (B) [ ] from rental fees goes to support upcoming activities throughout the year. We expect all (C) [ ] spaces to be fully booked soon, so don't get left out. We hope to see you at the (D) [ ].

32. 문맥상 위 글의 빈칸 (A)~(D)에 들어갈 수 없는 단어 하나는?

- ① previous                      ② available
- ③ fair                              ④ receive
- ⑤ subsequent

33. 위 글의 빈칸 (가)에 들어갈 말을 <조건>에 맞게 쓰시오.

<조건>  
 1. (보기)에 주어진 단어들을 모두 한 번씩만 사용할 것.  
 2. 필요시 (보기) 이외의 단어 추가 및 어형 변형 가능.

(보기)  
 registration / 20 / our / a / complete / form / april / visit / by / website / please / and

정답 : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

34. 보기를 활용하여 주어진 낱말들을 알맞게 배열해 문장을 완성하십시오.

보기:

- ㉠ As we [ past, / the / in / done / have ] the Greenville Community Center [ annual / the / for / renting / booths / out / is ] Crafts Fair.
- ㉡ Please [ to / website / fill / our / a / go / form / registration / out / and ] by April 20 to hold your spot.
- ㉢ The rent money [ for / all / activities / is / we / used / get / to / that / pay / happen ] throughout the year.

㉠ 과거에도 그랬던 것처럼 그린빌 커뮤니티 센터는 연례 공예품 박람회를 위해 부스를 대여합니다.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

㉡ 4월 20일까지 웹사이트를 방문하여 등록 양식을 작성하고 자리를 예약하세요.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

㉢ 저희가 받는 임대료는 모두 일 년 내내 진행되는 활동 비용을 지불하는 데 사용됩니다.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

03

- (A) To whom it may concern,
- (B) I appreciate your assistance. Sincerely, Ian Baldwin
- (C) While I fully support the community center's services, I am constantly being disrupted by individuals playing basketball late at night. Many nights, I struggle to fall asleep because I can hear people to bounce balls and shouting on the basketball courts well after 11 p.m..
- (D) Could you restrict the time the basketball court is open to before 9 p.m.? I'm sure I'm not the only person in the neighborhood that is affected by this noise issue.
- (E) I am writing to inform you that an ongoing noise issue that I am experiencing. My apartment is faced the basketball courts of the community center.

35. 주어진 글 (A) 에 이어질 내용을 순서에 맞게 배열하십시오.

정답 : (A)-( )-( )-( )-( )

36. 위 글에서 어법상 어색한 부분을 모두 찾아 각각 바르게 고치시오 (3개)

어색한 부분	고친 부분
(1) _____ → _____	_____
(2) _____ → _____	_____
(3) _____ → _____	_____

37. 위 글을 요약 시 ㉠, ㉡ 들어갈 표현을 적으시오.

Ian Baldwin is writing to inform about an ongoing noise issue from the ㉠ \_\_\_\_\_ courts of the ㉡ \_\_\_\_\_ center.

㉠ \_\_\_\_\_

㉡ \_\_\_\_\_

38. ㉠, ㉡를 읽고 알맞은 단어를 지문에서 찾아 쓰시오.

- ㉠ a sound that is loud, unpleasant, unexpected, or undesired.
- ㉡ a subject or problem that people are thinking and talking about.

㉠ \_\_\_\_\_ ㉡ \_\_\_\_\_

39. Why is Ian Baldwin writing this letter?

- ① To inform about an ongoing traffic issue
- ② To support the community center services
- ③ To ask for a restriction of the basketball court
- ④ To ask for decision
- ⑤ To know about the noise

40. What time does Ian Baldwin ask for the basketball court to be open until?

- ① 9 p.m.
- ② 10 p.m.
- ③ 11 p.m.
- ④ 12 a.m.
- ⑤ 1 a.m.

41. How does Ian Baldwin feel about the community center's services?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

42. What is Ian Baldwin's request?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_







To whom it may concern, I would like to draw your attention to a problem that frequently (A)[ ] with the No. 35 buses. There is a bus stop about halfway along Fenny Road, at which the No. 35 buses are (B)[ ] to stop. It would appear, however, that some of your drivers are either unaware of this bus stop or for some reason choose to (C)[ ] it, driving past even though the buses are not full. I would be grateful if you could remind your drivers that (가)[ ]. I look forward to seeing a(n) (D)[ ] in this service soon. Yours faithfully, John Williams

54. 문맥상 위 글의 빈칸 (A)~(D)에 들어갈 수 없는 단어 하나는?

- ① recognize
- ② occurs
- ③ improvement
- ④ supposed
- ⑤ ignore

55. 위 글의 빈칸 (가)에 들어갈 말을 <조건>에 맞게 쓰시오.

<조건>  
 1. <보기>에 주어진 단어들을 모두 한 번씩만 사용할 것.  
 2. 필요시 <보기> 이외의 단어 추가 및 어형 변형 가능.

<보기>  
 that / exist / this / they / stop / it / at / to / prepared / be / should / and / stop / bus

정답 : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

56. 보기를 활용하여 주어진 낱말들을 알맞게 배열해 문장을 완성하십시오.

보기:

㉠ It seems, t[ either / about / choose / this / of / know / or / drivers / it / ignore / stop / your / that / don't / bus / hough, / some / to ] for some reason.

㉡ I'd [ it / to / this / they / your / and / drivers / be / stop / stop / that / that / ready / tell / you / if / appreciate / could / should / bus / exists ] at it.

㉢ I'm [ better / service / hoping / will / soon. / that / get / this ]

㉠ 하지만 일부 드라이버는 이 버스 정류장에 대해 모르거나 어떤 이유로 무시하는 것 같습니다.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

㉡ 기사님들께 이 버스 정류장이 존재하며 정차할 준비를 해야 한다는 점을 알려주시면 감사하겠습니다.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

㉢ 이 서비스가 곧 개선되기를 바랍니다.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

05

(A) Dear parents,  
 (B) Where an explanation has not been received within the 7-day time frame, the school will record the absence as unjustified on the student's record. Please ensure that you go to the parent portal site and register the reason any time your child is absent.  
 (C) Regular attendance at school is essentially in maximizing student potential. Recently, we've become concerned about the number of unapproved absences across all grades.  
 (D) Please approve all absences, so that your child will not be at a disadvantage. Many thanks for your cooperate. Sincerely, Natalie Brown, Vice Principal  
 (E) I would like to further clarify that your role as a parent is to approve any school absence. Parents must provide an explanation for absences to the school within 7 days by the first day of any period of absence.

57. 주어진 글 (A) 에 이어질 내용을 순서에 맞게 배열하십시오.

정답 : (A)-( )-( )-( )-( )

58. 위 글에서 어법상 어색한 부분을 모두 찾아 각각 바르게 고치시오 (3개)

어색한 부분	고친 부분
(1) _____ → _____	_____
(2) _____ → _____	_____
(3) _____ → _____	_____

59. 위 글을 요약 시 ㉠, ㉡ 들어갈 표현을 적으시오.

The importance of regular school ㉠\_\_\_\_\_ and the role of parents in ㉡\_\_\_\_\_g absences.

㉠ \_\_\_\_\_  
 ㉡ \_\_\_\_\_

60. ㉠, ㉡를 읽고 알맞은 단어를 지문에서 찾아 쓰시오.

- ㉠ the state of not being present or available  
 ㉡ not having a good or legal reason

㉠ \_\_\_\_\_ ㉡ \_\_\_\_\_

61. What is the role of parents in regards to school absences?

- ① To deny all absences
- ② To provide a paper for absences
- ③ To make sure the child is present
- ④ To approve all absences
- ⑤ To register the reason for attendance

62. What will be recorded on the student's record if an explanation is not given within the 7-day time frame?

- ① Unjustified attendance
- ② Unacceptable attendance
- ③ Unapproved absence
- ④ Unjustified absence
- ⑤ Unacceptable absence

63. How long do parents have to provide an explanation for absences?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

64. Why is it important for students to have good attendance?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dear parents, Regular attendance at school is essential in maximizing student (A)[ ]. Recently, we've become (B)[ ] about the number of unapproved absences across all grades. I would like to further clarify that your role as a parent is to approve any school absence. Parents must (C)[ ] an explanation for absences to the school within 7 days from the first day of any period of absence. Where a(n) (D)[ ] has not been received within the 7-day time frame, the school will record the absence as unjustified on the student's record. Please ensure that you go to the parent portal site and register the reason any time your child is absent. Please approve all absences, (가) [ ]. Many thanks for your cooperation. Sincerely, Natalie Brown, Vice Principal

65. 문맥상 위 글의 빈칸 (A)~(D)에 들어갈 수 없는 단어 하나는?

- ① provide
- ② prohibit
- ③ concerned
- ④ explanation
- ⑤ potential

66. 위 글의 빈칸 (가)에 들어갈 말을 <조건>에 맞게 쓰시오.

<조건>  
 1. <보기>에 주어진 단어들을 모두 한 번씩만 사용할 것.  
 2. 필요시 <보기> 이외의 단어 추가 및 어형 변형 가능.

<보기>  
 a / not / be / child / that / at / your / will / disadvantage / so

정답 : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

67. 보기를 활용하여 주어진 낱말들을 알맞게 배열해 문장을 완성하십시오.

보기:

㉠ Parents ( of / the / their / child / within / must / first / period / days / of / tell / seven / absence. / day / school / any / the / absent / is / of / why )

㉡ If the school doesn't get ( a / 7 / absence / it / the / student's / student's / will / as / on / unexplained / mark / within / the / days, / record. / for / reason / a / absence )

㉢ Please make sure ( reason / they / time / to / absence / portal / and / the / for / child's / parent / enter / your / to / school. / miss / go / the / every / site )

㉠ 학부모들은 학교에 자녀가 결석한 이유를 첫날부터 7일 이내에 알려야 합니다.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

㉡ 학교가 7일 이내에 학생의 결석 사유를 파악하지 못하면, 학생의 기록에 설명되지 않은 결석으로 표시됩니다.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

㉢ 자녀가 학교를 결석할 때마다 반드시 부모 포털 사이트에 가서 결석 사유를 입력하십시오.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

06

68. 주어진 문단에 이어질 순서로 가장 적절한 것은?

It was a pleasure meeting you at your gallery last week.

(A) I appreciate your effort to select and exhibit diverse artwork. As I mentioned, I greatly admire Robert D. Parker's paintings, which emphasize the beauty of nature.

(B) Over the past few days, I have been researching and learning about Robert D. Parker's online viewing room through your gallery's website. I'm especially interested in purchasing the painting that depicts the horizon, titled Sunrise.

(C) I would like to know if the piece is still available for purchase. It would be a great pleasure to house this wonderful piece of art. I look forward to your reply to this inquiry

정답: ( ) → ( ) → ( )

69. 위 글을 요약 시 ㉠, ㉡ 들어갈 표현을 적으시오.

A ㉠ \_\_\_\_\_ for purchasing a ㉡ \_\_\_\_\_ from Robert D. Parker's online viewing room.

㉠ \_\_\_\_\_

㉡ \_\_\_\_\_

70. ㉠, ㉡를 읽고 알맞은 단어를 지문에서 찾아 쓰시오.

- ㉠ To make a formal request for information or the truth about something.
- ㉡ An acquisition of something, usually for money.

㉠ \_\_\_\_\_ ㉡ \_\_\_\_\_

71. What does the author want to know?

- ① The price of the painting.
- ② If the painting is still available.
- ③ The artist's name.
- ④ The title of the painting.
- ⑤ The medium of the painting.

72. According to the article, the author admires

- ① The beauty of nature
- ② Robert D. Parker's online viewing room
- ③ The artwork exhibited in the gallery
- ④ The effort to select diverse artwork
- ⑤ Robert D. Parker's paintings

73. Where did the author find out about Robert D. Parker's online viewing room?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

74. What is the title of the painting the author is interested in purchasing?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

75. (A) ~ (C)의, 알맞은 어휘를 고르시오.

It was a pleasure meeting you at your gallery last week. I appreciate your effort to (A)[integrate / select] and exhibit diverse artwork. As I mentioned, I greatly admire Robert D. Parker's paintings, which emphasize the beauty of nature. Over the past few days, I have been researching and learning about Robert D. Parker's online viewing room through your gallery's website. I'm especially interested in purchasing the painting that (B)[depicts / derives] the horizon, titled Sunrise. I would like to know if the piece is still (C)[available / reliable] for purchase. It would be a great pleasure to house this wonderful piece of art. I look forward to your reply to this inquiry.

(A): \_\_\_\_\_ (B): \_\_\_\_\_ (C): \_\_\_\_\_

76. (A) ~ (C)를, 알맞은 어법으로 바꾸시오.

It was a pleasure meeting you at your gallery last week. I appreciate your effort to select and exhibit diverse artwork. As I mentioned, I greatly admire Robert D. Parker's paintings, (A)[that] emphasize the beauty of nature. Over the past (B)[little] days, I have been researching and learning about Robert D. Parker's online viewing room through your gallery's website. I'm especially interested in purchasing the painting that (C)[depict] the horizon, titled Sunrise. I would like to know if the piece is still available for purchase. It would be a great pleasure to house this wonderful piece of art. I look forward to your reply to this inquiry.

(A): \_\_\_\_\_ (B): \_\_\_\_\_ (C): \_\_\_\_\_

77. 주어진 문장 A~E를 흐름에 맞게 배열 하시오.

- (A) I appreciate your effort to select and exhibit diverse artwork.
- (B) It was a pleasure meeting you at your gallery last week.
- (C) It would be a great pleasure to house this wonderful piece of art. I look forward to your reply to this inquiry.
- (D) I'm especially interested in purchasing the painting that depicts the horizon, titled Sunrise. I would like to know if the piece is still available for purchase.
- (E) As I mentioned, I greatly admire Robert D. Parker's paintings, which emphasize the beauty of nature. Over the past few days, I have been researching and learning about Robert D. Parker's online viewing room through your gallery's website.

정답: ( ) → ( ) → ( ) → ( ) → ( )

78. 보기를 활용하여 주어진 낱말들을 알맞게 배열해 문장을 완성하시오.

보기:

㉠ ( week, / to / Last / gallery. / meet / at / you / it / great / was / your )

㉡ ( especially / the / shows / horizon. / in / called / I'm / buying / which / interested / the / painting / Sunrise, )

㉢ ( like / possible / to / I'd / buy / piece. / still / know / if / the / to / it's )

㉠ 지난 주에, 당신의 갤러리에서 당신을 만나서 좋았어요.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

㉡ 나는 특히 수평선을 보여주는 Sunrise는 그림을 사는 것에 관심이 있다.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

㉢ 저는 그 작품을 아직도 구매할 수 있는지 알고 싶습니다.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

07

79. 밑줄 친 (A) ~ (E)중, 어법상 틀린 것은?

Dear local business owners, My name is Carol Williams president of the student council at Yellowstone High School. We are hosting our annual quiz night on March 30 and plan to give prizes to the winning team. However, this event won't be possible without the (가)disapproval of local business (A)who provide (나)valuable products and services. Would you be willing to donate a gift certificate (B)that we can use as a prize? We would be (다)greatful for any amount on the certificate. In (라)exchange for your (마)generosity, we would place an advertisement for your business on our answer sheets. Thank you for (C)taking time to read this letter and (D)consider our request. If you'd like to donate or need more information, please call or email me. I look forward (E)hear from you soon. Carol Williams

- ① (A) who
- ② (B) that
- ③ (C) taking
- ④ (D) consider
- ⑤ (E) hear

80. 밑줄 친 (가) ~ (마)중, 문맥상 어휘의 쓰임이 적절하지 않은 것은?

- ① (가) disapproval
- ② (나) valuable
- ③ (다) greatful
- ④ (라) exchange
- ⑤ (마) generosity

81. 다음 글의 내용을 보기를 활용하여 한 문장으로 요약 하시오.

보기: Would ( certificate / a / to / prize? / be / use / you / give / that / as / willing / we / gift / can / a )

정답: \_\_\_\_\_  
 \_\_\_\_\_

82. 주어진 문단 다음에 이어질 글의 순서로 가장 적절한 것은?

Dear local business owners, My name is Carol Williams president of the student council at Yellowstone High School.

(A) ㉠(information / If / need / to / please / or / or / email / me / more / donate / like / call / , / you'd / . ) I look forward to hearing from you soon. Carol Williams

(B) We would be greatful for any amount on the certificate. In exchange for your generosity, we would place an advertisement for your business on our answer sheets. Thank you for taking time to read this letter and consider our request.

(C) We are hosting our annual quiz night on March 30 and plan to give prizes to the winning team. However, this event won't be possible without the support of local business who provide valuable products and services. ㉡ (prize / donate / ? / use / certificate / gift / we / can / be / Would / as / you / a / a / to / willing / that)

- ① B-A-C
- ② B-C-A
- ③ A-B-C
- ④ A-C-B
- ⑤ C-B-A

83. 괄호 ㉠과 ㉡속에 주어진 낱말들을 알맞게 배열해 문장을 완성하십시오.

㉠ \_\_\_\_\_  
 \_\_\_\_\_  
 ㉡ \_\_\_\_\_  
 \_\_\_\_\_

84. 이 글의 제목으로 가장 적절한 것은?

- ① To encourage high school presidents to vote
- ② To provide information about holding a quiz competition,
- ③ To announce the business announcement plan,
- ④ To ask for donating a gift certificate to use as a prize
- ⑤ To give a contact number for the donation

85. 다음 영영풀이 ㉠ ㉡ 를 읽고 빈칸에 들어갈 단어를 위에 지문에서 찾아 쓰시오.

㉠: A document establishing the authenticity of certain details of an item, event, or transaction

㉡: Liberality in giving or willingness to give; Kindness or magnanimity

정답:

㉠: \_\_\_\_\_ ㉡: \_\_\_\_\_

86. 주어진 문장 A~E를 흐름에 맞게 배열 하시오.(주관식)

A  
We are hosting our annual quiz night on March 30 and plan to give prizes to the winning team. However, this event won't be possible without the ㉠ \_\_\_\_\_ of local business who provide valuable products and services.

B  
In exchange for your ㉡ \_\_\_\_\_, we would place an advertisement for your business on our answer sheets. Thank you for taking time to read this letter and consider our request.

C  
If you'd like to donate or need more information, please call or email me. I look forward to hearing from you soon. Carol Williams

D  
Dear local business owners, My name is Carol Williams president of the student council at Yellowstone High School.

E  
Would you be willing to donate a gift certificate that we can use as a prize? We would be ㉢ \_\_\_\_\_ for any amount on the certificate.  
r economic success in competitive markets.

정답: ( ) → ( ) → ( ) → ( ) → ( )

87. 밑줄 친 빈칸 ㉠ ㉡ ㉢ 빈칸에 들어갈 말로 적절한 것은?

㉠: \_\_\_\_\_

㉡: \_\_\_\_\_

㉢: \_\_\_\_\_

08

88. 주어진 문단에 이어질 순서로 가장 적절한 것은?

Dear Customer Service,

(A) I am writing in regard to my magazine subscription. Currently, I have just over a year to go on my subscription to Economy Tomorrow and would like to continue my subscription as I have enjoyed the magazine for many years. Unfortunately, due to my bad eyesight, I have trouble reading your magazine.

(B) Thank you for your time. I look forward to hearing from you soon. Sincerely, Martin Gray

(C) My doctor has told me that I need to look for large print magazines and books. I'd like to know whether there's a large print version of your magazine. Please contact me if this is something you offer.

정답: ( ) → ( ) → ( )

89. 위 글을 요약 시 ㉠, ㉡ 들어갈 표현을 적으시오.

Martin Gray is inquiring about a ㉠ \_\_\_\_\_ of the magazine ㉡ \_\_\_\_\_ Economy Tomorrow.

㉠ \_\_\_\_\_

㉡ \_\_\_\_\_

90. ㉠, ㉡를 읽고 알맞은 단어를 지문에서 찾아 쓰시오.

- ㉠ having or showing knowledge, skill, or aptitude in a particular field or activity.
- ㉡ to ask for information; to make.

㉠ \_\_\_\_\_ ㉡ \_\_\_\_\_

91. What is Martin Gray inquiring about?

- ① His doctor's opinion
- ② His subscription to Economy Tomorrow
- ③ Large print magazines and books
- ④ The customer service
- ⑤ A large print version of the magazine

92. What does Martin Gray need due to his bad eyesight?

- ① A customer service contact
- ② A doctor
- ③ Large print magazines and books
- ④ An Economy Tomorrow subscription
- ⑤ Knowledge and skill in a particular field

93. What is Martin Gray's inquiry about?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

94. Why does Martin Gray need large print?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

95. (A) ~ (C)의, 알맞은 어휘를 고르시오.

Dear Customer Service, I am writing in regard to my magazine subscription. Currently, I have just over a year to go on my (A)[description / subscription] to Economy Tomorrow and would like to (B)[postpone / continue] my subscription as I have enjoyed the magazine for many years. Unfortunately, due to my bad eyesight, I have trouble reading your magazine. My doctor has told me that I need to look for large print magazines and books. I'd like to know whether there's a large print (C)[version / vision] of your magazine. Please contact me if this is something you offer. Thank you for your time. I look forward to hearing from you soon. Sincerely, Martin Gray

(A): \_\_\_\_\_ (B): \_\_\_\_\_ (C): \_\_\_\_\_



96. (A) ~ (C)를, 알맞은 어법으로 바꾸시오.

Dear Customer Service, I am writing in regard to my magazine subscription. Currently, I have just over a year to go on my subscription to Economy Tomorrow and (A)[will] like to continue my subscription as I have enjoyed the magazine for many years. Unfortunately, (B)[because] my bad eyesight, I have trouble reading your magazine. My doctor has told me that I need to look for large print magazines and books. I'd like to know (C)[where] there's a large print version of your magazine. Please contact me if this is something you offer. Thank you for your time. I look forward to hearing from you soon. Sincerely, Martin Gray

(A): \_\_\_\_\_ (B): \_\_\_\_\_ (C): \_\_\_\_\_

97. 주어진 문장 A~E를 흐름에 맞게 배열 하시오.

- (A) I look forward to hearing from you soon. Sincerely, Martin Gray
- (B) Dear Customer Service, I am writing in regard to my magazine subscription.
- (C) Please contact me if this is something you offer. Thank you for your time.
- (D) My doctor has told me that I need to look for large print magazines and books. I'd like to know whether there's a large print version of your magazine.
- (E) Currently, I have just over a year to go on my subscription to Economy Tomorrow and would like to continue my subscription as I have enjoyed the magazine for many years. Unfortunately, due to my bad eyesight, I have trouble reading your magazine.

정답: ( ) → ( ) → ( ) → ( ) → ( )

98. 보기를 활용하여 주어진 낱말들을 알맞게 배열해 문장을 완성하시오.

보기:

㉠ I have just over a year left on my subscription to Economy Tomorrow. ( I'd / subscription / many / years / I've / the / like / to / keep / enjoyed / because / my / for / magazine )

㉡ ( know / large / print / available / to / magazine / is / like / your / I'd / if / in )

㉢ ( me / provide / service / you / Please / this / if / contact )

㉠ 이코노미 투모로우 구독 기간이 1년 조금 넘었습니다. 저는 그 잡지를 오랫동안 즐겨왔기 때문에 구독을 계속하고 싶습니다.

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㉡ 당신의 잡지에 활자가 큰 버전이 있는지 알고 싶습니다.

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㉢ 이것이 당신이 제안하는 것이라면 저에게 연락해 주세요.

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09

99. 주어진 문단에 이어질 순서로 가장 적절한 것은?

Dear Ms. Stevens,

(A) People still talk about the week you filled in for us when one of our volunteers couldn't come. You really brought those stories to life! So, would you be willing to read to the preschoolers for an hour, from 10 to 11 a.m. every Friday?

(B) My name is Peter Watson, and I'm the manager of the Springton Library. Our storytelling program has been so well-attended that we are planning to expand the program to 6 days each week. This means that we need to recruit more volunteers to read to the children.

(C) I hope you will take this opportunity to let more children hear your voice. We are looking forward to your positive reply. Best regards, Peter Watson

정답: ( ) → ( ) → ( )

100. 위 글을 요약 시 ㉠, ㉡ 들어갈 표현을 적으시오.

The Springton Library is planning to ㉠\_\_\_\_\_ its storytelling program to 6 days a week, and is looking for ㉡\_\_\_\_\_ to read to the preschoolers each Friday.

㉠ \_\_\_\_\_

㉡ \_\_\_\_\_

101. ㉠, ㉡를 읽고 알맞은 단어를 지문에서 찾아 쓰시오.

- ㉠ to find suitable people to do a job
- ㉡ expressing agreement or acceptance

㉠ \_\_\_\_\_ ㉡ \_\_\_\_\_

102. What is the Springton Library looking for?

- ① Volunteers to read stories
- ② A new manager
- ③ More attendance
- ④ A new program
- ⑤ Agreement or acceptance

103. What does the Springton Library need from the volunteers?

- ① Agreement or acceptance
- ② A new program
- ③ More attendance
- ④ A new manager
- ⑤ To read to the preschoolers

104. What did Ms. Stevens do when one of the volunteers couldn't come?

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105. What time is the library looking for volunteers to read to the preschoolers?

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106. (A) ~ (C)의, 알맞은 어휘를 고르시오.

Dear Ms. Stevens, My name is Peter Watson, and I'm the manager of the Springton Library. Our storytelling program has been so well-attended that we are planning to (A)[expand / expend] the program to 6 days each week. This means that we need to recruit more volunteers to read to the children. People still talk about the week you filled in for us when one of our volunteers couldn't come. You really brought those stories to life! So, would you be willing to read to the preschoolers for an hour, from 10 to 11 a.m. every Friday? I hope you will take this (B)[opportunity / apprehension] to let more children hear your voice. We are looking forward to your (C)[possible / positive] reply. Best regards, Peter Watson

(A): \_\_\_\_\_ (B): \_\_\_\_\_ (C): \_\_\_\_\_

107. (A) ~ (C)를, 알맞은 어법으로 바꾸시오.

Dear Ms. Stevens, My name is Peter Watson, and I'm the manager of the Springton Library. Our storytelling program (A)[has] so well-attended that we are planning to expand the program to 6 days each week. This means that we need to recruit more volunteers (B)[reading] to the children. People still talk about the week you filled in for us when one of our volunteers couldn't come. You really brought those stories to life! So, would you be willing to read to the preschoolers for an hour, from 10 to 11 a.m. every Friday? I hope you will take this opportunity to let more children (C)[hearing] your voice. We are looking forward to your positive reply. Best regards, Peter Watson

(A): \_\_\_\_\_ (B): \_\_\_\_\_ (C): \_\_\_\_\_

108. 주어진 문장 A~E를 흐름에 맞게 배열 하시오.

- (A) We are looking forward to your positive reply. Best regards, Peter Watson
- (B) Dear Ms. Stevens, My name is Peter Watson, and I'm the manager of the Springton Library.
- (C) So, would you be willing to read to the preschoolers for an hour, from 10 to 11 a.m. every Friday?  
I hope you will take this opportunity to let more children hear your voice.
- (D) People still talk about the week you filled in for us when one of our volunteers couldn't come. You really brought those stories to life!
- (E) Our storytelling program has been so wellattended that we are planning to expand the program to  
6 days each week. This means that we need to recruit more volunteers to read to the children.

정답: ( ) → ( ) → ( ) → ( ) → ( )

109. 보기를 활용하여 주어진 낱말들을 알맞게 배열해 문장을 완성하시오.

보기:  
 ㉠ ( remembered / one / you / week / in / filled / for / still / is / our / The / volunteers / of )  
 ㉡ ( alive / Your / came / stories )  
 ㉢ ( your / We / positive / await / response )

㉠ 당신이 우리 자원봉사자 중 한 명을 위해 채워준 한 주는 아직도 기억에 남아요.

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㉡ 네 이야기가 살아났어!

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㉢ 우리는 당신의 긍정적인 답변을 기다립니다.

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10

110. 주어진 문단에 이어질 순서로 가장 적절한 것은?

As I explained on the telephone, I don't want to take my two children by myself on a train trip to visit my parents in Springfield this Saturday since it is the same day the Riverside Warriors will play the Greenville Trojans in the National Soccer Championship.

- (A) I fully appreciate that the original, special-offer ticket was non-exchangeable, but I did not know about the soccer match when I booked the tickets and I would be really grateful if you could do this for me.
- (B) Thank you in advance.
- (C) I would really appreciate it, therefore, if you could change my tickets to the following weekend (April 23).

정답: ( ) → ( ) → ( )

111. 위 글을 요약 시 ㉠, ㉡ 들어갈 표현을 적으시오.

A request ㉠ \_\_\_\_\_ for a train trip due to a conflicting ㉡ \_\_\_\_\_.

㉠ \_\_\_\_\_

㉡ \_\_\_\_\_

112. ㉠, ㉡를 읽고 알맞은 단어를 지문에서 찾아 쓰시오.

- ㉠ to be grateful or thankful for something.
- ㉡ able to be exchanged for something of the same value.

㉠ \_\_\_\_\_ ㉡ \_\_\_\_\_

113. What is the author requesting in the article?

- ① To take a train to Springfield with their two children
- ② To exchange tickets for a soccer match
- ③ To visit their parents in Springfield
- ④ To book tickets for the following weekend
- ⑤ To get a special offer ticket

114. What does the author need to do to obtain the tickets for the following weekend?

- ① Take their children on the train trip
- ② Exchange their original tickets
- ③ Go to Springfield to visit their parents
- ④ Book tickets for the weekend
- ⑤ Get a special offer ticket

115. What is the author's reason for wanting to change their tickets?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

116. What did the author not know when they booked their tickets?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

117. (A) ~ (C)의, 알맞은 어휘를 고르시오.

As I explained on the telephone, I don't want to take my two children by myself on a train trip to (A)[burgle / visit] my parents in Springfield this Saturday since it is the same day the Riverside Warriors will play the Greenville Trojans in the National Soccer Championship. I would really appreciate it, (B)[in addition / therefore], if you could change my tickets to the following weekend (April 23). I fully appreciate that the original, special-offer ticket was non-exchangeable, but I did not know about the soccer match when I booked the tickets and I would be really grateful if you could do this for me. Thank you (C)[in advance / in public].

(A): \_\_\_\_\_ (B): \_\_\_\_\_ (C): \_\_\_\_\_

118. (A) ~ (C)를, 알맞은 어법으로 바꾸시오.

As I explained on the telephone, I don't want to take my two children by myself on a train trip (A)[visiting] my parents in Springfield this Saturday since it (B)[does] the same day the Riverside Warriors will play the Greenville Trojans in the National Soccer Championship. I would really appreciate it, therefore, if you could change my tickets to the following weekend (April 23). I fully appreciate that the original, special-offer ticket (C)[were] non-exchangeable, but I did not know about the soccer match when I booked the tickets and I would be really grateful if you could do this for me. Thank you in advance.

(A): \_\_\_\_\_ (B): \_\_\_\_\_ (C): \_\_\_\_\_

119. 주어진 문장 A~E를 흐름에 맞게 배열 하시오.

- (A) Thank you in advance.
- (B) As I explained on the telephone, I don't want to take my two children by myself on a train trip to visit my parents in Springfield this Saturday since it is the same day the Riverside Warriors will play the Greenville Trojans in the National Soccer Championship.
- (C) I would really appreciate it, therefore, if you could change my tickets to the following weekend (April 23).
- (D) I fully appreciate that the original, special-offer ticket was non-exchangeable, but I did not know about the soccer match when I booked the tickets and I would be really grateful if you could do this for me.

정답: ( ) → ( ) → ( ) → ( ) → ( )

120. 보기를 활용하여 주어진 낱말들을 알맞게 배열해 문장을 완성하시오.

보기:

㉠ I ( alone / my / to / to / two / Springfield / take / don't / train / parents / a / see / my / trip / want / on / to / kids ) this Saturday because the Riverside Warriors are playing the Greenville Trojans in the National Soccer Championship on the same day.

㉡ It ( me / could / tickets / to / the / a / would / change / my / lot / you / mean / if / weekend / to ) after next (April 23).

㉢ I know that the original special-offer ticket can't be changed, but I didn't know about the soccer game when I booked the tickets, and ( could / I'd / out / help / me / it / appreciate / really / if / you )

㉣ 리버사이드 워리어스가 같은 날 전국 축구 선수권 대회에서 그린빌 트로이 목마와 경기를 하기 때문에 이번 토요일에 두 아이를 데리고 부모님을 만나러 스프링필드로 기차 여행을 가고 싶지 않습니다.

㉤ 다음 주(4월 23일) 주말로 티켓을 바꿔주시면 큰 의미가 있을 것 같습니다.

㉥ 원래 특가 티켓이 변경될 수 없다는 것은 알지만, 티켓을 예매할 때 축구 경기에 대해 물랐고, 도와주시면 정말 감사하겠습니다.

11

121. 주어진 문단에 이어질 순서로 가장 적절한 것은?

To whom it may concern,

(A) My husband and I start work early in the morning and this makes it impossible for us to drop our son off at school. It would take him nearly an hour to walk to school and there is a lot of traffic in the morning, so I do not consider it safe to bike. This matter will place many families, including ours, under a lot of stress.

(B) As a resident of Sunnyville, I think such a plan is unacceptable. I urge the council to listen to the concerns of the community. Sincerely, Lucy Jackson

(C) I am a parent of a high school student who takes the 145 bus to commute to Clarkson High School. This is the only public transport available from our area and is used by many students. Recently, I heard that the city council is planning to discontinue this service.

정답: ( ) → ( ) → ( )

122. 위 글을 요약 시 ㉠, ㉡ 들어갈 표현을 적으시오.

A parent's plea to the city council ㉠ \_\_\_\_\_ the 145 bus service running, as it is the only means of transport ㉡ \_\_\_\_\_ for their son to attend Clarkson High School.

㉠ \_\_\_\_\_

㉡ \_\_\_\_\_

123. ㉠, ㉡를 읽고 알맞은 단어를 지문에서 찾아 쓰시오.

- ㉠ able to be exchanged or replaced.
- ㉡ cause to come to an end, cease.

㉠ \_\_\_\_\_ ㉡ \_\_\_\_\_

124. What is the purpose of the article?

- ① To explain why the parent would like to take their children on a train trip.
- ② To discuss the rivalry between the Riverside

Warriors and the Greenville Trojans.

- ③ To ask the city council to change train tickets.
- ④ To persuade the city council to keep the 145 bus service running.
- ⑤ To describe the traffic conditions near Clarkson High School.

125. What does the parent need the city council to do?

- ① Change their train tickets.
- ② Discontinue the 145 bus service.
- ③ Listen to the concerns of the community.
- ④ Provide a safe route to school.
- ⑤ Allow their children to visit their grandparents.

126. What is the parent's main concern regarding their son's commute to school?

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127. What is the parent's argument for keeping the 145 bus service running?

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128. (A) ~ (C)의, 알맞은 어휘를 고르시오.

To whom it may concern, I am a parent of a high school student who takes the 145 bus to commute to Clarkson High School. This is the only public transport available from our area and is used by many students. Recently, I heard that the city council is planning to discontinue this service. My husband and I start work early in the morning and this makes it (A)[possible / impossible] for us to drop our son off at school. It would take him nearly an hour to walk to school and there is a lot of traffic in the morning, so I do not (B)[consider / disregard] it safe to bike. This matter will place many families, (C)[providing / including] ours, under a lot of stress. As a resident of Sunnyville, I think

such a plan is unacceptable. I urge the council to listen to the concerns of the community. Sincerely, Lucy Jackson

(A): \_\_\_\_\_ (B): \_\_\_\_\_ (C): \_\_\_\_\_

129. (A) ~ (C)를, 알맞은 어법으로 바꾸시오.

To whom it may concern, I am a parent of a high school student who takes the 145 bus to commute to Clarkson High School. This is the only public transport available from our area and is used by many students. Recently, I heard that the city council is planning (A)[discontinuing] this service. My husband and I start work early in the morning and this (B)[makes] impossible for us to drop our son off at school. It would take him nearly an hour to walk to school and there is a lot of traffic in the morning, so I do not consider it safe to bike. This matter will place many families, including ours, under a lot of stress. As a resident of Sunnyville, I think (C)[a such] plan is unacceptable. I urge the council to listen to the concerns of the community. Sincerely, Lucy Jackson

(A): \_\_\_\_\_ (B): \_\_\_\_\_ (C): \_\_\_\_\_

130. 주어진 문장 A~E를 흐름에 맞게 배열 하시오.

- (A) This is the only public transport available from our area and is used by many students. Recently, I heard that the city council is planning to discontinue this service.
- (B) I urge the council to listen to the concerns of the community. Sincerely, Lucy Jackson
- (C) My husband and I start work early in the morning and this makes it impossible for us to drop our son off at school. It would take him nearly an hour to walk to school and there is a lot of traffic in the morning, so I do not consider it safe to bike.
- (D) This matter will place many families, including ours, under a lot of stress. As a resident of Sunnyville, I think such a plan is unacceptable.
- (E) To whom it may concern, I am a parent of a high school student who takes the 145 bus to commute to Clarkson High School.

정답: ( ) → ( ) → ( ) → ( ) → ( )

131. 보기를 활용하여 주어진 낱말들을 알맞게 배열해 문장을 완성하십시오.

보기:

㉠ ( lot / him / take / the / and / hour, / would / school / of / Walking / a / morning, / there / in / an / almost / to / is / traffic ) so I don't think biking is a good idea.

㉡ This ( including / will / families, / for / cause / of / lot / many / ours / stress / a )

㉢ I ( to / the / the / say / people / in / urge / council / what / to / area / pay / have / attention / to )

㉠ 학교까지 걸어가는 데 거의 한 시간이 걸릴 것이고, 아침에는 차가 많이 막히기 때문에 자전거를 타는 것은 좋은 생각이 아닌 것 같아.

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㉡ 이것은 우리 가족을 포함한 많은 가족들에게 많은 스트레스를 줄 것입니다.

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㉢ 나는 의회가 그 지역 사람들이 말하는 것에 주의를 기울일 것을 촉구한다.

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12

132. 주어진 문단에 이어질 순서로 가장 적절한 것은?

Dear parents and students of Douglas School,

(A) Thanks to a generous donation to the school foundation, we will be able to start renovating those parts of our campus that have become outdated. We hope this will help provide our students with the best education possible. I'm writing to inform you that the auditorium will be the first building closed for repairs.

(B) As you know, our school was built over 150 years ago. While we are proud of our school's history, the facilities are not exactly what they should be for modern schooling.

(C) Students will not be able to use the auditorium for about one month while the repairs are taking place. We hope that you will understand how this brief inconvenience will encourage community-wide benefits for years to come. Sincerely, Vice Principal Kyla Andrews

정답: ( ) → ( ) → ( )

133. 위 글을 요약 시 ㉠, ㉡ 들어갈 표현을 적으시오.

Vice Principal Kyla Andrews is informing parents and students of Douglas School about their campus

㉠\_\_\_\_\_ due to a generous donation, that will start with the auditorium ㉡\_\_\_\_\_ for repairs for a month.

㉠ \_\_\_\_\_

㉡ \_\_\_\_\_

134. ㉠, ㉡를 읽고 알맞은 단어를 지문에서 찾아 쓰시오.

- ㉠ the process of making major changes to a building, room, or other structure, especially to make it look or work better.
- ㉡ gift of money or goods to a charity or other cause.

㉠ \_\_\_\_\_ ㉡ \_\_\_\_\_

135. What will be the first building closed for repair?

- ① The library
- ② The gymnasium
- ③ The cafeteria
- ④ The auditorium
- ⑤ The playground

136. What kind of changes is the school making to the campus?

- ① Adding a new playground
- ② Constructing a library
- ③ Upgrading the cafeteria
- ④ Making repairs
- ⑤ Painting the walls

137. Who is informing parents and students of Douglas School about the campus renovation?

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138. What is the duration of the closure of the auditorium for repairs?

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139. (A) ~ (C)의, 알맞은 어휘를 고르시오.

Dear parents and students of Douglas School, As you know, our school was built over 150 years ago. While we are proud of our school's history, the facilities are not (A)[exactly / rarely] what they should be for modern schooling. Thanks to a generous donation to the school foundation, we will be able to start renovating those parts of our campus that have become outdated. We hope this will help provide our students with the best education possible. I'm writing to (B)[inform / conceal] you that the auditorium will be the first building closed for repairs. Students will not be able to use the auditorium for about one month while the repairs are taking place. We hope that you will



understand how this brief (C)[appliance / inconvenience] will encourage community-wide benefits for years to come. Sincerely, Vice Principal Kyla Andrews

(A): \_\_\_\_\_ (B): \_\_\_\_\_ (C): \_\_\_\_\_

140. (A) ~ (C)를, 알맞은 어법으로 바꾸시오.

Dear parents and students of Douglas School, As you know, our school was built over 150 years ago. While we are proud (A)[that] our school's history, the facilities are not exactly what they should be for modern schooling. Thanks to a generous donation to the school foundation, we will be able to start renovating those parts of our campus (B)[what] have become outdated. We hope this will help provide our students with the best education possible. I'm writing to inform you that the auditorium will be the first building closed for repairs. Students will not be able to use the auditorium for about one month (C)[during] the repairs are taking place. We hope that you will understand how this brief inconvenience will encourage community-wide benefits for years to come. Sincerely, Vice Principal Kyla Andrews

(A): \_\_\_\_\_ (B): \_\_\_\_\_ (C): \_\_\_\_\_

141. 주어진 문장 A~E를 흐름에 맞게 배열 하시오.

- (A) As you know, our school was built over 150 years ago. While we are proud of our school's history, the facilities are not exactly what they should be for modern schooling.
- (B) Thanks to a generous donation to the school foundation, we will be able to start renovating those parts of our campus that have become outdated. We hope this will help provide our students with the best education possible.
- (C) Dear parents and students of Douglas School,
- (D) I'm writing to inform you that the auditorium will be the first building closed for repairs. Students will not be able to use the auditorium for about one month while the repairs are taking place.
- (E) We hope that you will understand how this brief inconvenience will encourage community-wide benefits for years to come. Sincerely, Vice Principal Kyla Andrews

정답: ( ) → ( ) → ( ) → ( ) → ( )

142. 보기를 활용하여 주어진 낱말들을 알맞게 배열해 문장을 완성하십시오.

보기:

㉠ We ( but / of / facilities / be / are / for / history, / the / are / should / modern / our / they / what / not / proud / school's / a ) school.

㉡ A generous donation ( the / that / to / school / will / parts / allow / become / foundation / start / of / us / campus / to / have / updating / our ) old.

㉢ We hope ( whole / for / this / come / see / years / will / to / community / can / short / inconvenience / the / how / you / many / help )

㉠ 우리는 우리 학교의 역사를 자랑스럽게 생각하지만, 그 시설들은 현대적인 학교를 위해 있어야 할 것이 아닙니다.

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㉡ 학교 재단에 대한 아낌없는 기부는 우리가 오래된 캠퍼스의 일부를 업데이트할 수 있게 해줄 것이다.

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㉢ 이 짧은 불편이 앞으로 몇 년 동안 지역사회 전체에 어떤 도움이 될지 여러분이 보실 수 있기를 바랍니다.

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Analysis

1. (A) - (B) - (D) - (C) - (E)
2.
  - (1) putting → put
  - (2) taking → to take
  - (3) beautifully → beautiful
3. ㉠ meet ㉡ activities
4. ㉠ Community ㉡ Gardening
5. ㉡
6. ㉡
7. In the north parking lot.
8. Working together and having a great time.
9. ㉢
 

[정답해설] (D) inquire 묻다, 알아보다, 조사하다 → required 필요한
10. We will divide into teams to plant flowers and small trees
11.
 

㉠: On July 13, at 9 a.m., people will gather in the north parking lot.

㉡: We are going to work together to set up flower beds, small trees, weeds, and bright lawn decorations.

㉢: Don't forget that you don't need any special skills or tools to join us for Gardening Day this year.

01

12. (A) - (B) - (D) - (C) - (E)
13.
  - (1) what → that (2) requiring → required (3) them → it
14. ㉢
15. ㉢
16. ㉤
17. ㉡
18. ㉡
19. Peter Jackson requested an extension of the deadline for submitting his counseling experience certification.
20. Peter Jackson assures he will submit the required certification by the end of summer vacation.

21. ㉤
 

[정답해설] (C) impossible 불가능한; 난감한 → possible 가능한
22. kindly request an extension of the deadline until the end of this summer vacation
23.
 

㉠: I found out that the application needs proof of 100 hours of counseling experience.

㉡: If it's possible, please let me ask that the deadline be pushed back until the end of the summer break.

㉢: It's important to follow the application process, and I'd really appreciate it if you could please think about this request.

02

24. (A) - (B) - (D) - (E) - (C)
25.
  - (1) space → spaces
  - (2) completing → complete
  - (3) go → goes
26. ㉠ Crafts ㉡ rent
27. ㉠ Booth ㉡ Registration
28. ㉠
29. ㉣
30. April 20
31. Upcoming activities throughout the year
32. ㉤
 

[정답해설] (A) subsequent 다음의, 그 후의, 뒤이은 → previous 이전의, 사전의
33. please visit our website and complete a registration form by April 20
34.
 

㉠: As we have done in the past, the Greenville Community Center is renting out booths for the annual Crafts Fair.

㉡: Please go to our website and fill out a registration form by April 20 to hold your spot.

㉢: The rent money we get is all used to pay for activities that happen throughout the year.

03

35. (A) - (E) - (C) - (D) - (B)
36.
  - (1) to bounce → bouncing
  - (2) that → of
  - (3) is faced → faces
37. ㉠ basketball ㉡ community
38. ㉠ Noise ㉡ Issue

39. ③

40. ①

41. Ian Baldwin feels positively about the community center's services.

42. Ian Baldwin is requesting for the basketball court to be restricted to before 9 p.m.

43. ②

[정답해설] (C) commodity 상품, 원자재, 물자 → community 주민, 지역 사회, 공동체

44. Could you restrict the time the basketball court is open to before 9 p.m

45.

㉞: Although I support the community center's services, late-night basketball players constantly disturb me.

㉞: People bouncing balls and shouting on the basketball courts after 11 p.m. keep me up many nights.

㉞: I'm sure this noise problem affects others in the neighborhood.

04

46. (A) - (E) - (B) - (D) - (C)

47.

(1) in spite of → even though

(2) of → that

(3) which → at which

48. ㉞ attention ㉞ stopping

49. ㉞ Aware ㉞ Ignore

50. ①

51. ③

52. The letter was written by John Williams.

53. Either unaware of the bus stop or ignoring it.

54. ①

[정답해설] (C) recognize 알아보기, 인정[표창]하다, 인식하다 → ignore 무시하다

55. this bus stop exists and that they should be prepared to stop at it

56.

㉞: It seems, though, that some of your drivers either don't know about this bus stop or choose to ignore it for some reason.

㉞: I'd appreciate it if you could tell your drivers that this bus stop exists and that they should be ready to stop at it.

㉞: I'm hoping that this service will get better soon.

05

57. (A) - (C) - (E) - (B) - (D)

58.

(1) essentially → essential

(2) cooperate → cooperation

(3) by → from

59. ㉞ attendance ㉞ approving

60. ㉞ Absence ㉞ Unjustified

61. ④

62. ④

63. Parents have 7 days from the first day of any period of absence to provide an explanation for absences.

64. Good attendance helps students maximize their potential and avoid being at a disadvantage.

65. ②

[정답해설] (C) prohibit 금지하다, 금하다 → provide 주다, 공급하다

66. so that your child will not be at a disadvantage

67.

㉞: Parents must tell the school why their child is absent within seven days of the first day of any period of absence.

㉞: If the school doesn't get a reason for a student's absence within 7 days, it will mark the absence as unexplained on the student's record.

㉞: Please make sure to go to the parent portal site and enter the reason for your child's absence every time they miss school.

06

68. A-B-C

69.

㉞ request(Inquire)

㉞ painting

70. ㉞ Inquire ㉞ Purchase

71. ②

72. ⑤

73. The author found out about Robert D. Parker's online viewing room through the gallery's website.

74. The title of the painting the author is interested in purchasing is Sunrise.

75.  
 (A): select  
 (B): depicts  
 (C): available

76.  
 (A): which  
 (B): few  
 (C): depicts

77. B-A-E-D-C

78.  
 ㉞: Last week, it was great to meet you at your gallery.  
 ㉟: I'm especially interested in buying the painting called Sunrise, which shows the horizon.  
 ㊱: I'd like to know if it's still possible to buy the piece.

07

79. ㉟ hear(→ to hearing)  
 80. ㉠ disapproval(→ support)  
 81. : Would you be willing to give a gift certificate that we can use as a prize?

82. ㉟  
 83.  
 ㉠ If you'd like to donate or need more information, please call or email me.

- ㉡ Would you be willing to donate a gift certificate that we can use as a prize?  
 84. ㉠  
 85. ㉠: certificate    ㉡: generosity

86. D-A-E-B-C  
 87.  
 ㉞: support  
 ㉟: generosity  
 ㊱: grateful

08

88. A-C-B  
 89.  
 ㉞ large print version  
 ㉟ subscription

90. ㉠ Adept    ㉡ Inquire  
 91. ㉟  
 92. ㉢

93. Martin Gray is inquiring about a large print version of the magazine subscription Economy Tomorrow.

94. Martin Gray needs large print due to his bad eyesight.

95.  
 (A): subscription  
 (B): continue  
 (C): version

96.  
 (A): would  
 (B): due to  
 (C): whether

97. B-E-D-C-A

98.  
 ㉞: I have just over a year left on my subscription to Economy Tomorrow. I'd like to keep my subscription because I've enjoyed the magazine for many years.  
 ㉟: I'd like to know if your magazine is available in large print.  
 ㊱: Please get in touch with me if this is something you offer.

09

99. B-A-C

100.  
 ㉞ expand  
 ㉟ volunteers

101. ㉠ recruit    ㉡ positive

102. ㉠

103. ㉟

104. Ms. Stevens filled in for the volunteer and brought the stories to life.

105. The library is looking for volunteers to read to the preschoolers from 10 to 11 a.m. every Friday.

106.  
 (A): expand  
 (B): opportunity  
 (C): positive

107.  
 (A): has been  
 (B): to read  
 (C): hear

108. B-E-D-C-A

109.  
 ㉞: The week you filled in for one of our volunteers is still remembered.  
 ㉟: Your stories came alive!  
 ㊱: We await your positive response.

10

110. C-A-B
111.  
 ㉠ to change tickets  
 ㉡ soccer match
112. ㉠ Appreciate ㉡ Exchangeable
113. ㉠
114. ㉡
115. The author wants to change their tickets because the same day they were supposed to take a train trip to visit their parents in Springfield, the Riverside Warriors will play the Greenville Trojans in the National Soccer Championship.
116. The author did not know about the soccer match when they booked their tickets.
117.  
 (A): visit  
 (B): therefore  
 (C): in advance
118.  
 (A): to visit  
 (B): is  
 (C): was
119. B-C-D-A
120.  
 ㉠: I don't want to take my two kids alone on a train trip to Springfield to see my parents this Saturday because the Riverside Warriors are playing the Greenville Trojans in the National Soccer Championship on the same day.  
 ㉡: It would mean a lot to me if you could change my tickets to the weekend after next (April 23).  
 ㉢: I know that the original special-offer ticket can't be changed, but I didn't know about the soccer game when I booked the tickets, and I'd really appreciate it if you could help me out.

11

121. C-A-B
122.  
 ㉠ to keep  
 ㉡ available
123. ㉠ Exchangeable ㉡ Discontinue
124. ㉠
125. ㉢
126. The parent's main concern is that the city

- council is planning to discontinue the 145 bus service, which is the only public transport available from their area and is used by many students.
127. The parent's argument is that the bus service is the only means of transport available for their son to attend Clarkson High School, it would take him nearly an hour to walk to school and biking is not a safe option due to the amount of traffic in the morning, and discontinuing the service would place many families under a lot of stress.
128.  
 (A): impossible  
 (B): consider  
 (C): including
129.  
 (A): to discontinue  
 (B): makes it  
 (C): such a
130. E-A-C-D-B
131.  
 ㉠: Walking to school would take him almost an hour, and there is a lot of traffic in the morning, so I don't think biking is a good idea.  
 ㉡: This will cause a lot of stress for many families, including ours.  
 ㉢: I urge the council to pay attention to what people in the area have to say.

12

132. B-A-C
133.  
 ㉠ renovation  
 ㉡ being closed
134. ㉠ Renovation ㉡ Donation
135. ㉠
136. ㉠
137. Vice Principal Kyla Andrews
138. One month.
139.  
 (A): exactly  
 (B): inform  
 (C): inconvenience
140.  
 (A): of  
 (B): that  
 (C): while
141. C-A-B-D-E

142.

㉔: We are proud of our school's history, but the facilities are not what they should be for a modern school.

㉕: A generous donation to the school foundation will allow us to start updating parts of our campus that have become old.

㉖: We hope you can see how this short inconvenience will help the whole community for many years to come.

**End**

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01강 Analysis

[1] Dear Residents,

주민들께,

[2] My name is Kari Patterson, and I'm the manager of the River View Apartments.

제 이름은 Kari Patterson이고, 저는 River View 아파트의 관리인입니다.

[3] It's time 1) \_\_\_\_\_ the sunny weather 2) \_\_\_\_\_.

우리의 커뮤니티를 더욱 아름답게 만들기 위해 화창한 날씨를 이용할 때입니다.

[4] On Saturday, July 13 at 9 a.m., residents will meet in the north parking lot.

7월 13일 토요일 오전 9시에, 주민들은 북쪽 주차장에서 만날 예정입니다.

[5] We will 3) \_\_\_\_\_ to plant flowers and small trees, pull weeds, and put colorful decorations on the lawn.

우리는 팀을 나누어 꽃과 작은 나무를 심고, 잡초를 뽑고, 잔디밭에 다채로운 장식을 할 것입니다.

[6] Please join us for this year's Gardening Day, and remember 4) \_\_\_\_\_.

올해 정원가꾸기 날에 우리와 함께 해 주시고, 특별한 기술이나 도구는 필요하지 않다는 것을 기억하세요.

[7] Last year, we had a great time 5) \_\_\_\_\_, so come out and 6) \_\_\_\_\_!

작년에, 우리는 함께 일하며 즐거운 시간을 보냈으니, 오셔서 올해 행사도 더 멋지게 만들어 주세요!

[8] Warm regards, Kari Patterson

따뜻한 마음을 담아, Kari Patterson

01강 01

[1] To whom it may concern, My name is Peter Jackson and I am thinking of 1) \_\_\_\_\_Advanced Licensed Counselor Program 2) \_\_\_\_\_.

관계자분께, 저의 이름은 Peter Jackson이고, 대학교에서 제공하는 Advanced Licensed Counselor Program에 지원하려고 합니다.

[2] I found that the certification for 100 hours of counseling experience 3) \_\_\_\_\_.

저는 지원을 위해 100시간의 상담 경력 증명서가 필요하다는 것을 알았습니다.

[3] However, I do not think I 4) \_\_\_\_\_by the current deadline.

그러나 저는 아마도 현재 마감 기한까지 필요한 상담 경험을 완료할 수 없다고 생각합니다.

[4] So, if possible, I kindly 5) \_\_\_\_\_ until the end of this summer vacation.

그래서 가능하시다면 저는 이번 여름 방학 말까지 마감 기한의 연장을 정중하게 요청합니다.

[5] I 6) \_\_\_\_\_, and I am sure I 7) \_\_\_\_\_by then.

저는 증명서를 얻으려고 열심히 노력하고 있고, 저는 제가 그때까지 그것을 제출할 수 있을 것이라고 확신합니다.

[6] I understand the importance of 8) \_\_\_\_\_, and would greatly 9) \_\_\_\_\_.

저는 지원 과정을 따르는 것의 중요성을 이해하며, 이 요청에 대한 귀하의 고려에 대단히 감사하겠습니다.

[7] I 10) \_\_\_\_\_.

저는 귀하의 회신을 기다리겠습니다.

[8] Sincerely, Peter Jackson

진심을 담아, Peter Jackson 드림



01강 02

[1] Dear Art Crafts People of Greenville,

친애하는 Greenville의 공예가들에게

[2] For the annual Crafts Fair on May 25 from 1 p.m. to 6 p.m., the Greenville Community Center 1) \_\_\_\_\_ booth spaces 2) \_\_\_\_\_ as 3) \_\_\_\_\_.

5월 25일 오후 1시부터 6시까지 열리는 연례 공예품 박람회를 위해서, Greenville 커뮤니티 센터에서는 지난 몇 년간처럼 대여 부스 공간을 제공합니다.

[3] 4) \_\_\_\_\_ your space, please visit our website and 5) \_\_\_\_\_ by April 20.

공간을 예약하려면 저희 웹사이트를 방문하여 4월 20일까지 신청서를 작성하시기 바랍니다.

[4] The rental fee is \$50.

대여 요금은 50달러입니다.

[5] All the money 6) \_\_\_\_\_ from rental fees 7) \_\_\_\_\_ upcoming activities throughout the year.

부스 대여료로 받은 모든 돈은 연중 예정된 활동을 지원하는 데 사용됩니다.

[6] We expect all available spaces 8) \_\_\_\_\_, so 9) \_\_\_\_\_.

모든 이용할 수 있는 공간이 곧 모두 예약될 것으로 예상되니 놓치지 마세요.

[7] We hope 10) \_\_\_\_\_ at the fair.

박람회에서 빛기를 바랍니다.

01강 03

[1] To whom it 1) \_\_\_\_\_,

관계자 귀하,

[2] I am writing 2) \_\_\_\_\_ you of an ongoing noise issue 3) \_\_\_\_\_.

저는 제가 겪고 있는 지속되는 소음 문제에 대해 알려 드리기 위해 이 편지를 씁니다.

[3] My apartment 4) \_\_\_\_\_ the basketball courts of the community center.

저의 아파트는 문화 센터의 농구 코트를 향하고 있습니다.

[4] While I fully support the community center's services, I 5) \_\_\_\_\_ by individuals 6) \_\_\_\_\_ late at night.

저는 문화 센터의 서비스를 전적으로 지지하고 있지만, 밤늦게 농구를 하는 사람들에 의해 끊임없이 방해받고 있습니다.

[5] Many nights, I 7) \_\_\_\_\_ because I can hear people 8) \_\_\_\_\_ on the basketball courts well after 11 p.m..

많은 밤마다, 밤 11시가 한참 넘어서도 저는 사람들이 농구 코트에서 공을 튀기고 소리치는 것을 들어야 해서 잠을 자는 데 애를 먹습니다.

[6] Could you 9) \_\_\_\_\_ the basketball court is open to before 9 p.m.?

당신은 농구 코트를 여는 시간을 밤 9시 이전으로 제한해 주실 수 있으십니까?

[7] I'm sure I'm not the only person in the neighborhood 10) \_\_\_\_\_ by this noise issue.

저는 이 근처에서 이 소음 문제에 의해 영향받는 유일한 사람이 아님을 확신합니다.

[8] I 11) \_\_\_\_\_ your assistance.

당신의 협조에 감사드립니다.

[9] Sincerely, Ian Baldwin

진심을 담아, Ian Baldwin

01강 04

[1] To whom it may concern, I 1) \_\_\_\_\_ that 2) \_\_\_\_\_ with the No. 35 buses.

관계자분께, 35번 버스에서 자주 발생하는 문제에 대해 귀하의 주의를 환기하고 싶습니다.

[2] There is a bus stop about halfway along Fenny Road, 3) \_\_\_\_\_ the No. 35 buses 4) \_\_\_\_\_.

Fenny Road를 따라 중간쯤 버스 정류장이 있고, 그곳에서 35번 버스가 정차하게 되어 있습니다.

[3] It would appear, however, that some of your drivers are 5) \_\_\_\_\_ or for some reason choose 6) \_\_\_\_\_, 7) \_\_\_\_\_ even though the buses 8) \_\_\_\_\_.

그러나 버스 기사들 중 일부는 이 버스 정류장을 인식하지 못하거나 어떤 이유에서인지 그것을 무시하기로 선택하여 버스가 꼭 차지 않음에도 불구하고 운전해 지나쳐가는 것으로 보입니다.

[4] I would be grateful 9) \_\_\_\_\_ that this bus stop 10) \_\_\_\_\_ and that they 11) \_\_\_\_\_.

기사들에게 이 버스 정류장이 존재하고 그곳에 정차할 준비가 되어 있어야 한다는 것을 상기시켜 주시면 감사하겠습니다.

[5] I 12) \_\_\_\_\_ in this service soon.

곧 이 서비스가 개선되기를 기대합니다.

[6] Yours faithfully, John Williams

진심을 담아, John Williams 드림

01강 05

[1] Dear parents,

친애하는 부모님께,

[2] Regular 1) \_\_\_\_\_ at school is 2) \_\_\_\_\_ in 3) \_\_\_\_\_ student potential.

학생의 잠재력을 극대화하는 데는 학교에 규칙적으로 출석하는 것이 필수적입니다.

[3] Recently, we've become 4) \_\_\_\_\_ about the number of 5) \_\_\_\_\_ across all grades.

최근에, 우리는 전 학년에 걸쳐 승인되지 않은 결석 수에 대해 우려하고 있습니다.

[4] I would like to further 6) \_\_\_\_\_ that your role as a parent is 7) \_\_\_\_\_ any school absence.

저는 부모로서의 당신의 역할이 학교 결석을 승인하는 것이라는 것을 더 명확히 하고 싶습니다.

[5] Parents must provide an 8) \_\_\_\_\_ for absences to the school within 7 days from the first day of any period of absence.

학부모들은 결석 첫날로부터 7일 이내에 결석에 대한 설명을 학교에 제공해야 합니다.

[6] 9) \_\_\_\_\_ an explanation 10) \_\_\_\_\_ within the 7-day time frame, the school will record the absence as 11) \_\_\_\_\_ on the student's 12) \_\_\_\_\_ .

7일의 기간 내에 설명이 주어지지 않을 경우, 학교는 결석을 정당하지 않은 것으로 학생부에 기록할 것입니다.

[7] Please 13) \_\_\_\_\_ that you go to the parent portal site and 14) \_\_\_\_\_ the reason any time your child 15) \_\_\_\_\_ .

반드시 학부모 포털 사이트에 들어가서 자녀가 결석할 때마다 사유를 등록해 주십시오.

[8] Please 16) \_\_\_\_\_ all absences, 17) \_\_\_\_\_ your child will not be 18) \_\_\_\_\_ .

자녀가 불이익에 처하지 않도록 모든 결석을 승인해 주십시오.

[9] Many thanks for your 19) \_\_\_\_\_ .

협조에 주셔서 대단히 감사합니다.

[10] Sincerely, Natalie Brown, Vice Principal

진심으로, 교감, Natalie Brown

01강 06

[1] It was a pleasure 1) \_\_\_\_\_ you at your gallery last week.

지난주에 귀하의 화랑에서 만나서 즐거웠습니다.

[2] I 2) \_\_\_\_\_ your effort 3) \_\_\_\_\_ and 4) \_\_\_\_\_ diverse artwork.

다양한 미술 작품을 선정하고 전시한 귀하의 노력에 감사드립니다.

[3] 5) \_\_\_\_\_, I greatly 6) \_\_\_\_\_ Robert D. Parker's paintings, 7) \_\_\_\_\_ the beauty of nature.

제가 말씀드렸듯이, 저는 Robert D. Parker의 그림을 대단히 좋아하는데, 그의 그림은 자연의 아름다움을 강조합니다.

[4] Over the past few days, I 8) \_\_\_\_\_ and 9) \_\_\_\_\_ about Robert D. Parker's online viewing room 10) \_\_\_\_\_ your gallery's website.

지난 며칠 동안, 저는 귀하의 화랑 웹사이트를 통해 Robert D. Parker의 온라인 전시 공간에 관해 조사하고 알아보았습니다.

[5] I'm especially interested in 11) \_\_\_\_\_ the painting 12) \_\_\_\_\_ the horizon, 13) \_\_\_\_\_ Sunrise.

저는 'Sunrise'라는 제목이 붙은, 지평선을 묘사한 그림을 구매하는 것에 특히 관심이 있습니다.

[6] I would like to know 14) \_\_\_\_\_ the piece is still 15) \_\_\_\_\_.

저는 그 작품을 여전히 구매할 수 있는지를 알고 싶습니다.

[7] It would be a great pleasure 16) \_\_\_\_\_ this wonderful piece of art.

이 훌륭한 미술 작품을 소장할 수 있다면 큰 기쁨이 될 것입니다.

[8] I 17) \_\_\_\_\_ your 18) \_\_\_\_\_ to this 19) \_\_\_\_\_.

이 문의에 대한 귀하의 답변을 손꼽아 기다립니다.

01강 07

[1] Dear local business owners,

지역 상점 주인 분들께

[2] My name is Carol Williams president of the student council at Yellowstone High School.

제 이름은 Carol Williams이고 Yellowstone 고등학교의 학생회장입니다.

[3] We are 1) \_\_\_\_\_ our annual quiz night on March 30 and 2) \_\_\_\_\_ to give prizes to the winning team.

우리는 3월 30일에 연례 퀴즈의 밤을 개최할 것이고, 우승팀에게 상품을 제공할 계획입니다.

[4] However, this event won't be possible without the support of local business 3) \_\_\_\_\_ provide valuable products and services.

그러나 이 행사는 유용한 상품과 서비스를 제공해 주는 지역 상점의 후원 없이는 불가능할 것입니다.

[5] Would you 4) \_\_\_\_\_ a gift certificate that we can use as a prize?

우리가 상품으로 사용할 상품권을 흔쾌히 기부해 주실 수 있으십니까?

[6] We would be grateful for 5) \_\_\_\_\_ amount on the certificate.

우리는 어떤 액수의 상품권 기부든 감사히 여길 것입니다.

[7] 6) \_\_\_\_\_ your generosity, we would place an advertisement for your business on our answer sheets.

귀하의 관대함에 대한 대가로 우리의 답안지에 귀하의 사업 광고를 실겠습니다.

[8] Thank you for taking time to read this letter and 7) \_\_\_\_\_ our request.

이 편지를 읽고 우리의 요청을 고려하는 데 시간을 할애해 주셔서 감사합니다.

[9] If you'd like to donate or 8) \_\_\_\_\_ more information, please call or email me.

만약 귀하께서 기부하기를 원하시거나 더 많은 정보를 필요로 하신다면 저에게 전화나 이메일을 주십시오.

[10] I look forward to 9) \_\_\_\_\_ from you soon.

곧 귀하로부터 소식을 듣기를 기대하겠습니다.

[11] Carol Williams

Carol Williams 드림

01강 08

[1] Dear Customer Service,

고객 서비스팀께,

[2] I am writing 1) \_\_\_\_\_ my 2) \_\_\_\_\_.

저는 잡지 구독과 관련하여 글을 씁니다.

[3] 3) \_\_\_\_\_, I 4) \_\_\_\_\_ a year 5) \_\_\_\_\_ my subscription to Economy Tomorrow and 6) \_\_\_\_\_ my subscription 7) \_\_\_\_\_ I 8) \_\_\_\_\_ the magazine for many years.

현재 저의 Economy Tomorrow 구독이 일 년 조금 넘게 남았는데, 저는 수년간 귀사의 잡지를 즐겨왔기 때문에 구독을 계속하고 싶습니다.

[4] 9) \_\_\_\_\_, due to my 10) \_\_\_\_\_, I have trouble 11) \_\_\_\_\_ your magazine.

안타깝게도, 저의 좋지 않은 시력 때문에 귀사의 잡지를 읽는 데 어려움이 있습니다.

[5] My doctor 12) \_\_\_\_\_ me 13) \_\_\_\_\_ I need 14) \_\_\_\_\_ print magazines and books.

의사는 큰 글자판의 책과 잡지를 찾아봐야 할 필요가 있다고 말했습니다.

[6] 15) \_\_\_\_\_ there's a 16) \_\_\_\_\_ print 17) \_\_\_\_\_ of your magazine.

저는 귀사 잡지의 큰 글자판이 있는지 알고 싶습니다.

[7] Please 18) \_\_\_\_\_ me 19) \_\_\_\_\_ this is something you offer.

이를 제공한다면 저에게 연락 부탁드립니다.

[8] Thank you for your time.

시간 내주셔서 감사합니다.

[9] I 20) \_\_\_\_\_ from you soon.

조만간 소식을 들을 수 있기를 기대합니다.

[10] Sincerely, Martin Gray

Martin Gray 드림

01강 09

[1] Dear Ms. Stevens,

Stevens씨께,

[2] My name is Peter Watson, and I'm the manager of the Springton Library.

제 이름은 Peter Watson이고, 저는 Springton 도서관의 관리자입니다.

[3] Our storytelling program 1) \_\_\_\_\_we are 2) \_\_\_\_\_the program to 6 days each week.

우리의 스토리텔링 프로그램에 많은 분들이 참석해주셔서 우리는 프로그램을 주 6일로 확대하는 것을 계획 중입니다.

[4] This means 3) \_\_\_\_\_ we 4) \_\_\_\_\_more volunteers 5) \_\_\_\_\_the children.

이것은 우리가 아이들에게 책을 읽어 줄 자원봉사자를 더 많이 모집해야 할 필요가 있음을 의미합니다.

[5] People still talk about the week you 6) \_\_\_\_\_ in for us 7) \_\_\_\_\_ one of our 8) \_\_\_\_\_ couldn't come.

사람들은 자원봉사자 중 한 명이 올 수 없었을 때 당신이 우리를 위해 채워 준 일주일을 아직도 이야기합니다.

[6] You really 9) \_\_\_\_\_ those stories 10) \_\_\_\_\_!

당신은 정말 그 이야기들에 생명을 불어넣었죠!

[7] So, would you 11) \_\_\_\_\_to the preschoolers for an hour, from 10 to 11 a.m. every Friday?

그런 이유로, 매주 금요일 오전 10시부터 11시까지 한 시간 동안 미취학 아동들에게 책을 읽어 줄 의향이 있으십니까?

[8] I hope you 12) \_\_\_\_\_this opportunity 13) \_\_\_\_\_more children 14) \_\_\_\_\_ your voice.

당신이 이 기회를 받아들여서 더 많은 아이들이 당신의 목소리를 듣게 되길 바랍니다.

[9] We 15) \_\_\_\_\_your positive reply.

우리는 당신의 긍정적인 답변을 기다리고 있습니다.

[10] Best regards, Peter Watson

Peter Watson 드림



01강 10

[1] As I explained on the telephone, I don't want 1) \_\_\_\_\_my two children 2) \_\_\_\_\_on a train trip 3) \_\_\_\_\_my parents in Springfield this Saturday 4) \_\_\_\_\_ it is the same day the Riverside Warriors 5) \_\_\_\_\_the Greenville Trojans in the National Soccer Championship.

전화로 설명 드렸듯이, 이번 주 토요일이 National Soccer Championship에서 Riverside Warriors가 Greenville Trojans와 시합을 할 날과 같은 날이어서 그날 Springfield에 사시는 저희 부모님을 뵈러 혼자 두 아이를 데리고 기차 여행을 하고 싶지 않습니다.

[2] I would really 6) \_\_\_\_\_, therefore, if you 7) \_\_\_\_\_to the 8) \_\_\_\_\_ weekend (April 23).

그래서 제 기차표를 다음 주말(4월 23일)로 바꿔 주시면 정말 감사하겠습니다.

[3] I 9) \_\_\_\_\_the original, 10) \_\_\_\_\_ticket was 11) \_\_\_\_\_, but I did not know about the soccer match 12) \_\_\_\_\_ I booked the tickets and I would be really 13) \_\_\_\_\_you could 14) \_\_\_\_\_ this for me.

특가로 제공되는 원래 기차표는 교환할 수 없다는 것을 잘 알지만, 기차표를 예매할 당시에는 축구 경기에 관해 알지 못했으니 저를 위해 이렇게 해 주시면 정말 감사하겠습니다.

[4] Thank you 15) \_\_\_\_\_.

미리 감사 드립니다.

01강 11

[1] To whom it 1) \_\_\_\_\_,

관계자분께

[2] I am a parent of a high school student 2) \_\_\_\_\_the 145 bus to commute to Clarkson High School.

저는 Clarkson 고등학교로 통학하기 위해 145번 버스를 타는 고등학생의 부모입니다.

[3] This is the only public transport 3) \_\_\_\_\_ from our area and 4) \_\_\_\_\_many students.

이것은 우리 지역에서 이용할 수 있는 유일한 대중교통이며 많은 학생들에 의해 이용됩니다.

[4] Recently, I heard that the city council is 5) \_\_\_\_\_this service.

최근 저는 시 의회가 이 서비스를 중단하는 것을 계획하고 있다고 들었습니다.

[5] My husband and I start work early in the morning and this makes 6) \_\_\_\_\_ impossible 7) \_\_\_\_\_ us 8) \_\_\_\_\_our son 9) \_\_\_\_\_ at school.

제 남편과 저는 아침 일찍 일을 시작하며 이 점이 저희가 아들을 학교에 태워다주는 것을 불가능하게 합니다.

[6] It would 10) \_\_\_\_\_ him nearly an hour 11) \_\_\_\_\_school and there is a lot of traffic in the morning, so I do not consider 12) \_\_\_\_\_ safe 13) \_\_\_\_\_.

제 아들이 학교에 걸어가는 데는 거의 한 시간이 걸릴 것이며 아침에는 교통량이 많아서 저는 자전거를 타는 것이 안전하다고 생각하지 않습니다.

[7] This matter will 14) \_\_\_\_\_ many families, 15) \_\_\_\_\_ ours, 16) \_\_\_\_\_ a lot of stress.

이런 문제점은 저희를 포함한 많은 가족들을 엄청난 곤경에 처하게 할 것입니다.

[8] As a resident of Sunnyville, I think such a plan is 17) \_\_\_\_\_ .

Sunnyville의 거주자로서 저는 그러한 계획을 받아들이기 어렵다고 생각합니다.

[9] I 18) \_\_\_\_\_ the council 19) \_\_\_\_\_to the concerns of the community.

저는 의회가 지역 사회의 우려를 경청할 것을 촉구하는 바입니다.

[10] Sincerely, Lucy Jackson

Lucy Jackson 드림

01강 12

[1] Dear parents and students of Douglas School,

Douglas School의 학부모님과 학생 여러분에게

[2] 1) \_\_\_\_\_ you know, our school 2) \_\_\_\_\_over 150 years ago.

여러분들도 아시다시피, 우리 학교는 150년도 더 전에 지어졌습니다.

[3] 3) \_\_\_\_\_ we are proud of our school's history, the facilities are 4) \_\_\_\_\_they 5) \_\_\_\_\_for modern schooling.

우리는 학교의 역사가 자랑스럽지만, 학교의 그 시설들이 현대 교육을 위해 정확히 맞지는 않습니다.

[4] 6) \_\_\_\_\_a generous donation to the school foundation, we 7) \_\_\_\_\_those parts of our campus that 8) \_\_\_\_\_.

학교 재단에 아낌없이 기부해 주신 덕분에, 우리는 캠퍼스의 구식이 된 그러한 부분들에 대한 보수를 시작할 수 있을 것입니다.

[5] We hope this will 9) \_\_\_\_\_our students 10) \_\_\_\_\_ the best education possible.

우리는 이 보수작업으로 우리 학생들에게 가능한 최고의 교육을 제공하는데 도움이 되기를 바랍니다.

[6] I'm writing 11) \_\_\_\_\_you 12) \_\_\_\_\_ the auditorium 13) \_\_\_\_\_first building 14) \_\_\_\_\_ for repairs.

강당이 수리되는 첫 번째 건물이 될 것이라는 점을 이 편지로 알려드립니다.

[7] Students 15) \_\_\_\_\_the auditorium for about one month 16) \_\_\_\_\_ the repairs are 17) \_\_\_\_\_.

학생들은 수리가 진행되는 동안 약 한 달 동안 강당을 이용할 수 없게 됩니다.

[8] We hope 18) \_\_\_\_\_ you will understand 19) \_\_\_\_\_community-wide benefits for years 20) \_\_\_\_\_.

이 짧은 불편함이 향후 몇 년 동안 지역사회 전체의 혜택을 어떻게 장려할 것인지 이해해 주시기를 바랍니다.

[9] Sincerely, Vice Principal Kyla Andrews

교감 Kyla Andrews 드림

**01강 Analysis**

1) to take advantage of 2) to make our community more beautiful 3) divide into teams 4) no special skills or tools are required 5) working together 6) make this year's event even better

**01강 01**

1) applying for the 2) that the university provides 3) is required for the application 4) could possibly complete the required counseling experience 5) request an extension of the deadline 6) am actively working on obtaining the certification 7) will be able to submit it 8) following the application process 9) appreciate your consideration of this request 10) look forward to your response

**01강 02**

1) is providing 2) to rent 3) in previous years 4) To reserve 5) complete a registration form 6) we receive 7) goes to support 8) to be fully booked soon 9) don't get left out 10) to see you

**01강 03**

1) may concern 2) to inform 3) that I am experiencing 4) faces 5) am constantly being disrupted 6) playing basketball 7) struggle to fall asleep 8) bouncing balls and shouting 9) restrict the time 10) that is affected 11) appreciate

**01강 04**

1) would like to draw your attention to a problem 2) frequently occurs 3) at which 4) are supposed to stop 5) either unaware of this bus stop 6) to ignore it 7) driving past 8) are not full 9) if you could remind your drivers 10) exists 11) should be prepared to stop at it 12) look forward to seeing an improvement

**01강 05**

1) attendance 2) essential 3) maximizing 4) concerned 5) unapproved absences 6) clarify 7) to approve 8) explanation 9) Where 10) has not been received 11) unjustified 12) record 13) ensure 14) register 15) is absent 16) approve 17) so that 18) at a disadvantage 19) cooperation

**01강 06**

1) meeting 2) appreciate 3) to select 4) exhibit 5) As I mentioned 6) admire 7) which emphasize 8) have been researching 9) learning 10) through 11) purchasing 12) that depicts 13) titled 14) if 15) available for purchase 16) to house 17) look forward to 18) reply 19) inquiry

**01강 07**

1) hosting 2) plan 3) who 4) be willing to donate 5) any 6) In exchange for 7) consider 8) need 9) hearing

**01강 08**

1) in regard to 2) magazine subscription 3) Currently 4) have just over 5) to go on 6) would like to continue 7) as 8) have enjoyed 9) Unfortunately 10) bad eyesight 11) reading 12) has told 13) that 14) to look for large 15) I'd like to know whether 16) large 17) version 18) contact 19) if 20) look forward to hearing

**01강 09**

1) has been so well-attended that 2) planning to expand 3) that 4) need to recruit 5) to read to 6) filled 7) when 8) volunteers 9) brought 10) to life 11) be willing to read 12) will take 13) to let 14) hear 15) are looking forward to

**01강 10**

1) to take 2) by myself 3) to visit 4) since 5) will play 6) appreciate it 7) could change my tickets 8) following 9) fully appreciate that 10) special-offer 11) non-exchangeable 12) when 13) grateful if 14) do 15) in advance

**01강 11**

1) may concern 2) who takes 3) available 4) is used by 5) planning to discontinue 6) it 7) for 8) to drop 9) off 10) take 11) to walk to 12) it 13) to bike 14) place 15) including 16) under 17) unacceptable 18) urge 19) to listen

**01강 12**

1) As 2) was built 3) While 4) not exactly what 5) should be 6) Thanks to 7) will be able to start renovating 8) have become outdated 9) help provide 10) with 11) to inform 12) that 13) will be the 14) closed 15) will not be able to use 16) while 17) taking place 18) that 19) how this brief inconvenience will encourage 20) to come

01강 Analysis

[1] (Dear / Residents)

주민들께,

[2] (Kari / the / and / Patterson / manager / River / name / the / My / of / Apartments / View / is / I'm)

제 이름은 Kari Patterson이고, 저는 River View 아파트의 관리인입니다.

[3] (take / It's / weather / sunny / the / our / community / advantage / to / to / more / beautiful / of / make / time)

우리의 커뮤니티를 더욱 아름답게 만들기 위해 화창한 날씨를 이용할 때입니다.

[4] (On / July / meet / Saturday / in / parking / north / the / lot / at / 9 / a.m / residents / 13 / will)

7월 13일 토요일 오전 9시에, 주민들은 북쪽 주차장에서 만날 예정입니다.

[5] (weeds / and / teams / lawn / into / trees / divide / pull / the / decorations / small / put / on / plant / We / and / colorful / to / flowers / will)

우리는 팀을 나누어 꽃과 작은 나무를 심고, 잡초를 뽑고, 잔디밭에 다채로운 장식을 할 것입니다.

[6] (are / tools / for / no / Gardening / this / skills / or / and / special / remember / year's / Please / Day / required / join / us)

올해 정원가꾸기 날에 우리와 함께 해 주시고, 특별한 기술이나 도구는 필요하지 않다는 것을 기억하세요.

[7] (time / come / working / even / and / had / so / together / this / out / make / great / year's / event / a / year / Last / better / we)

작년에, 우리는 함께 일하며 즐거운 시간을 보냈으니, 오셔서 올해 행사도 더 멋지게 만들어 주세요!

[8] (regards / Kari / Warm / Patterson)

따뜻한 마음을 담아, Kari Patterson

01강 01

[1] (concern / may / To / whom / it)

관계자분께,

[2] (Jackson / and / the / Peter / university / Program / of / Counselor / provides / is / name / Advanced / the / applying / for / My / am / thinking / I / that / Licensed)

저의 이름은 Peter Jackson이고, 대학교에서 제공하는 Advanced Licensed Counselor Program에 지원하려고 합니다.

[3] (is / 100 / of / that / application / for / certification / experience / counseling / required / found / for / I / the / hours / the)

저는 지원을 위해 100시간의 상담 경력 증명서가 필요하다는 것을 알았습니다.

[4] (I / complete / the / experience / possibly / could / required / not / the / However / do / deadline / current / counseling / by / think / I)

그러나 저는 아마도 현재 마감 기한까지 필요한 상담 경험을 완료할 수 없다고 생각합니다.

[5] (summer / kindly / deadline / of / if / the / until / the / I / of / vacation / an / request / extension / So / this / possible / end)

그래서 가능하시다면 저는 이번 여름 방학 말까지 마감 기한의 연장을 정중하게 요청합니다.

[6] (it / to / will / then / am / am / the / certification / I / actively / by / sure / I / able / and / be / obtaining / on / I / submit / working)

저는 증명서를 얻으려고 열심히 노력하고 있고, 저는 제가 그때까지 그것을 제출할 수 있을 것이라고 확신합니다.

[7] (this / following / importance / consideration / understand / application / request / the / appreciate / of / your / the / would / I / of / process / and / greatly)

저는 지원 과정을 따르는 것의 중요성을 이해하며, 이 요청에 대한 귀하의 고려에 대단히 감사하겠습니다.

[8] (to / forward / response / look / I / your)

저는 귀하의 회신을 기다리겠습니다.

[9] (Sincerely / Jackson / Peter)

진심을 담아, Peter Jackson 드림

01강 02

[1] (Crafts / Art / People / of / Dear / Greenville)

친애하는 Greenville의 공예가들에게

[2] (previous / Greenville / Fair / May / Crafts / annual / 25 / from / to / rent / in / Center / years / to / on / 6 / the / 1 / as / spaces / the / For / p.m / p.m. / is / providing / booth / Community)

5월 25일 오후 1시부터 6시까지 열리는 연례 공예품 박람회를 위해서, Greenville 커뮤니티 센터에서는 지난 몇 년간처럼 대여 부스 공간을 제공합니다.

[3] (your / by / 20 / and / registration / reserve / a / space / form / our / To / visit / please / April / complete / website)

공간을 예약하려면 저희 웹사이트를 방문하여 4월 20일까지 신청서를 작성하시기 바랍니다.

[4] (50 / fee / rental / The / is)

대여 요금은 50달러입니다.

[5] (the / money / throughout / the / support / we / to / fees / rental / activities / from / year / receive / upcoming / All / goes)

부스 대여료로 받은 모든 돈은 연중 예정된 활동을 지원하는 데 사용됩니다.

[6] (left / spaces / don't / fully / be / get / all / available / soon / so / out / expect / to / booked / We)

모든 이용할 수 있는 공간이 곧 모두 예약될 것으로 예상되니 놓치지 마세요.

[7] (We / at / fair / to / hope / you / see / the)

박람회에서 뵙기를 바랍니다.

01강 03

[1] (it / may / concern / whom / To)

관계자 귀하,

[2] (ongoing / issue / writing / inform / you / experiencing / that / I / am / to / noise / I / am / an / of)

저는 제가 겪고 있는 지속되는 소음 문제에 대해 알려 드리기 위해 이 편지를 씁니다.

[3] (basketball / center / faces / community / courts / the / of / the / apartment / My)

저의 아파트는 문화 센터의 농구 코트를 향하고 있습니다.

[4] (center's / playing / While / community / I / at / being / support / individuals / services / constantly / basketball / by / the / fully / I / disrupted / late / night / am)

저는 문화 센터의 서비스를 전적으로 지지하고 있지만, 밤늦게 농구를 하는 사람들에 의해 끊임없이 방해받고 있습니다.

[5] (p.m / hear / after / balls / bouncing / struggle / I / and / asleep / shouting / basketball / on / nights / I / to / courts / well / fall / can / because / the / Many / 11 / people)

많은 밤마다, 밤 11시가 한참 넘어서도 저는 사람들이 농구 코트에서 공을 튀기고 소리치는 것을 들어야 해서 잠을 자는 데 애를 먹습니다.

[6] (Could / the / the / basketball / time / court / restrict / is / you / 9 / open / before / to / p.m)

당신은 농구 코트를 여는 시간을 밤 9시 이전으로 제한해 주실 수 있으십니까?

[7] (person / I'm / only / in / not / sure / by / that / the / I'm / is / this / affected / neighborhood / noise / issue / the)

저는 이 근처에서 이 소음 문제에 의해 영향받는 유일한 사람이 아님을 확신합니다.

[8] (I / your / assistance / appreciate)

당신의 협조에 감사드립니다.

[9] (Sincerely / Ian / Baldwin)

진심을 담아, Ian Baldwin



01강 04

[1] (it / whom / concern / may / To)

관계자분께,

[2] (the / like / to / that / would / to / with / attention / frequently / I / occurs / draw / problem / 35 / No. / buses / your / a)

35번 버스에서 자주 발생하는 문제에 대해 귀하의 주의를 환기하고 싶습니다.

[3] (bus / along / stop / to / is / which / buses / There / Road / No. / the / about / at / Fenny / halfway / are / a / supposed / stop / 35)

Fenny Road를 따라 중간쯤 버스 정류장이 있고, 그곳에서 35번 버스가 정차하게 되어 있습니다.

[4] (even / driving / your / or / of / choose / either / of / some / appear / the / though / It / full / to / drivers / past / some / unaware / are / it / are / not / stop / would / this / buses / bus / reason / that / however / ignore / for)

그러나 버스 기사들 중 일부는 이 버스 정류장을 인식하지 못하거나 어떤 이유에서인지 그것을 무시하기로 선택하여 버스가 꽉 차지 않았음에도 운전해 지나쳐가는 것으로 보입니다.

[5] (drivers / and / grateful / should / stop / be / would / prepared / stop / that / it / that / they / to / exists / this / be / if / bus / could / remind / at / your / I / you)

기사들에게 이 버스 정류장이 존재하고 그곳에 정차할 준비가 되어 있어야 한다는 것을 상기시켜 주시면 감사하겠습니다.

[6] (I / an / in / look / this / seeing / forward / improvement / soon / service / to)

곧 이 서비스가 개선되기를 기대합니다.

[7] (Yours / Williams / faithfully / John)

진심을 담아, John Williams 드림

01강 05

[1] (Dear / parents)

친애하는 부모님께,

[2] (attendance / essential / in / Regular / is / potential / student / maximizing / school / at)

학생의 잠재력을 극대화하는 데는 학교에 규칙적으로 출석하는 것이 필수적입니다.

[3] (the / become / concerned / all / unapproved / number / we've / about / of / Recently / grades / absences / across)

최근에, 우리는 전 학년에 걸쳐 승인되지 않은 결석 수에 대해 우려하고 있습니다.

[4] (would / clarify / to / is / absence / like / school / a / any / approve / parent / I / role / further / that / to / as / your)

저는 부모로서의 당신의 역할이 학교 결석을 승인하는 것이라는 것을 더 명확히 하고 싶습니다.

[5] (Parents / for / the / absence / must / provide / to / school / explanation / days / period / first / of / an / from / any / day / the / of / within / absences / 7)

학부모들은 결석 첫날로부터 7일 이내에 결석에 대한 설명을 학교에 제공해야 합니다.

[6] (record / explanation / 7-day / an / the / will / the / time / on / not / Where / unjustified / received / frame / student's / school / as / the / has / record / the / been / within / absence)

7일의 기간 내에 설명이 주어지지 않을 경우, 학교는 결석을 정당하지 않은 것으로 학생부에 기록할 것입니다.

[7] (to / parent / absent / child / ensure / you / time / that / your / the / is / reason / the / any / and / site / go / Please / register / portal)

반드시 학부모 포털 사이트에 들어가서 자녀가 결석할 때마다 사유를 등록해 주십시오.

[8] (your / disadvantage / at / absences / not / Please / all / that / child / be / will / approve / a / so)

자녀가 불이익에 처하지 않도록 모든 결석을 승인해 주십시오.

[9] (cooperation / your / Many / thanks / for)

협조해 주셔서 대단히 감사합니다.

[10] (Brown / Principal / Natalie / Sincerely / Vice)

진심으로, 교감, Natalie Brown

01강 06

[1] (you / at / last / a / It / your / gallery / pleasure / was / week / meeting)

지난주에 귀하의 화랑에서 만나서 즐거웠습니다.

[2] (appreciate / and / select / to / diverse / artwork / your / effort / I / exhibit)

다양한 미술 작품을 선정하고 전시한 귀하의 노력에 감사드립니다.

[3] (greatly / As / I / of / mentioned / nature / paintings / emphasize / Robert / the / I / admire / Parker's / D / beauty / which)

제가 말씀드렸듯이, 저는 Robert D. Parker의 그림을 대단히 좋아하는데, 그의 그림은 자연의 아름다움을 강조합니다.

[4] (days / viewing / I / gallery's / about / the / website / been / D / your / researching / have / through / room / few / and / Robert / online / learning / past / Over / Parker's)

지난 며칠 동안, 저는 귀하의 화랑 웹사이트를 통해 Robert D. Parker의 온라인 전시 공간에 관해 조사하고 알아보았습니다.

[5] (the / painting / in / interested / especially / the / titled / purchasing / that / horizon / I'm / Sunrise / depicts)

저는 'Sunrise'라는 제목이 붙은, 지평선을 묘사한 그림을 구매하는 것에 특히 관심이 있습니다.

[6] (to / know / purchase / piece / I / like / would / the / if / for / is / available / still)

저는 그 작품을 여전히 구매할 수 있는지를 알고 싶습니다.

[7] (piece / a / this / be / pleasure / would / art / to / It / of / house / wonderful / great)

이 훌륭한 미술 작품을 소장할 수 있다면 큰 기쁨이 될 것입니다.

[8] (reply / inquiry / your / forward / I / this / to / look / to)

이 문의에 대한 귀하의 답변을 손꼽아 기다립니다.

01강 07

[1] (local / Dear / business / owners)

지역 상점 주인분들께

[2] (Yellowstone / Williams / at / president / name / is / My / High / School / council / the / Carol / student / of)

제 이름은 Carol Williams이고 Yellowstone 고등학교의 학생회장입니다.

[3] (hosting / to / March / annual / are / the / prizes / give / plan / our / 30 / team / quiz / to / on / winning / night / and / We)

우리는 3월 30일에 연례 퀴즈의 밤을 개최할 것이고, 우승팀에게 상품을 제공할 계획입니다.

[4] (However / support / valuable / business / this / provide / event / products / possible / the / won't / of / and / services / be / who / local / without)

그러나 이 행사는 유용한 상품과 서비스를 제공해 주는 지역 상점의 후원 없이는 불가능할 것입니다.

[5] (that / as / we / you / donate / can / to / be / a / a / Would / willing / gift / prize / certificate / use)

우리가 상품으로 사용할 상품권을 흔쾌히 기부해 주실 수 있으십니까?

[6] (would / amount / We / the / any / be / on / certificate / for / grateful)

우리는 어떤 액수의 상품권 기부든 감사히 여길 것입니다.

[7] (In / we / your / business / for / for / on / an / our / advertisement / your / would / generosity / answer / sheets / place / exchange)

귀하의 관대함에 대한 대가로 우리의 답안지에 귀하의 사업 광고를 실겠습니다.

[8] (Thank / request / our / letter / to / this / and / read / you / taking / consider / time / for)

이 편지를 읽고 우리의 요청을 고려하는 데 시간을 할애해 주셔서 감사합니다.

[9] (or / If / please / email / donate / call / to / like / more / you'd / or / need / me / information)

만약 귀하께서 기부하기를 원하시거나 더 많은 정보를 필요로 하신다면 저에게 전화나 이메일을 주십시오.

[10] (soon / to / forward / look / I / from / hearing / you)

곧 귀하로부터 소식을 듣기를 기대하겠습니다.

[11] (Williams / Carol)

Carol Williams 드림

01강 08

[1] (Customer / Service / Dear)

고객 서비스팀께,

[2] (in / am / regard / I / to / subscription / magazine / writing / my)

저는 잡지 구독과 관련하여 글을 씁니다.

[3] (as / over / I / year / to / go / many / and / just / to / subscription / would / have / I / Tomorrow / a / my / like / the / to / magazine / continue / years / have / for / on / subscription / enjoyed / Currently / Economy / my)

현재 저의 Economy Tomorrow 구독이 일 년 조금 넘게 남았는데, 저는 수년간 귀사의 잡지를 즐겨왔기 때문에 구독을 계속하고 싶습니다.

[4] (Unfortunately / my / have / to / trouble / bad / magazine / your / I / due / eyesight / reading)

안타깝게도, 저의 좋지 않은 시력 때문에 귀사의 잡지를 읽는 데 어려움이 있습니다.

[5] (and / me / print / doctor / I / large / told / that / magazines / My / for / to / look / books / has / need)

의사는 큰 글자판의 책과 잡지를 찾아봐야 할 필요가 있다고 말했습니다.

[6] (I'd / know / your / to / version / magazine / like / there's / whether / large / of / a / print)

저는 귀사 잡지의 큰 글자판이 있는지 알고 싶습니다.

[7] (this / if / something / contact / me / Please / you / offer / is)

이를 제공한다면 저에게 연락 부탁드립니다.

[8] (time / your / you / for / Thank)

시간 내주셔서 감사합니다.

[9] (I / you / look / soon / from / to / forward / hearing)

조만간 소식을 들을 수 있기를 기대합니다.

[10] (Sincerely / Martin / Gray)

Martin Gray 드림

01강 09

[1] (Dear / Stevens / Ms.)

Stevens씨께,

[2] (is / name / Peter / My / I'm / manager / Library / the / and / the / of / Springton / Watson)

제 이름은 Peter Watson이고, 저는 Springton 도서관의 관리자입니다.

[3] (the / to / Our / days / that / each / week / program / are / storytelling / expand / so / planning / well-attended / program / has / to / been / 6 / we)

우리의 스토리텔링 프로그램에 많은 분들이 참석해주셔서 우리는 프로그램을 주 6일로 확대하는 것을 계획 중입니다.

[4] (means / we / children / to / volunteers / the / to / recruit / This / to / more / read / that / need)

이것은 우리가 아이들에게 책을 읽어 줄 자원봉사자를 더 많이 모집해야 할 필요가 있음을 의미합니다.

[5] (for / People / filled / us / one / volunteers / of / you / about / when / couldn't / week / talk / still / in / come / our / the)

사람들은 자원봉사자 중 한 명이 올 수 없었을 때 당신이 우리를 위해 채워 준 일주일을 아직도 이야기합니다.

[6] (those / to / brought / You / stories / life / really)

당신은 정말 그 이야기들에 생명을 불어넣었죠!

[7] (preschoolers / an / So / for / to / you / Friday / willing / be / a.m. / to / every / 11 / the / read / would / 10 / from / to / hour)

그런 이유로, 매주 금요일 오전 10시부터 11시까지 한 시간 동안 미취학 아동들에게 책을 읽어 줄 의향이 있으십니까?

[8] (you / hear / voice / let / more / opportunity / children / take / will / your / I / hope / to / this)

당신이 이 기회를 받아들여서 더 많은 아이들이 당신의 목소리를 듣게 되길 바랍니다.

[9] (are / your / positive / looking / We / to / forward / reply)

우리는 당신의 긍정적인 답변을 기다리고 있습니다.

[10] (regards / Best / Peter / Watson)

Peter Watson 드림

01강 10

[1] (Greenville / by / Saturday / will / day / take / to / the / it / the / this / the / train / on / don't / Trojans / since / Warriors / children / Springfield / the / in / is / Riverside / my / want / to / telephone / in / As / Soccer / on / my / the / play / explained / two / I / visit / Championship / myself / same / a / trip / National / I / parents)

전화로 설명 드렸듯이, 이번 주 토요일이 National Soccer Championship에서 Riverside Warriors가 Greenville Trojans와 시합을 할 날과 같은 날이어서 그날 Springfield에 사시는 저희 부모님을 뵈러 혼자 두 아이를 데리고 기차 여행을 하고 싶지 않습니다.

[2] (change / could / to / would / therefore / 23 / tickets / really / the / appreciate / April / my / if / it / I / following / you / weekend)

그래서 제 기차표를 다음 주말(4월 23일)로 바꿔 주시면 정말 감사하겠습니다.

[3] (would / ticket / about / me / I / original / match / know / appreciate / for / really / be / the / fully / the / when / could / this / if / soccer / but / and / I / booked / non-exchangeable / tickets / not / did / that / I / special-offer / I / you / the / do / was / grateful)

특가로 제공되는 원래 기차표는 교환할 수 없다는 것을 잘 알지만, 기차표를 예매할 당시에는 축구 경기에 관해 알지 못했으니 저를 위해 이렇게 해 주시면 정말 감사하겠습니다.

[4] (Thank / you / advance / in)

미리 감사 드립니다.

01강 11

[1] (it / may / whom / To / concern)

관계자분께

[2] (I / bus / High / the / a / of / takes / high / parent / school / who / to / 145 / am / to / student / Clarkson / a / commute / School)

저는 Clarkson 고등학교로 통학하기 위해 145번 버스를 타는 고등학생의 부모입니다.

[3] (used / is / area / the / students / from / and / available / transport / public / by / This / our / is / only / many)

이것은 우리 지역에서 이용할 수 있는 유일한 대중교통이며 많은 학생들에 의해 이용됩니다.

[4] (is / this / council / discontinue / planning / the / service / Recently / that / I / heard / city / to)

최근 저는 시 의회가 이 서비스를 중단하는 것을 계획하고 있다고 들었습니다.

[5] (and / drop / I / work / makes / our / and / the / in / My / this / it / early / us / off / impossible / for / morning / son / at / school / husband / to / start)

제 남편과 저는 아침 일찍 일을 시작하며 이 점이 저희가 아들을 학교에 태워다주는 것을 불가능하게 합니다.

[6] (a / the / of / nearly / hour / do / consider / safe / and / is / bike / to / lot / take / I / not / school / so / him / to / there / in / it / would / traffic / It / to / an / morning / walk)

제 아들이 학교에 걸어가는 데는 거의 한 시간이 걸릴 것이며 아침에는 교통량이 많아서 저는 자전거를 타는 것이 안전하다고 생각하지 않습니다.

[7] (families / many / place / lot / matter / ours / a / of / This / will / under / including / stress)

이런 문제점은 저희를 포함한 많은 가족들을 엄청난 곤경에 처하게 할 것입니다.

[8] (a / is / of / a / I / As / resident / unacceptable / think / such / plan / Sunnyville)

Sunnyville의 거주자로서 저는 그러한 계획을 받아들이기 어렵다고 생각합니다.

[9] (urge / council / to / the / community / the / to / concerns / of / I / listen / the)

저는 의회가 지역 사회의 우려를 경청할 것을 촉구하는 바입니다.

[10] (Sincerely / Lucy / Jackson)

Lucy Jackson 드림



01강 12

[1] (parents / and / Douglas / Dear / of / students / School)

Douglas School의 학부모님과 학생 여러분에게

[2] (our / know / you / school / years / ago / was / over / 150 / As / built)

여러분들도 아시다시피, 우리 학교는 150년도 더 전에 지어졌습니다.

[3] (exactly / are / our / history / school's / of / proud / be / modern / schooling / what / we / are / for / they / the / While / not / facilities / should)

우리는 학교의 역사가 자랑스럽지만, 학교의 그 시설들이 현대 교육을 위해 정확히 맞지는 않습니다.

[4] (to / school / to / outdated / we / parts / campus / renovating / a / Thanks / generous / have / that / the / be / foundation / able / our / to / become / of / donation / those / start / will)

학교 재단에 아낌없이 기부해 주신 덕분에, 우리는 캠퍼스의 구식이 된 그러한 부분들에 대한 보수를 시작할 수 있을 것입니다.

[5] (best / provide / help / the / possible / hope / students / will / this / We / with / our / education)

우리는 이 보수작업으로 우리 학생들에게 가능한 최고의 교육을 제공하는데 도움이 되기를 바랍니다.

[6] (you / that / the / for / inform / to / repairs / be / writing / will / first / auditorium / closed / I'm / building / the)

강당이 수리되는 첫 번째 건물이 될 것이라는 점을 이 편지로 알려드립니다.

[7] (about / Students / repairs / are / to / the / taking / use / auditorium / month / will / able / while / be / place / not / the / for / one)

학생들은 수리가 진행되는 동안 약 한 달 동안 강당을 이용할 수 없게 됩니다.

[8] (will / come / will / this / understand / benefits / encourage / hope / that / We / community-wide / years / you / to / for / brief / inconvenience / how)

이 짧은 불편함이 향후 몇 년 동안 지역사회 전체의 혜택을 어떻게 장려할 것인지 이해해 주시기를 바랍니다.

[9] (Kyla / Sincerely / Andrews / Vice / Principal)

교감 Kyla Andrews 드림

교 2 01

Analysis

Dear Residents,

(A) My name is Kari Patterson, and I'm the manager of the River View Apartments. It's time to take advantage of the sunny weather to make our community more beautiful.

(B) Please join us for this year's Gardening Day, and remember no special skills or tools are required. Last year, we had a great time working together, so come out and make this year's event even better! Warm regards, Kari Patterson

(C) On Saturday, July 13 at 9 a.m., residents will meet in the north parking lot. We will divide into teams to plant flowers and small trees, pull weeds, and put colorful decorations on the lawn.

01

To whom it may concern,

(A) I understand the importance of following the application process, and would greatly appreciate your consideration of this request. I look forward to your response. Sincerely, Peter Jackson

(B) My name is Peter Jackson and I am thinking of applying for the Advanced Licensed Counselor Program that the university provides. I found that the certification for 100 hours of counseling experience is required for the application.

(C) However, I do not think I could possibly complete the required counseling experience by the current deadline. So, if possible, I kindly request an extension of the deadline until the end of this summer vacation. I am actively working on obtaining the certification, and I am sure I will be able to submit it by then.

02

Dear Art Crafts People of Greenville,

(A) The rental fee is \$50. All the money we receive from rental fees goes to support upcoming activities throughout the year.

(B) We expect all available spaces to be fully booked soon, so don't get left out. We hope to see you at the fair.

(C) For the annual Crafts Fair on May 25 from 1 p.m. to 6 p.m., the Greenville Community Center is providing booth spaces to rent as in previous years. To reserve your space, please visit our website and complete a registration form by April 20.

03

To whom it may concern,

(A) I'm sure I'm not the only person in the neighborhood that is affected by this noise issue. I appreciate your assistance. Sincerely, Ian Baldwin

(B) I am writing to inform you of an ongoing noise issue that I am experiencing. My apartment faces the basketball courts of the community center.

(C) While I fully support the community center's services, I am constantly being disrupted by individuals playing basketball late at night. Many nights, I struggle to fall asleep because I can hear people bouncing balls and shouting on the basketball courts well after 11 p.m.. Could you restrict the time the basketball court is open to before 9 p.m.?

04

To whom it may concern,

(A) I would like to draw your attention to a problem that frequently occurs with the No. 35 buses. There is a bus stop about halfway along Fenny Road, at which the No. 35 buses are supposed to stop.

(B) I look forward to seeing an improvement in this service soon. Yours faithfully, John Williams

(C) It would appear, however, that some of your drivers are either unaware of this bus stop or for some reason choose to ignore it, driving past even though the buses are not full. I would be grateful if you could remind your drivers that this bus stop exists and that they should be prepared to stop at it.

05

Dear parents,

(A) Parents must provide an explanation for absences to the school within 7 days from the first day of any period of absence. Where an explanation has not been received within the 7-day time frame, the school will record the absence as unjustified on the student's record. Please ensure that you go to the parent portal site and register the reason any time your child is absent.

(B) Regular attendance at school is essential in maximizing student potential. Recently, we've become concerned about the number of unapproved absences across all grades. I would like to further clarify that your role as a parent is to approve any school absence.

(C) Please approve all absences, so that your child will not be at a disadvantage. Many thanks for your cooperation. Sincerely, Natalie Brown, Vice Principal

06

It was a pleasure meeting you at your gallery last week.

(A) I would like to know if the piece is still available for purchase. It would be a great pleasure to house this wonderful piece of art. I look forward to your reply to this inquiry.

(B) Over the past few days, I have been researching and learning about Robert D. Parker's online viewing room through your gallery's website. I'm especially interested in purchasing the painting that depicts the horizon, titled Sunrise.

(C) I appreciate your effort to select and exhibit diverse artwork. As I mentioned, I greatly admire Robert D. Parker's paintings, which emphasize the beauty of nature.

07

Dear local business owners,

(A) Thank you for taking time to read this letter and consider our request. If you'd like to donate or need more information, please call or email me. I look forward to hearing from you soon. Carol Williams

(B) Would you be willing to donate a gift certificate that we can use as a prize? We would be grateful for any amount on the certificate. In exchange for your generosity, we would place an advertisement for your business on our answer sheets.

(C) My name is Carol Williams president of the student council at Yellowstone High School. We are hosting our annual quiz night on March 30 and plan to give prizes to the winning team. However, this event won't be possible without the support of local business who provide valuable products and services.

08

Dear Customer Service,

(A) Thank you for your time. I look forward to hearing from you soon. Sincerely, Martin Gray

(B) I am writing in regard to my magazine subscription. Currently, I have just over a year to go on my subscription to Economy Tomorrow and would like to continue my subscription as I have enjoyed the magazine for many years. Unfortunately, due to my bad eyesight, I have trouble reading your magazine.

(C) My doctor has told me that I need to look for large print magazines and books. I'd like to know whether there's a large print version of your magazine. Please contact me if this is something you offer.

09

Dear Ms. Stevens,

(A) I hope you will take this opportunity to let more children hear your voice. We are looking forward to your positive reply. Best regards, Peter Watson

(B) My name is Peter Watson, and I'm the manager of the Springton Library. Our storytelling program has been so well-attended that we are planning to expand the program to 6 days each week. This means that we need to recruit more volunteers to read to the children.

(C) People still talk about the week you filled in for us when one of our volunteers couldn't come. You really brought those stories to life! So, would you be willing to read to the preschoolers for an hour, from 10 to 11 a.m. every Friday?

10

As I explained on the telephone, I don't want to take my two children by myself on a train trip to visit my parents in Springfield this Saturday since it is the same day the Riverside Warriors will play the Greenville Trojans in the National Soccer Championship.

(A) Thank you in advance.

(B) I fully appreciate that the original, special-offer ticket was non-exchangeable, but I did not know about the soccer match when I booked the tickets and I would be really grateful if you could do this for me.

(C) I would really appreciate it, therefore, if you could change my tickets to the following weekend (April 23).

11

To whom it may concern,

(A) As a resident of Sunnyville, I think such a plan is unacceptable. I urge the council to listen to the concerns of the community. Sincerely, Lucy Jackson

(B) My husband and I start work early in the morning and this makes it impossible for us to drop our son off at school. It would take him nearly an hour to walk to school and there is a lot of traffic in the morning, so I do not consider it safe to bike. This matter will place many families, including ours, under a lot of stress.

(C) I am a parent of a high school student who takes the 145 bus to commute to Clarkson High School. This is the only public transport available from our area and is used by many students. Recently, I heard that the city council is planning to discontinue this service.

12

Dear parents and students of Douglas School,

(A) Students will not be able to use the auditorium for about one month while the repairs are taking place. We hope that you will understand how this brief inconvenience will encourage community-wide benefits for years to come. Sincerely, Vice Principal Kyla Andrews

(B) Thanks to a generous donation to the school foundation, we will be able to start renovating those parts of our campus that have become outdated. We hope this will help provide our students with the best education possible. I'm writing to inform you that the auditorium will be the first building closed for repairs.

(C) As you know, our school was built over 150 years ago. While we are proud of our school's history, the facilities are not exactly what they should be for modern schooling.

교 2 01

**Analysis**

A-C-B

**01**

B-C-A

**02**

C-A-B

**03**

B-C-A

**04**

A-C-B

**05**

B-A-C

**06**

C-B-A

**07**

C-B-A

**08**

B-C-A

**09**

B-C-A

**10**

C-B-A

**11**

C-B-A

**12**

C-B-A

교 2 01

Analysis

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- (D) Thank you in advance.

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- (B) Dear parents and students of Douglas School,
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- (D) As you know, our school was built over 150 years ago. While we are proud of our school's history, the facilities are not exactly what they should be for modern schooling.
- (E) We hope that you will understand how this brief inconvenience will encourage community-wide benefits for years to come. Sincerely, Vice Principal Kyla Andrews

교 2 01

**Analysis**

A-E-B-C-D

**01**

A-E-B-C-D

**02**

B-D-C-A-E

**03**

C-E-D-A-B

**04**

E-D-A-B-C

**05**

B-D-E-C-A

**06**

A-C-B-D-E

**07**

B-D-A-C-E

**08**

D-E-A-B-C

**09**

E-B-C-D-A

**10**

C-B-A-D

**11**

D-E-B-A-C

**12**

B-D-C-A-E

**Analysis** 7월 13일 아름다운 공동체를 위한 가드닝 데이에 함께하세요.

Join us for Gardening Day on July 13 to beautify our community.

- [1] Dear Residents,
- [2] My name is Kari Patterson, and I'm the manager of the River View Apartments.
- [3] It's time to take advantage of the sunny weather to make our community more beautiful.
- [4] On Saturday, July 13 at 9 a.m., residents will meet in the north parking lot.
- [5] We will divide into teams to plant flowers and small trees, pull weeds, and put colorful decorations on the lawn.
- [6] Please join us for this year's Gardening Day, and remember no special skills or tools are required.
- [7] Last year, we had a great time working together, so come out and make this year's event even better!
- [8] Warm regards, Kari Patterson

**해역**

- [1] 주민들께,
- [2] 제 이름은 Kari Patterson이고, 저는 River View 아파트의 관리인입니다.
- [3] 우리의 커뮤니티를 더욱 아름답게 만들기 위해 화창한 날씨를 이용할 때입니다.
- [4] 7월 13일 토요일 오전 9시에, 주민들은 북쪽 주차장에서 만날 예정입니다.
- [5] 우리는 팀을 나누어 꽃과 작은 나무를 심고, 잡초를 뽑고, 잔디밭에 다채로운 장식을 할 것입니다.
- [6] 올해 정원가꾸기 날에 우리와 함께 해 주시고, 특별한 기술이나 도구는 필요하지 않다는 것을 기억하세요.
- [7] 작년엔, 우리는 함께 일하며 즐거운 시간을 보냈으니, 오셔서 올해 행사도 더 멋지게 만들어 주세요!
- [8] 따뜻한 마음을 담아, Kari Patterson

**어휘**

Residents: 주민들 Manager: 관리자 Community: 공동체 Plant: 식물을 심다 Pull weeds: 잡초를 뽑다 Decorations: 장식 Lawn: 잔디밭 Special skills: 특별한 기술 Tools: 도구 Event: 행사



01

To whom it may concern, / My name is Peter Jackson /  
and I am thinking of applying for the Advanced Licensed  
Counselor Program / that the university provides.

해당 담당자님께, / 제 이름은 피터 잭슨이고 / 대학에서 제공하는 고급 라이선스 상담사 프로그램  
에 지원할 생각입니다.

I found that / the certification for 100 hours of counseling experience  
is required / for the application.

저는 / 100시간의 상담 경험 인증서가 필요하다는 것을 알게 되었습니다 / 지원을 위해.

However, / I do not think I could possibly complete  
the required counseling experience / by the current deadline.

그러나, / 저는 필요 요구 사항인 상담 경험을 완수할 수 없을 것 같습니다 / 현재 정해진 마감일  
까지.

So, / if possible, / I kindly request an extension of the deadline /  
until the end of this summer vacation.

그래서, / 가능하다면, / 마감일 연장을 요청 드리고 싶습니다 / 이번 여름 방학이 끝날 때까지.

I am actively working on obtaining the certification, / and I am sure /

I will be able to submit it by then.

저는 인증서를 취득하기 위해 적극적으로 노력 중이며, / 확신합니다 / 그때까지 제출할 수 있을  
것이라고.

I understand the importance of following the application process, /  
and would greatly appreciate your consideration of this request.

저는 지원 절차를 준수하는 것이 중요함을 이해하고 있으며, / 이 요청을 고려해주신다면 대단히  
감사드리겠습니다.

I look forward to your response.

답변을 기다리겠습니다.

Sincerely, / Peter Jackson

진심으로, / 피터 잭슨

주제

대학 고급 자격 상담사 프로그램  
신청 기한 연장 요청  
Request for Extension of  
University Advanced Counselor  
Program Application Deadline

요약

저는 고급 자격 상담사 프로그램  
신청 기한 연장을 요청합니다.

I request an extension for  
applying to the Advanced  
Licensed Counselor Program.

글의 흐름

신청서 준비

피터 잭슨 소개 및 프로그램 신청  
의사

필수 요건

100시간 상담 경험 증명 필요

기한 문제

현재 기한 내 경험 완료 불가  
학기말까지 기한 연장 요청

적극 노력

경험 증명 획득 작업 중  
학기말까지 제출 가능

요청 중요성

기한 연장 중요성 설명  
배려 부탁

응답 기대

응답 기대 및 감사

Vocabulary

necessary: 필요하다  
consideration: 고려  
application: 신청서  
certification: 인증서  
experience: 경험  
extension: 연장  
actively: 적극적으로  
deadline: 마감일  
follow: 따르다  
submit: 제출하다

02 그린빌에서 열리는 연례 공예 박람회



Annual Crafts Fair in Greenville

- [1] Dear Art Crafts People of Greenville,
- [2] For the annual Crafts Fair on May 25 from 1 p.m. to 6 p.m., the Greenville Community Center is providing booth spaces to rent as in previous years.
- [3] To reserve your space, please visit our website and complete a registration form by April 20.
- [4] The rental fee is \$50.
- [5] All the money we receive from rental fees goes to support upcoming activities throughout the year.
- [6] We expect all available spaces to be fully booked soon, so don't get left out.
- [7] We hope to see you at the fair.

해역

- [1] 좋아하는 Greenville의 공예가들에게
- [2] 5월 25일 오후 1시부터 6시까지 열리는 연례 공예품 박람회를 위해서, Greenville 커뮤니티 센터에서는 지난 몇 년간처럼 대여 부스 공간을 제공합니다.
- [3] 공간을 예약하려면 저희 웹사이트를 방문하여 4월 20일까지 신청서를 작성하시기 바랍니다.
- [4] 대여 요금은 50달러입니다.
- [5] 부스 대여료로 받은 모든 돈은 연중 예정된 활동을 지원하는 데 사용됩니다.
- [6] 모든 이용할 수 있는 공간이 곧 모두 예약될 것으로 예상되니 놓치지 마세요.
- [7] 박람회에서 뵙기를 바랍니다.

어휘

annual 연례의 craft 공예품 fair 박람회 registration form 신청서 rental 대여; 대여의 fee 요금 support 지원하다 upcoming 예정된 throughout the year 연중

03 커뮤니티 센터 농구장의 소음 문제

Noise Issue at Community Center Basketball Court



[1] To whom it may concern,

[2] I am writing to inform you of an ongoing noise issue that I am experiencing.

[3] My apartment faces the basketball courts of the community center.

[4] While I fully support the community center's services, I am constantly being disrupted by individuals playing basketball late at night.

[5] Many nights, I struggle to fall asleep because I can hear people bouncing balls and shouting on the basketball courts well after 11 p.m..

[6] Could you restrict the time the basketball court is open to before 9 p.m.?

[7] I'm sure I'm not the only person in the neighborhood that is affected by this noise issue.

[8] I appreciate your assistance.

[9] Sincerely, Ian Baldwin

해역

[1] 관계자 귀하,

[2] 저는 제가 겪고 있는 지속되는 소음 문제에 대해 알려 드리기 위해 이 편지를 씁니다.

[3] 저의 아파트는 문화 센터의 농구 코트를 향하고 있습니다.

[4] 저는 문화 센터의 서비스를 전적으로 지지하고 있지만, 밤늦게 농구를 하는 사람들에 의해 끊임없이 방해받고 있습니다.

[5] 많은 밤마다, 밤 11시가 한참 넘어서도 저는 사람들이 농구 코트에서 공을 튀기고 소리치는 것을 들어야 해서 잠을 자는 데 애를 먹습니다.

[6] 당신은 농구 코트를 여는 시간을 밤 9시 이전으로 제한해 주실 수 있으십니까?

[7] 저는 이 근처에서 이 소음 문제에 의해 영향 받는 유일한 사람이 아님을 확신합니다.

[8] 당신의 협조에 감사드립니다.

[9] 진심을 담아, Ian Baldwin

어휘

1 disrupt [동] 지장을 주다, 방해하다 2 constantly [부] 끊임없이, 항상 3 ongoing [형] 진행 중인 4 assistance [명] 도움 5 bounce [동] 튀어 오르다, 강충강충 뛰다, (공을) 튀기다 6 balls [명] 헛소리, 용기 7 sincerely [부] 진심으로 8 playing [명] 연주, 연주법 9 affected [형] 영향을 받은, 감동한

04 페니 로드 35번 버스 정류장 무시됨



No. 35 Bus Stop on Fenny Road Ignored

[1] To whom it may concern, I would like to draw your attention to a problem that frequently occurs with the No. 35 buses.

[2] There is a bus stop about halfway along Fenny Road, at which the No. 35 buses are supposed to stop.

[3] It would appear, however, that some of your drivers are either unaware of this bus stop or for some reason choose to ignore it, driving past even though the buses are not full.

[4] I would be grateful if you could remind your drivers that this bus stop exists and that they should be prepared to stop at it.

[5] I look forward to seeing an improvement in this service soon.

[6] Yours faithfully, John Williams

해역

[1] 관계자분께, 35번 버스에서 자주 발생하는 문제에 대해 귀하의 주의를 환기하고 싶습니다.

[2] Fenny Road를 따라 중간쯤 버스 정류장이 있고, 그곳에서 35번 버스가 정차하게 되어 있습니다.

[3] 그러나 버스 기사들 중 일부는 이 버스 정류장을 인식하지 못하거나 어떤 이유에서인지 그것을 무시하기로 선택하여 버스가 꽉 차지 않았음에도 불구하고 운전해 지나쳐가는 것으로 보입니다.

[4] 기사들에게 이 버스 정류장이 존재하고 그곳에 정차할 준비가 되어 있어야 한다는 것을 상기시켜 주시면 감사하겠습니다.

[5] 곧 이 서비스가 개선되기를 기대합니다.

[6] 진심을 담아, John Williams 드림

어휘

1 [형] 충실한 2 yours [대] 당신의 것 3 driving [명] 운전 [형] 강력한, 세찬 4 halfway [부] 중간에, 부분적으로 5 unaware [형] 알지 못하는 6 prepared [형] 준비가 되어있는

05 승인되지 않은 결석과 학생 학습에 미치는 영향



Unapproved absences and their impact on student learning

- [1] Dear parents,
- [2] Regular attendance at school is essential in maximizing student potential.
- [3] Recently, we've become concerned about the number of unapproved absences across all grades.
- [4] I would like to further clarify that your role as a parent is to approve any school absence.
- [5] Parents must provide an explanation for absences to the school within 7 days from the first day of any period of absence.
- [6] Where an explanation has not been received within the 7-day time frame, the school will record the absence as unjustified on the student's record.
- [7] Please ensure that you go to the parent portal site and register the reason any time your child is absent.
- [8] Please approve all absences, so that your child will not be at a disadvantage.
- [9] Many thanks for your cooperation.
- [10] Sincerely, Natalie Brown, Vice Principal

해역

- [1] 친애하는 부모님께,
- [2] 학생의 잠재력을 극대화하는데는 학교에 규칙적으로 출석하는 것이 필수적입니다.
- [3] 최근에, 우리는 전 학년에 걸쳐 승인되지 않은 결석 수에 대해 우려하고 있습니다.
- [4] 저는 부모로서의 당신의 역할이 학교 결석을 승인하는 것이라는 것을 더 명확히 하고 싶습니다.
- [5] 학부모들은 결석 첫날로부터 7일 이내에 결석에 대한 설명을 학교에 제공해야 합니다.
- [6] 7일의 기간 내에 설명이 주어지지 않을 경우, 학교는 결석을 정당하지 않은 것으로 학생부에 기록할 것입니다.
- [7] 반드시 학부모 포털 사이트에 들어가서 자녀가 결석할 때마다 사유를 등록해 주십시오.
- [8] 자녀가 불이익에 처하지 않도록 모든 결석을 승인해 주십시오.
- [9] 협조해 주셔서 대단히 감사합니다.
- [10] 진심으로, 교감, Natalie Brown

어휘

1 ensure [동] 반드시 ~하게 하다, 보장하다 2 clarify [동] 명백하게 하다 3 further 부. 더 멀리에, 더 나아가 형. 더 이상의 4 explanation [명] 설명, 해명, 설명서 5 cooperation [명] 협력, 협동, 협조 6 maximize [동] 극대화하다 7 attendance [명] 출석, 참석 8 sincerely [부] 진심으로 9 vice [명] 범죄, 악, 바이스

06 미술 작품의 구매 가능 여부를 문의하려고



To inquire about the availability of art

- [1] It was a pleasure meeting you at your gallery last week.
- [2] I appreciate your effort to select and exhibit diverse artwork.
- [3] As I mentioned, I greatly admire Robert D. Parker's paintings, which emphasize the beauty of nature.
- [4] Over the past few days, I have been researching and learning about Robert D. Parker's online viewing room through your gallery's website.
- [5] I'm especially interested in purchasing the painting that depicts the horizon, titled *Sunrise*.
- [6] I would like to know if the piece is still available for purchase.
- [7] It would be a great pleasure to house this wonderful piece of art.
- [8] I look forward to your reply to this inquiry.

해역

- [1] 지난주에 귀하의 화랑에서 만나서 즐거웠습니다.
- [2] 다양한 미술 작품을 선정하고 전시한 귀하의 노력에 감사드립니다.
- [3] 제가 말씀드렸듯이, 저는 Robert D. Parker의 그림을 대단히 좋아하는데, 그의 그림은 자연의 아름다움을 강조합니다.
- [4] 지난 며칠 동안, 저는 귀하의 화랑 웹사이트를 통해 Robert D. Parker의 온라인 전시 공간에 관해 조사하고 알아보았습니다.
- [5] 저는 'Sunrise'라는 제목이 붙은, 지평선을 묘사한 그림을 구매하는 것에 특히 관심이 있습니다.
- [6] 저는 그 작품을 여전히 구매할 수 있는지를 알고 싶습니다.
- [7] 이 훌륭한 미술 작품을 소장할 수 있다면 큰 기쁨이 될 것입니다.
- [8] 이 문의에 대한 귀하의 답변을 손꼽아 기다립니다.

어휘

1 depict [동] 묘사하다, 그리다 2 greatly [부] 대단히 3 website [명] 웹사이트 4 artwork [명] 삽화, 미술품 5 viewing [명] 감상, 텔레비전 프로그램 6 sunrise [명] 동틀 녘, 아침노을

07 우승 상품으로 사용할 상품권을 기부해 줄 것을 요청하려고



To ask for donating a gift certificate to use as a prize

- [1] Dear local business owners,
- [2] My name is Carol Williams president of the student council at Yellowstone High School.
- [3] We are hosting our annual quiz night on March 30 and plan to give prizes to the winning team.
- [4] However, this event won't be possible without the support of local business who provide valuable products and services.
- [5] Would you be willing to donate a gift certificate that we can use as a prize?
- [6] We would be grateful for any amount on the certificate.
- [7] In exchange for your generosity, we would place an advertisement for your business on our answer sheets.
- [8] Thank you for taking time to read this letter and consider our request.
- [9] If you'd like to donate or need more information, please call or email me.
- [10] I look forward to hearing from you soon.
- [11] Carol Williams

해역

- [1] 지역 상점 주인분들께
- [2] 제 이름은 Carol Williams이고 Yellowstone 고등학교의 학생 회장입니다.
- [3] 우리는 3월 30일에 연례 퀴즈의 밤을 개최할 것이고, 우승팀에게 상품을 제공할 계획입니다.
- [4] 그러나 이 행사는 유용한 상품과 서비스를 제공해 주는 지역 상점의 후원 없이는 불가능할 것입니다.
- [5] 우리가 상품으로 사용할 상품권을 흔쾌히 기부해 주실 수 있으십니까?
- [6] 우리는 어떤 액수의 상품권 기부든 감사히 여길 것입니다.
- [7] 귀하의 관대함에 대한 대가로 우리의 답안지에 귀하의 사업 광고를 실겠습니다.
- [8] 이 편지를 읽고 우리의 요청을 고려하는 데 시간을 할애해 주셔서 감사합니다.
- [9] 만약 귀하께서 기부하기를 원하시거나 더 많은 정보를 필요로하신다면 저에게 전화나 이메일을 주십시오.
- [10] 곧 귀하로부터 소식을 듣기를 기대하겠습니다.
- [11] Carol Williams 드림

어휘

1 certificate [명] 증명서, 자격증 2 donate [동] 기부하다 3 advertisement [명] 광고 4 winning [형] 이긴, 우승한 5 generosity [명] 너그러움 6 quiz [명] 시험, 퀴즈 7 taking [형] 매력 있는, 흥미를 끄는 [명] 획득, 여획량

08 큰 글자판 잡지 구독



A subscription to a large print magazine

[1] Dear Customer Service, I am writing in regard to my magazine subscription.

[2] Currently, I have just over a year to go on my subscription to *Economy Tomorrow* and would like to continue my subscription as I have enjoyed the magazine for many years.

[3] Unfortunately, due to my bad eyesight, I have trouble reading your magazine.

[4] My doctor has told me that I need to look for large print magazines and books.

[5] I'd like to know whether there's a large print version of your magazine.

[6] Please contact me if this is something you offer.

[7] Thank you for your time.

[8] I look forward to hearing from you soon.

[9] Sincerely, Martin Gray

해역

[1] 고객 서비스팀께, 저는 잡지 구독과 관련하여 글을 씁니다.

[2] 현재 저의 *Economy Tomorrow* 구독이 일 년 조금 넘게 남았는데, 저는 수 년간 귀사의 잡지를 즐겨왔기 때문에 구독을 계속하고 싶습니다.

[3] 안타깝게도, 저의 좋지 않은 시력 때문에 귀사의 잡지를 읽는 데 어려움이 있습니다.

[4] 의사는 큰 글자판의 책과 잡지를 찾아봐야 할 필요가 있다고 말했습니다.

[5] 저는 귀사 잡지의 큰 글자판이 있는지 알고 싶습니다.

[6] 이를 제공한다면 저에게 연락 부탁드립니다.

[7] 시간 내주셔서 감사합니다.

[8] 조만간 소식을 들을 수 있기를 기대합니다.

[9] Martin Gray 드림

어휘

subscription 구독, 구독료 currently 현재 eyesight 시력 have trouble -ing ~하는 데 어려움이 있다 version -판(版)



09 책 읽어 주기 자원봉사 요청



Ask for volunteering to read books

- [1] Dear Ms. Stevens, My name is Peter Watson, and I'm the manager of the Springton Library.
- [2] Our storytelling program has been so well-attended that we are planning to expand the program to 6 days each week.
- [3] This means that we need to recruit more volunteers to read to the children.
- [4] People still talk about the week you filled in for us when one of our volunteers couldn't come.
- [5] You really brought those stories to life!
- [6] So, would you be willing to read to the preschoolers for an hour, from 10 to 11 a.m. every Friday?
- [7] I hope you will take this opportunity to let more children hear your voice.
- [8] We are looking forward to your positive reply.
- [9] Best regards, Peter Watson

해역

- [1] Stevens씨께, 제 이름은 Peter Watson이고, 저는 Springton 도서관의 관리자입니다.
- [2] 우리의 스토리텔링 프로그램에 많은 분들이 참석해주셔서 우리는 프로그램을 주 6일로 확대하는 것을 계획 중입니다.
- [3] 이것은 우리가 아이들에게 책을 읽어 줄 자원봉사자를 더 많이 모집해야 할 필요가 있음을 의미합니다.
- [4] 사람들은 자원봉사자 중 한 명이 올 수 없었을 때 당신이 우리를 위해 채워 준 일주일도 아직도 이야기합니다.
- [5] 당신은 정말 그 이야기들에 생명을 불어넣었죠!
- [6] 그런 이유로, 매주 금요일 오전 10시부터 11시까지 한 시간 동안 미취학 아동들에게 책을 읽어 줄 의향이 있으십니까?
- [7] 당신이 이 기회를 받아들여서 더 많은 아이들이 당신의 목소리를 듣게 되길 바랍니다.
- [8] 우리는 당신의 긍정적인 답변을 기다리고 있습니다.
- [9] Peter Watson 드림.

어휘

1 manager [명] 관리자 2 forward [부] 앞쪽으로 3 attend [동] 참석하다, 유의하다, 돌보다 4 reply [동] 대답하다, 답장하다 [명] 대담, 답장 5 volunteer [명] 자원자, 자원봉사자 지원하다, 자원봉사하다 6 positive [형] 긍정적인, 낙관적인 7 opportunity [명] 기회 8 willing [형] 기꺼이 ~하는 9 expand [동] 확장되다, 확장시키다 10 regard [동] ~로 여기다 [명] 고려, 관심 11 recruit [동] 모집하다 [명] 신병, 새로운 구성원 12 planning [명] 계획 세우기 13 storytelling [명] 이야기하기

10 특가로 구입한 기차표의 교환



An exchange of train tickets purchased at a special price

[1] As I explained on the telephone, I don't want to take my two children by myself on a train trip to visit my parents in Springfield this Saturday since it is the same day the Riverside Warriors will play the Greenville Trojans in the National Soccer Championship.

[2] I would really appreciate it, therefore, if you could change my tickets to the following weekend (April 23).

[3] I fully appreciate that the original, special-offer ticket was non-exchangeable, but I did not know about the soccer match when I booked the tickets and I would be really grateful if you could do this for me.

[4] Thank you in advance.

해역

[1] 전화로 설명 드렸듯이, 이번 주 토요일이 National Soccer Championship에서 Riverside Warriors가 Greenville Trojans와 시합을 할 날과 같은 날이어서 그날 Springfield에 사시는 저희 부모님을 뵈러 혼자 두 아이를 데리고 기차 여행을 하고 싶지 않습니다.

[2] 그래서 제 기차표를 다음 주말(4월 23일)로 바꿔 주시면 정말 감사하겠습니다.

[3] 특가로 제공되는 원래 기차표는 교환할 수 없다는 것을 잘 알지만, 기차표를 예약할 당시에는 축구 경기에 관해 알지 못했으니 저를 위해 이렇게 해 주시면 정말 감사하겠습니다.

[4] 미리 감사 드립니다.

어휘

by oneself 혼자 appreciate 감사하다, 알다 special-offer 특가로 제공되는 non-exchangeable 교환할 수 없는 match 경기 book 예약하다 grateful 감사하는 in advance 미리

11 버스 운행 중단



A suspension of service

- [1] To whom it may concern,
- [2] I am a parent of a high school student who takes the 145 bus to commute to Clarkson High School.
- [3] This is the only public transport available from our area and is used by many students.
- [4] Recently, I heard that the city council is planning to discontinue this service.
- [5] My husband and I start work early in the morning and this makes it impossible for us to drop our son off at school.
- [6] It would take him nearly an hour to walk to school and there is a lot of traffic in the morning, so I do not consider it safe to bike.
- [7] This matter will place many families, including ours, under a lot of stress.
- [8] As a resident of Sunnyville, I think such a plan is unacceptable.
- [9] I urge the council to listen to the concerns of the community.
- [10] Sincerely, Lucy Jackson

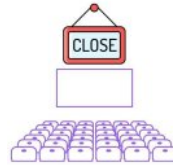
해역

- [1] 관계자분께
- [2] 저는 Clarkson 고등학교로 통학하기 위해 145번 버스를 타는 고등학생의 부모입니다.
- [3] 이것은 우리 지역에서 이용할 수 있는 유일한 대중교통이며 많은 학생들에 의해 이용됩니다.
- [4] 최근 저는 시 의회가 이 서비스를 중단하는 것을 계획하고 있다고 들었습니다.
- [5] 제 남편과 저는 아침 일찍 일을 시작하며 이 점이 저희가 아들을 학교에 태워다주는 것을 불가능하게 합니다.
- [6] 제 아들이 학교에 걸어가는 데는 거의 한 시간이 걸릴 것이며 아침에는 교통량이 많아서 저는 자전거를 타는 것이 안전하다고 생각하지 않습니다.
- [7] 이런 문제점은 저희를 포함한 많은 가족들을 엄청난 곤경에 처하게 할 것입니다.
- [8] Sunnyville의 거주자로서 저는 그러한 계획을 받아들이기 어렵다고 생각합니다.
- [9] 저는 의회가 지역 사회의 우려를 경청할 것을 촉구하는 바입니다.
- [10] Lucy Jackson 드림

어휘

concern ~에 관한 것이다 commute 통학하다, 통근하다 public transport 대중교통 available 이용할 수 있는 council 의회 discontinue 중단하다 place (특정한 상황에) 처하게 하다[두다]

12 학교 강당의 보수 공사 안내



A guide to the renovation of the school auditorium

- [1] Dear parents and students of Douglas School,
- [2] As you know, our school was built over 150 years ago.
- [3] While we are proud of our school's history, the facilities are not exactly what they should be for modern schooling.
- [4] Thanks to a generous donation to the school foundation, we will be able to start renovating those parts of our campus that have become outdated.
- [5] We hope this will help provide our students with the best education possible.
- [6] I'm writing to inform you that the auditorium will be the first building closed for repairs.
- [7] Students will not be able to use the auditorium for about one month while the repairs are taking place.
- [8] We hope that you will understand how this brief inconvenience will encourage community-wide benefits for years to come.
- [9] Sincerely, Vice Principal Kyla Andrews

해역

- [1] Douglas School의 학부모님과 학생 여러분에게
- [2] 여러분들도 아시다시피, 우리 학교는 150년도 더 전에 지어졌습니다.
- [3] 우리는 학교의 역사가 자랑스럽지만, 학교의 그 시설들이 현대 교육을 위해 정확히 맞지는 않습니다.
- [4] 학교 재단에 아낌없이 기부해 주신 덕분에, 우리는 캠퍼스의 구식이 된 그러한 부분들에 대한 보수를 시작할 수 있을 것입니다.
- [5] 우리는 이 보수작업으로 우리 학생들에게 가능한 최고의 교육을 제공하는데 도움이 되기를 바랍니다.
- [6] 강당이 수리되는 첫 번째 건물이 될 것이라는 점을 이 편지로 알려드립니다.
- [7] 학생들은 수리가 진행되는 동안 약 한 달 동안 강당을 이용할 수 없게 됩니다.
- [8] 이 짧은 불편함이 향후 몇 년 동안 지역사회 전체의 혜택을 어떻게 장려할 것인지 이해해 주시기를 바랍니다.
- [9] 교감 Kyla Andrews 드림

어휘

facility 시설 thanks to ~ 덕분에 generous 관대한, 후한, 넉넉한 donation 기부 foundation 재단 renovate 보수하다, 개조하다 provide 제공하다 inform 알리다, 통지하다 auditorium 강당 repair 수리 take place 일어나다, 개최되다 inconvenience 불편함 encourage 장려하다, 격려하다 benefit 혜택, 이득

## 01강 Analysis

[1] Dear Residents,

주민들께,

[2] My name is Kari Patterson, and I'm the manager of the River View Apartments.

제 이름은 Kari Patterson이고, 저는 River View 아파트의 관리인입니다.

[3] It's time to take advantage of the sunny weather to make our community more beautiful.

우리의 커뮤니티를 더욱 아름답게 만들기 위해 화창한 날씨를 이용할 때입니다.

[4] On Saturday, July 13 at 9 a.m., residents will meet in the north parking lot.

7월 13일 토요일 오전 9시에, 주민들은 북쪽 주차장에서 만날 예정입니다.

[5] We will divide into teams to plant flowers and small trees, pull weeds, and put colorful decorations on the lawn.

우리는 팀을 나누어 꽃과 작은 나무를 심고, 잡초를 뽑고, 잔디밭에 다채로운 장식을 할 것입니다.

[6] Please join us for this year's Gardening Day, and remember no special skills or tools are required.

올해 정원가꾸기 날에 우리와 함께 해 주시고, 특별한 기술이나 도구는 필요하지 않다는 것을 기억하세요.

[7] Last year, we had a great time working together, so come out and make this year's event even better!

작년에, 우리는 함께 일하며 즐거운 시간을 보냈으니, 오셔서 올해 행사도 더 멋지게 만들어 주세요!

[8] Warm regards, Kari Patterson

따뜻한 마음을 담아, Kari Patterson

## 01강 01

[1] To whom it may concern,

관계자분께,

[2] My name is Peter Jackson and I am thinking of applying for the Advanced Licensed Counselor Program that the university provides.

저의 이름은 Peter Jackson이고, 대학교에서 제공하는 Advanced Licensed Counselor Program에 지원하려고 합니다.

[3] I found that the certification for 100 hours of counseling experience is required for the application.

저는 지원을 위해 100시간의 상담 경력 증명서가 필요하다는 것을 알았습니다.

[4] However, I do not think I could possibly complete the required counseling experience by the current deadline.

그러나 저는 아마도 현재 마감 기한까지 필요한 상담 경험을 완료할 수 없다고 생각합니다.

[5] So, if possible, I kindly request an extension of the deadline until the end of this summer vacation.

그래서 가능하시다면 저는 이번 여름 방학 말까지 마감 기한의 연장을 정중하게 요청합니다.

[6] I am actively working on obtaining the certification, and I am sure I will be able to submit it by then.

저는 증명서를 얻으려고 열심히 노력하고 있고, 저는 제가 그때까지 그것을 제출할 수 있을 것이라고 확신합니다.

[7] I understand the importance of following the application process, and would greatly appreciate your consideration of this request.

저는 지원 과정을 따르는 것의 중요성을 이해하며, 이 요청에 대한 귀하의 고려에 대단히 감사하겠습니다.

[8] I look forward to your response.

저는 귀하의 회신을 기다리겠습니다.

[9] Sincerely, Peter Jackson

진심을 담아, Peter Jackson 드림

## 01강 02

[1] Dear Art Crafts People of Greenville,

친애하는 Greenville의 공예가들에게

[2] For the annual Crafts Fair on May 25 from 1 p.m. to 6 p.m., the Greenville Community Center is providing booth spaces to rent as in previous years.

5월 25일 오후 1시부터 6시까지 열리는 연례 공예품 박람회를 위해서, Greenville 커뮤니티 센터에서는 지난 몇 년간처럼 대여 부스 공간을 제공합니다.

[3] To reserve your space, please visit our website and complete a registration form by April 20.

공간을 예약하려면 저희 웹사이트를 방문하여 4월 20일까지 신청서를 작성하시기 바랍니다.

[4] The rental fee is \$50.

대여 요금은 50달러입니다.

[5] All the money we receive from rental fees goes to support upcoming activities throughout the year.

부스 대여료로 받은 모든 돈은 연중 예정된 활동을 지원하는 데 사용됩니다.

[6] We expect all available spaces to be fully booked soon, so don't get left out.

모든 이용할 수 있는 공간이 곧 모두 예약될 것으로 예상되니 놓치지 마세요.

[7] We hope to see you at the fair.

박람회에서 뵙기를 바랍니다.

## 01강 03

[1] To whom it may concern,

관계자 귀하,

[2] I am writing to inform you of an ongoing noise issue that I am experiencing.

저는 제가 겪고 있는 지속되는 소음 문제에 대해 알려 드리기 위해 이 편지를 씁니다.

[3] My apartment faces the basketball courts of the community center.

저의 아파트는 문화 센터의 농구 코트를 향하고 있습니다.

[4] While I fully support the community center's services, I am constantly being disrupted by individuals playing basketball late at night.

저는 문화 센터의 서비스를 전적으로 지지하고 있지만, 밤늦게 농구를 하는 사람들에 의해 끊임없이 방해받고 있습니다.

[5] Many nights, I struggle to fall asleep because I can hear people bouncing balls and shouting on the basketball courts well after 11 p.m..

많은 밤마다, 밤 11시가 한참 넘어서도 저는 사람들이 농구 코트에서 공을 튀기고 소리치는 것을 들어야 해서 잠을 자는 데 애를 먹습니다.

[6] Could you restrict the time the basketball court is open to before 9 p.m.?

당신은 농구 코트를 여는 시간을 밤 9시 이전으로 제한해 주실 수 있으십니까?

[7] I'm sure I'm not the only person in the neighborhood that is affected by this noise issue.

저는 이 근처에서 이 소음 문제에 의해 영향받는 유일한 사람이 아님을 확신합니다.

[8] I appreciate your assistance.

당신의 협조에 감사드립니다.

[9] Sincerely, Ian Baldwin

진심을 담아, Ian Baldwin



## 01강 04

[1] To whom it may concern,

관계자분께,

[2] I would like to draw your attention to a problem that frequently occurs with the No. 35 buses.

35번 버스에서 자주 발생하는 문제에 대해 귀하의 주의를 환기하고 싶습니다.

[3] There is a bus stop about halfway along Fenny Road, at which the No. 35 buses are supposed to stop.

Fenny Road를 따라 중간쯤 버스 정류장이 있고, 그곳에서 35번 버스가 정차하게 되어 있습니다.

[4] It would appear, however, that some of your drivers are either unaware of this bus stop or for some reason choose to ignore it, driving past even though the buses are not full.

그러나 버스 기사들 중 일부는 이 버스 정류장을 인식하지 못하거나 어떤 이유에서인지 그것을 무시하기로 선택하여 버스가 꽉 차지 않았음에도 운전해 지나쳐가는 것으로 보입니다.

[5] I would be grateful if you could remind your drivers that this bus stop exists and that they should be prepared to stop at it.

기사들에게 이 버스 정류장이 존재하고 그곳에 정차할 준비가 되어 있어야 한다는 것을 상기시켜 주시면 감사하겠습니다.

[6] I look forward to seeing an improvement in this service soon.

곧 이 서비스가 개선되기를 기대합니다.

[7] Yours faithfully, John Williams

진심을 담아, John Williams 드림

## 01강 05

[1] Dear parents,

친애하는 부모님께,

[2] Regular attendance at school is essential in maximizing student potential.

학생의 잠재력을 극대화하는 데는 학교에 규칙적으로 출석하는 것이 필수적입니다.

[3] Recently, we've become concerned about the number of unapproved absences across all grades.

최근에, 우리는 전 학년에 걸쳐 승인되지 않은 결석 수에 대해 우려하고 있습니다.

[4] I would like to further clarify that your role as a parent is to approve any school absence.

저는 부모로서의 당신의 역할이 학교 결석을 승인하는 것이라는 것을 더 명확히 하고 싶습니다.

[5] Parents must provide an explanation for absences to the school within 7 days from the first day of any period of absence.

학부모들은 결석 첫날로부터 7일 이내에 결석에 대한 설명을 학교에 제공해야 합니다.

[6] Where an explanation has not been received within the 7-day time frame, the school will record the absence as unjustified on the student's record.

7일의 기간 내에 설명이 주어지지 않을 경우, 학교는 결석을 정당하지 않은 것으로 학생부에 기록할 것입니다.

[7] Please ensure that you go to the parent portal site and register the reason any time your child is absent.

반드시 학부모 포털 사이트에 들어가서 자녀가 결석할 때마다 사유를 등록해 주십시오.

[8] Please approve all absences, so that your child will not be at a disadvantage.

자녀가 불이익에 처하지 않도록 모든 결석을 승인해 주십시오.

[9] Many thanks for your cooperation.

협조에 주셔서 대단히 감사합니다.

[10] Sincerely, Natalie Brown, Vice Principal

진심으로, 교감, Natalie Brown

## 01강 06

[1] It was a pleasure meeting you at your gallery last week.

지난주에 귀하의 화랑에서 만나서 즐거웠습니다.

[2] I appreciate your effort to select and exhibit diverse artwork.

다양한 미술 작품을 선정하고 전시한 귀하의 노력에 감사드립니다.

[3] As I mentioned, I greatly admire Robert D. Parker's paintings, which emphasize the beauty of nature.

제가 말씀드렸듯이, 저는 Robert D. Parker의 그림을 대단히 좋아하는데, 그의 그림은 자연의 아름다움을 강조합니다.

[4] Over the past few days, I have been researching and learning about Robert D. Parker's online viewing room through your gallery's website.

지난 며칠 동안, 저는 귀하의 화랑 웹사이트를 통해 Robert D. Parker의 온라인 전시 공간에 관해 조사하고 알아보았습니다.

[5] I'm especially interested in purchasing the painting that depicts the horizon, titled Sunrise.

저는 'Sunrise'라는 제목이 붙은, 지평선을 묘사한 그림을 구매하는 것에 특히 관심이 있습니다.

[6] I would like to know if the piece is still available for purchase.

저는 그 작품을 여전히 구매할 수 있는지를 알고 싶습니다.

[7] It would be a great pleasure to house this wonderful piece of art.

이 훌륭한 미술 작품을 소장할 수 있다면 큰 기쁨이 될 것입니다.

[8] I look forward to your reply to this inquiry.

이 문의에 대한 귀하의 답변을 손꼽아 기다립니다.

## 01강 07

[1] Dear local business owners,

지역 상점 주인분들께

[2] My name is Carol Williams president of the student council at Yellowstone High School.

제 이름은 Carol Williams이고 Yellowstone 고등학교의 학생회장입니다.

[3] We are hosting our annual quiz night on March 30 and plan to give prizes to the winning team.

우리는 3월 30일에 연례 퀴즈의 밤을 개최할 것이고, 우승팀에게 상품을 제공할 계획입니다.

[4] However, this event won't be possible without the support of local business who provide valuable products and services.

그러나 이 행사는 유용한 상품과 서비스를 제공해 주는 지역 상점의 후원 없이는 불가능할 것입니다.

[5] Would you be willing to donate a gift certificate that we can use as a prize?

우리가 상품으로 사용할 상품권을 흔쾌히 기부해 주실 수 있으십니까?

[6] We would be grateful for any amount on the certificate.

우리는 어떤 액수의 상품권 기부든 감사히 여길 것입니다.

[7] In exchange for your generosity, we would place an advertisement for your business on our answer sheets.

귀하의 관대함에 대한 대가로 우리의 답안지에 귀하의 사업 광고를 실겠습니다.

[8] Thank you for taking time to read this letter and consider our request.

이 편지를 읽고 우리의 요청을 고려하는 데 시간을 할애해 주셔서 감사합니다.

[9] If you'd like to donate or need more information, please call or email me.

만약 귀하께서 기부하기를 원하시거나 더 많은 정보를 필요로 하신다면 저에게 전화나 이메일을 주십시오.

[10] I look forward to hearing from you soon.

곧 귀하로부터 소식을 듣기를 기대하겠습니다.

[11] Carol Williams

Carol Williams 드림

## 01강 08

[1] Dear Customer Service,

고객 서비스팀께,

[2] I am writing in regard to my magazine subscription.

저는 잡지 구독과 관련하여 글을 씁니다.

[3] Currently, I have just over a year to go on my subscription to Economy Tomorrow and would like to continue my subscription as I have enjoyed the magazine for many years.

현재 저의 Economy Tomorrow 구독이 일 년 조금 넘게 남았는데, 저는 수년간 귀사의 잡지를 즐겨왔기 때문에 구독을 계속하고 싶습니다.

[4] Unfortunately, due to my bad eyesight, I have trouble reading your magazine.

안타깝게도, 저의 좋지 않은 시력 때문에 귀사의 잡지를 읽는 데 어려움이 있습니다.

[5] My doctor has told me that I need to look for large print magazines and books.

의사는 큰 글자판의 책과 잡지를 찾아봐야 할 필요가 있다고 말했습니다.

[6] I'd like to know whether there's a large print version of your magazine.

저는 귀사 잡지의 큰 글자판이 있는지 알고 싶습니다.

[7] Please contact me if this is something you offer.

이를 제공한다면 저에게 연락 부탁드립니다.

[8] Thank you for your time.

시간 내주셔서 감사합니다.

[9] I look forward to hearing from you soon.

조만간 소식을 들을 수 있기를 기대합니다.

[10] Sincerely, Martin Gray

Martin Gray 드림

## 01강 09

[1] Dear Ms. Stevens,

Stevens씨께,

[2] My name is Peter Watson, and I'm the manager of the Springton Library.

제 이름은 Peter Watson이고, 저는 Springton 도서관의 관리자입니다.

[3] Our storytelling program has been so well-attended that we are planning to expand the program to 6 days each week.

우리의 스토리텔링 프로그램에 많은 분들이 참석해주셔서 우리는 프로그램을 주 6일로 확대하는 것을 계획 중입니다.

[4] This means that we need to recruit more volunteers to read to the children.

이것은 우리가 아이들에게 책을 읽어 줄 자원봉사자를 더 많이 모집해야 할 필요가 있음을 의미합니다.

[5] People still talk about the week you filled in for us when one of our volunteers couldn't come.

사람들은 자원봉사자 중 한 명이 올 수 없었을 때 당신이 우리를 위해 채워 준 일주일을 아직도 이야기합니다.

[6] You really brought those stories to life!

당신은 정말 그 이야기들에 생명을 불어넣었죠!

[7] So, would you be willing to read to the preschoolers for an hour, from 10 to 11 a.m. every Friday?

그런 이유로, 매주 금요일 오전 10시부터 11시까지 한 시간 동안 미취학 아동들에게 책을 읽어 줄 의향이 있으십니까?

[8] I hope you will take this opportunity to let more children hear your voice.

당신이 이 기회를 받아들여서 더 많은 아이들이 당신의 목소리를 듣게 되길 바랍니다.

[9] We are looking forward to your positive reply.

우리는 당신의 긍정적인 답변을 기다리고 있습니다.

[10] Best regards, Peter Watson

Peter Watson 드림

## 01강 10

[1] As I explained on the telephone, I don't want to take my two children by myself on a train trip to visit my parents in Springfield this Saturday since it is the same day the Riverside Warriors will play the Greenville Trojans in the National Soccer Championship.

전화로 설명 드렸듯이, 이번 주 토요일이 National Soccer Championship에서 Riverside Warriors가 Greenville Trojans와 시합을 할 날과 같은 날이어서 그날 Springfield에 사시는 저희 부모님을 뵈러 혼자 두 아이를 데리고 기차 여행을 하고 싶지 않습니다.

[2] I would really appreciate it, therefore, if you could change my tickets to the following weekend (April 23).

그래서 제 기차표를 다음 주말(4월 23일)로 바꿔 주시면 정말 감사하겠습니다.

[3] I fully appreciate that the original, special-offer ticket was non-exchangeable, but I did not know about the soccer match when I booked the tickets and I would be really grateful if you could do this for me.

특가로 제공되는 원래 기차표는 교환할 수 없다는 것을 잘 알지만, 기차표를 예매할 당시에는 축구 경기에 관해 알지 못했으니 저를 위해 이렇게 해 주시면 정말 감사하겠습니다.

[4] Thank you in advance.

미리 감사 드립니다.

## 01강 11

[1] To whom it may concern,

관계자분께

[2] I am a parent of a high school student who takes the 145 bus to commute to Clarkson High School.

저는 Clarkson 고등학교로 통학하기 위해 145번 버스를 타는 고등학생의 부모입니다.

[3] This is the only public transport available from our area and is used by many students.

이것은 우리 지역에서 이용할 수 있는 유일한 대중교통이며 많은 학생들에 의해 이용됩니다.

[4] Recently, I heard that the city council is planning to discontinue this service.

최근 저는 시 의회가 이 서비스를 중단하는 것을 계획하고 있다고 들었습니다.

[5] My husband and I start work early in the morning and this makes it impossible for us to drop our son off at school.

제 남편과 저는 아침 일찍 일을 시작하며 이 점이 저희가 아들을 학교에 태워다주는 것을 불가능하게 합니다.

[6] It would take him nearly an hour to walk to school and there is a lot of traffic in the morning, so I do not consider it safe to bike.

제 아들이 학교에 걸어가는 데는 거의 한 시간이 걸릴 것이며 아침에는 교통량이 많아서 저는 자전거를 타는 것이 안전하다고 생각하지 않습니다.

[7] This matter will place many families, including ours, under a lot of stress.

이런 문제점은 저희를 포함한 많은 가족들을 엄청난 곤경에 처하게 할 것입니다.

[8] As a resident of Sunnyville, I think such a plan is unacceptable.

Sunnyville의 거주자로서 저는 그러한 계획을 받아들이기 어렵다고 생각합니다.

[9] I urge the council to listen to the concerns of the community.

저는 의회가 지역 사회의 우려를 경청할 것을 촉구하는 바입니다.

[10] Sincerely, Lucy Jackson

Lucy Jackson 드림



## 01강 12

[1] Dear parents and students of Douglas School,

Douglas School의 학부모님과 학생 여러분에게

[2] As you know, our school was built over 150 years ago.

여러분들도 아시다시피, 우리 학교는 150년도 더 전에 지어졌습니다.

[3] While we are proud of our school's history, the facilities are not exactly what they should be for modern schooling.

우리는 학교의 역사가 자랑스럽지만, 학교의 그 시설들이 현대 교육을 위해 정확히 맞지는 않습니다.

[4] Thanks to a generous donation to the school foundation, we will be able to start renovating those parts of our campus that have become outdated.

학교 재단에 아낌없이 기부해 주신 덕분에, 우리는 캠퍼스의 구식이 된 그러한 부분들에 대한 보수를 시작할 수 있을 것입니다.

[5] We hope this will help provide our students with the best education possible.

우리는 이 보수작업으로 우리 학생들에게 가능한 최고의 교육을 제공하는데 도움이 되기를 바랍니다.

[6] I'm writing to inform you that the auditorium will be the first building closed for repairs.

강당이 수리되는 첫 번째 건물이 될 것이라는 점을 이 편지로 알려드립니다.

[7] Students will not be able to use the auditorium for about one month while the repairs are taking place.

학생들은 수리가 진행되는 동안 약 한 달 동안 강당을 이용할 수 없게 됩니다.

[8] We hope that you will understand how this brief inconvenience will encourage community-wide benefits for years to come.

이 짧은 불편함이 향후 몇 년 동안 지역사회 전체의 혜택을 어떻게 장려할 것인지 이해해 주시기를 바랍니다.

[9] Sincerely, Vice Principal Kyla Andrews

교감 Kyla Andrews 드림

## 01강 Analysis

[1] Dear Residents,

[2] My name is Kari Patterson, and I'm the manager of the River View Apartments.

[3] It's time to take advantage of the sunny weather to make our community more beautiful.

[4] On Saturday, July 13 at 9 a.m., residents will meet in the north parking lot.

[5] We will divide into teams to plant flowers and small trees, pull weeds, and put colorful decorations on the lawn.

[6] Please join us for this year's Gardening Day, and remember no special skills or tools are required.

[7] Last year, we had a great time working together, so come out and make this year's event even better!

[8] Warm regards, Kari Patterson

## 01강 01

[1] To whom it may concern,

[2] My name is Peter Jackson and I am thinking of applying for the Advanced Licensed Counselor Program that the university provides.

[3] I found that the certification for 100 hours of counseling experience is required for the application.

[4] However, I do not think I could possibly complete the required counseling experience by the current deadline.

[5] So, if possible, I kindly request an extension of the deadline until the end of this summer vacation.

[6] I am actively working on obtaining the certification, and I am sure I will be able to submit it by then.

[7] I understand the importance of following the application process, and would greatly appreciate your consideration of this request.

[8] I look forward to your response.

[9] Sincerely, Peter Jackson

## 01강 02

[1] Dear Art Crafts People of Greenville,

[2] For the annual Crafts Fair on May 25 from 1 p.m. to 6 p.m., the Greenville Community Center is providing booth spaces to rent as in previous years.

[3] To reserve your space, please visit our website and complete a registration form by April 20.

[4] The rental fee is \$50.

[5] All the money we receive from rental fees goes to support upcoming activities throughout the year.

[6] We expect all available spaces to be fully booked soon, so don't get left out.

[7] We hope to see you at the fair.

## 01강 03

[1] To whom it may concern,

[2] I am writing to inform you of an ongoing noise issue that I am experiencing.

[3] My apartment faces the basketball courts of the community center.

[4] While I fully support the community center's services, I am constantly being disrupted by individuals playing basketball late at night.

[5] Many nights, I struggle to fall asleep because I can hear people bouncing balls and shouting on the basketball courts well after 11 p.m..

[6] Could you restrict the time the basketball court is open to before 9 p.m.?

[7] I'm sure I'm not the only person in the neighborhood that is affected by this noise issue.

[8] I appreciate your assistance.

[9] Sincerely, Ian Baldwin

## 01강 04

[1] To whom it may concern,

[2] I would like to draw your attention to a problem that frequently occurs with the No. 35 buses.

[3] There is a bus stop about halfway along Fenny Road, at which the No. 35 buses are supposed to stop.

[4] It would appear, however, that some of your drivers are either unaware of this bus stop or for some reason choose to ignore it, driving past even though the buses are not full.

[5] I would be grateful if you could remind your drivers that this bus stop exists and that they should be prepared to stop at it.

[6] I look forward to seeing an improvement in this service soon.

[7] Yours faithfully, John Williams

## 01강 05

- [1] Dear parents,
- [2] Regular attendance at school is essential in maximizing student potential.
- [3] Recently, we've become concerned about the number of unapproved absences across all grades.
- [4] I would like to further clarify that your role as a parent is to approve any school absence.
- [5] Parents must provide an explanation for absences to the school within 7 days from the first day of any period of absence.
- [6] Where an explanation has not been received within the 7-day time frame, the school will record the absence as unjustified on the student's record.
- [7] Please ensure that you go to the parent portal site and register the reason any time your child is absent.
- [8] Please approve all absences, so that your child will not be at a disadvantage.
- [9] Many thanks for your cooperation.
- [10] Sincerely, Natalie Brown, Vice Principal

## 01강 06

- [1] It was a pleasure meeting you at your gallery last week.
- [2] I appreciate your effort to select and exhibit diverse artwork.
- [3] As I mentioned, I greatly admire Robert D. Parker's paintings, which emphasize the beauty of nature.
- [4] Over the past few days, I have been researching and learning about Robert D. Parker's online viewing room through your gallery's website.
- [5] I'm especially interested in purchasing the painting that depicts the horizon, titled Sunrise.
- [6] I would like to know if the piece is still available for purchase.
- [7] It would be a great pleasure to house this wonderful piece of art.
- [8] I look forward to your reply to this inquiry.



## 01강 07

[1] Dear local business owners,

[2] My name is Carol Williams president of the student council at Yellowstone High School.

[3] We are hosting our annual quiz night on March 30 and plan to give prizes to the winning team.

[4] However, this event won't be possible without the support of local business who provide valuable products and services.

[5] Would you be willing to donate a gift certificate that we can use as a prize?

[6] We would be grateful for any amount on the certificate.

[7] In exchange for your generosity, we would place an advertisement for your business on our answer sheets.

[8] Thank you for taking time to read this letter and consider our request.

[9] If you'd like to donate or need more information, please call or email me.

[10] I look forward to hearing from you soon.

[11] Carol Williams

## 01강 08

[1] Dear Customer Service,

[2] I am writing in regard to my magazine subscription.

[3] Currently, I have just over a year to go on my subscription to Economy Tomorrow and would like to continue my subscription as I have enjoyed the magazine for many years.

[4] Unfortunately, due to my bad eyesight, I have trouble reading your magazine.

[5] My doctor has told me that I need to look for large print magazines and books.

[6] I'd like to know whether there's a large print version of your magazine.

[7] Please contact me if this is something you offer.

[8] Thank you for your time.

[9] I look forward to hearing from you soon.

[10] Sincerely, Martin Gray

## 01강 09

[1] Dear Ms. Stevens,

[2] My name is Peter Watson, and I'm the manager of the Springton Library.

[3] Our storytelling program has been so well-attended that we are planning to expand the program to 6 days each week.

[4] This means that we need to recruit more volunteers to read to the children.

[5] People still talk about the week you filled in for us when one of our volunteers couldn't come.

[6] You really brought those stories to life!

[7] So, would you be willing to read to the preschoolers for an hour, from 10 to 11 a.m. every Friday?

[8] I hope you will take this opportunity to let more children hear your voice.

[9] We are looking forward to your positive reply.

[10] Best regards, Peter Watson

## 01강 10

[1] As I explained on the telephone, I don't want to take my two children by myself on a train trip to visit my parents in Springfield this Saturday since it is the same day the Riverside Warriors will play the Greenville Trojans in the National Soccer Championship.

[2] I would really appreciate it, therefore, if you could change my tickets to the following weekend (April 23).

[3] I fully appreciate that the original, special-offer ticket was non-exchangeable, but I did not know about the soccer match when I booked the tickets and I would be really grateful if you could do this for me.

[4] Thank you in advance.

## 01강 11

- [1] To whom it may concern,
- [2] I am a parent of a high school student who takes the 145 bus to commute to Clarkson High School.
- [3] This is the only public transport available from our area and is used by many students.
- [4] Recently, I heard that the city council is planning to discontinue this service.
- [5] My husband and I start work early in the morning and this makes it impossible for us to drop our son off at school.
- [6] It would take him nearly an hour to walk to school and there is a lot of traffic in the morning, so I do not consider it safe to bike.
- [7] This matter will place many families, including ours, under a lot of stress.
- [8] As a resident of Sunnyville, I think such a plan is unacceptable.
- [9] I urge the council to listen to the concerns of the community.
- [10] Sincerely, Lucy Jackson

## 01강 12

[1] Dear parents and students of Douglas School,

[2] As you know, our school was built over 150 years ago.

[3] While we are proud of our school's history, the facilities are not exactly what they should be for modern schooling.

[4] Thanks to a generous donation to the school foundation, we will be able to start renovating those parts of our campus that have become outdated.

[5] We hope this will help provide our students with the best education possible.

[6] I'm writing to inform you that the auditorium will be the first building closed for repairs.

[7] Students will not be able to use the auditorium for about one month while the repairs are taking place.

[8] We hope that you will understand how this brief inconvenience will encourage community-wide benefits for years to come.

[9] Sincerely, Vice Principal Kyla Andrews

01강 Analysis

- [1] 주민들께,
- [2] 제 이름은 Kari Patterson이고, 저는 River View 아파트의 관리인입니다.
- [3] 우리의 커뮤니티를 더욱 아름답게 만들기 위해 화창한 날씨를 이용할 때입니다.
- [4] 7월 13일 토요일 오전 9시에, 주민들은 북쪽 주차장에서 만날 예정입니다.
- [5] 우리는 팀을 나누어 꽃과 작은 나무를 심고, 잡초를 뽑고, 잔디밭에 다채로운 장식을 할 것입니다.
- [6] 올해 정원가꾸기 날에 우리와 함께 해 주시고, 특별한 기술이나 도구는 필요하지 않다는 것을 기억하세요.
- [7] 작년에, 우리는 함께 일하며 즐거운 시간을 보냈으니, 오셔서 올해 행사도 더 멋지게 만들어 주세요!
- [8] 따뜻한 마음을 담아, Kari Patterson

01강 01

[1] 관계자분께,

[2] 저의 이름은 Peter Jackson이고, 대학교에서 제공하는 Advanced Licensed Counselor Program에 지원하려고 합니다.

[3] 저는 지원을 위해 100시간의 상담 경력 증명서가 필요하다는 것을 알았습니다.

[4] 그러나 저는 아마도 현재 마감 기한까지 필요한 상담 경험을 완료할 수 없다고 생각합니다.

[5] 그래서 가능하시다면 저는 이번 여름 방학 말까지 마감 기한의 연장을 정중하게 요청합니다.

[6] 저는 증명서를 얻으려고 열심히 노력하고 있고, 저는 제가 그때까지 그것을 제출할 수 있을 것이라고 확신합니다.

[7] 저는 지원 과정을 따르는 것의 중요성을 이해하며, 이 요청에 대한 귀하의 고려에 대단히 감사하겠습니다.

[8] 저는 귀하의 회신을 기다리겠습니다.

[9] 진심을 담아, Peter Jackson 드림



01강 02

- [1] 친애하는 Greenville의 공예가들에게
  
- [2] 5월 25일 오후 1시부터 6시까지 열리는 연례 공예품 박람회를 위해서, Greenville 커뮤니티 센터에서는 지난 몇 년간처럼 대여 부스 공간을 제공합니다.
  
- [3] 공간을 예약하려면 저희 웹사이트를 방문하여 4월 20일까지 신청서를 작성하시기 바랍니다.
  
- [4] 대여 요금은 50달러입니다.
  
- [5] 부스 대여료로 받은 모든 돈은 연중 예정된 활동을 지원하는 데 사용됩니다.
  
- [6] 모든 이용할 수 있는 공간이 곧 모두 예약될 것으로 예상되니 놓치지 마세요.
  
- [7] 박람회에서 뵙기를 바랍니다.

01강 03

- [1] 관계자 귀하,
- [2] 저는 제가 겪고 있는 지속되는 소음 문제에 대해 알려 드리기 위해 이 편지를 씁니다.
- [3] 저의 아파트는 문화 센터의 농구 코트를 향하고 있습니다.
- [4] 저는 문화 센터의 서비스를 전적으로 지지하고 있지만, 밤늦게 농구를 하는 사람들에 의해 끊임없이 방해받고 있습니다.
- [5] 많은 밤마다, 밤 11시가 한참 넘어서도 저는 사람들이 농구 코트에서 공을 튀기고 소리치는 것을 들어야 해서 잠을 자는 데 애를 먹습니다.
- [6] 당신은 농구 코트를 여는 시간을 밤 9시 이전으로 제한해 주실 수 있으십니까?
- [7] 저는 이 근처에서 이 소음 문제에 의해 영향받는 유일한 사람이 아님을 확신합니다.
- [8] 당신의 협조에 감사드립니다.
- [9] 진심을 담아, Ian Baldwin

01강 04

[1] 관계자분께,

[2] 35번 버스에서 자주 발생하는 문제에 대해 귀하의 주의를 환기하고 싶습니다.

[3] Fenny Road를 따라 중간쯤 버스 정류장이 있고, 그곳에서 35번 버스가 정차하게 되어 있습니다.

[4] 그러나 버스 기사들 중 일부는 이 버스 정류장을 인식하지 못하거나 어떤 이유에서인지 그것을 무시하기로 선택하여 버스가 꼭 차지 않았음에도 운전해 지나쳐가는 것으로 보입니다.

[5] 기사들에게 이 버스 정류장이 존재하고 그곳에 정차할 준비가 되어 있어야 한다는 것을 상기시켜 주시면 감사하겠습니다.

[6] 곧 이 서비스가 개선되기를 기대합니다.

[7] 진심을 담아, John Williams 드림

01강 05

- [1] 친애하는 부모님께,
  
- [2] 학생의 잠재력을 극대화하는 데는 학교에 규칙적으로 출석하는 것이 필수적입니다.
  
- [3] 최근에, 우리는 전 학년에 걸쳐 승인되지 않은 결석 수에 대해 우려하고 있습니다.
  
- [4] 저는 부모로서의 당신의 역할이 학교 결석을 승인하는 것이라는 것을 더 명확히 하고 싶습니다.
  
- [5] 학부모들은 결석 첫날로부터 7일 이내에 결석에 대한 설명을 학교에 제공해야 합니다.
  
- [6] 7일의 기간 내에 설명이 주어지지 않을 경우, 학교는 결석을 정당하지 않은 것으로 학생부에 기록할 것입니다.
  
- [7] 반드시 학부모 포털 사이트에 들어가서 자녀가 결석할 때마다 사유를 등록해 주십시오.
  
- [8] 자녀가 불이익에 처하지 않도록 모든 결석을 승인해 주십시오.
  
- [9] 협조해 주셔서 대단히 감사합니다.
  
- [10] 진심으로, 교감, Natalie Brown

01강 06

[1] 지난주에 귀하의 화랑에서 만나서 즐거웠습니다.

[2] 다양한 미술 작품을 선정하고 전시한 귀하의 노력에 감사드립니다.

[3] 제가 말씀드렸듯이, 저는 Robert D. Parker의 그림을 대단히 좋아하는데, 그의 그림은 자연의 아름다움을 강조합니다.

[4] 지난 며칠 동안, 저는 귀하의 화랑 웹사이트를 통해 Robert D. Parker의 온라인 전시 공간에 관해 조사하고 알아보았습니다.

[5] 저는 'Sunrise'라는 제목이 붙은, 지평선을 묘사한 그림을 구매하는 것에 특히 관심이 있습니다.

[6] 저는 그 작품을 여전히 구매할 수 있는지를 알고 싶습니다.

[7] 이 훌륭한 미술 작품을 소장할 수 있다면 큰 기쁨이 될 것입니다.

[8] 이 문의에 대한 귀하의 답변을 손꼽아 기다립니다.

01강 07

[1] 지역 상점 주인분들께

[2] 제 이름은 Carol Williams이고 Yellowstone 고등학교의 학생회장입니다.

[3] 우리는 3월 30일에 연례 퀴즈의 밤을 개최할 것이고, 우승팀에게 상품을 제공할 계획입니다.

[4] 그러나 이 행사는 유용한 상품과 서비스를 제공해 주는 지역 상점의 후원 없이는 불가능할 것입니다.

[5] 우리가 상품으로 사용할 상품권을 흔쾌히 기부해 주실 수 있으십니까?

[6] 우리는 어떤 액수의 상품권 기부든 감사히 여길 것입니다.

[7] 귀하의 관대함에 대한 대가로 우리의 답안지에 귀하의 사업 광고를 실겠습니다.

[8] 이 편지를 읽고 우리의 요청을 고려하는 데 시간을 할애해 주셔서 감사합니다.

[9] 만약 귀하께서 기부하기를 원하시거나 더 많은 정보를 필요로 하신다면 저에게 전화나 이메일을 주십시오.

[10] 곧 귀하로부터 소식을 듣기를 기대하겠습니다.

[11] Carol Williams 드림

01강 08

- [1] 고객 서비스팀께,
- [2] 저는 잡지 구독과 관련하여 글을 씁니다.
- [3] 현재 저의 Economy Tomorrow 구독이 일 년 조금 넘게 남았는데, 저는 수년간 귀사의 잡지를 즐겨왔기 때문에 구독을 계속하고 싶습니다.
- [4] 안타깝게도, 저의 좋지 않은 시력 때문에 귀사의 잡지를 읽는 데 어려움이 있습니다.
- [5] 의사는 큰 글자판의 책과 잡지를 찾아봐야 할 필요가 있다고 말했습니다.
- [6] 저는 귀사 잡지의 큰 글자판이 있는지 알고 싶습니다.
- [7] 이를 제공한다면 저에게 연락 부탁드립니다.
- [8] 시간 내주셔서 감사합니다.
- [9] 조만간 소식을 들을 수 있기를 기대합니다.
- [10] Martin Gray 드림

01강 09

[1] Stevens씨께,

[2] 제 이름은 Peter Watson이고, 저는 Springton 도서관의 관리자입니다.

[3] 우리의 스토리텔링 프로그램에 많은 분들이 참석해주셔서 우리는 프로그램을 주 6일로 확대하는 것을 계획 중입니다.

[4] 이것은 우리가 아이들에게 책을 읽어 줄 자원봉사자를 더 많이 모집해야 할 필요가 있음을 의미합니다.

[5] 사람들은 자원봉사자 중 한 명이 올 수 없었을 때 당신이 우리를 위해 채워 준 일주일을 아직도 이야기합니다.

[6] 당신은 정말 그 이야기들에 생명을 불어넣었죠!

[7] 그런 이유로, 매주 금요일 오전 10시부터 11시까지 한 시간 동안 미취학 아동들에게 책을 읽어 줄 의향이 있으십니까?

[8] 당신이 이 기회를 받아들여서 더 많은 아이들이 당신의 목소리를 듣게 되길 바랍니다.

[9] 우리는 당신의 긍정적인 답변을 기다리고 있습니다.

[10] Peter Watson 드림



## 01강 10

[1] 전화로 설명 드렸듯이, 이번 주 토요일이 National Soccer Championship에서 Riverside Warriors가 Greenville Trojans와 시합을 할 날과 같은 날이어서 그날 Springfield에 사시는 저희 부모님을 뵈러 혼자 두 아이를 데리고 기차 여행을 하고 싶지 않습니다.

[2] 그래서 제 기차표를 다음 주말(4월 23일)로 바꿔 주시면 정말 감사하겠습니다.

[3] 특가로 제공되는 원래 기차표는 교환할 수 없다는 것을 잘 알지만, 기차표를 예매할 당시에는 축구 경기에 관해 알지 못했으니 저를 위해 이렇게 해 주시면 정말 감사하겠습니다.

[4] 미리 감사 드립니다.

01강 11

[1] 관계자분께

[2] 저는 Clarkson 고등학교로 통학하기 위해 145번 버스를 타는 고등학생의 부모입니다.

[3] 이것은 우리 지역에서 이용할 수 있는 유일한 대중교통이며 많은 학생들에 의해 이용됩니다.

[4] 최근 저는 시 의회가 이 서비스를 중단하는 것을 계획하고 있다고 들었습니다.

[5] 제 남편과 저는 아침 일찍 일을 시작하며 이 점이 저희가 아들을 학교에 태워다주는 것을 불가능하게 합니다.

[6] 제 아들이 학교에 걸어가는 데는 거의 한 시간이 걸릴 것이며 아침에는 교통량이 많아서 저는 자전거를 타는 것이 안전하다고 생각하지 않습니다.

[7] 이런 문제점은 저희를 포함한 많은 가족들을 엄청난 곤경에 처하게 할 것입니다.

[8] Sunnyville의 거주자로서 저는 그러한 계획을 받아들이기 어렵다고 생각합니다.

[9] 저는 의회가 지역 사회의 우려를 경청할 것을 촉구하는 바입니다.

[10] Lucy Jackson 드림

01강 12

- [1] Douglas School의 학부모님과 학생 여러분에게
  
- [2] 여러분들도 아시다시피, 우리 학교는 150년도 더 전에 지어졌습니다.
  
- [3] 우리는 학교의 역사가 자랑스럽지만, 학교의 그 시설들이 현대 교육을 위해 정확히 맞지는 않습니다.
  
- [4] 학교 재단에 아낌없이 기부해 주신 덕분에, 우리는 캠퍼스의 구식이 된 그러한 부분들에 대한 보수를 시작할 수 있을 것입니다.
  
- [5] 우리는 이 보수작업으로 우리 학생들에게 가능한 최고의 교육을 제공하는데 도움이 되기를 바랍니다.
  
- [6] 강당이 수리되는 첫 번째 건물이 될 것이라는 점을 이 편지로 알려드립니다.
  
- [7] 학생들은 수리가 진행되는 동안 약 한 달 동안 강당을 이용할 수 없게 됩니다.
  
- [8] 이 짧은 불편함이 향후 몇 년 동안 지역사회 전체의 혜택을 어떻게 장려할 것인지 이해해 주시기를 바랍니다.
  
- [9] 교감 Kyla Andrews 드림